

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: January 6, 2017

To: Theodore Lipscomb, Chair, County Board of Supervisors

From: Steven Kreklow, Director, Office of Performance, Strategy, and Budget

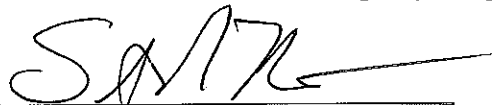
Subject: Request to Create 1.0 FTE IT Application System Analyst 3 in the Department of Administrative Services - Information Management Services Division (DAS-IMSD) (File 17-96)

The Department of Administrative Services - Information Management Services Division (DAS-IMSD) requests to create 1.0 FTE IT Application System Analyst 3. That position was included in the 2017 Recommended Budget but was not included in the 2017 Adopted Budget.

The IT Application System Analyst 3 position would transition a long-term contracted Information Technology (IT) resource role to a permanent full-time position. The role of contracted system analyst is a long-standing, outsourced IT resource within the Department of Administrative Services – Information Management Services Division (DAS-IMSD). The new position has expanded responsibilities, including support of existing Financial and Human Resource related systems and participation as a key resource in the implementation of the new Enterprise Resource Planning (ERP) system. The requested position is part of an application team that provides day-to-day support and related enhancements for Milwaukee County's enterprise applications, technology, and related system integrations. Additional responsibilities include converting requirements into appropriate system configuration and supporting the planning, creation, and implementation of interfaces and other integration, as necessary.

The 2017 allocated contingency contains funds for positions that were included in the Recommended Budget but not included in the Adopted Budget. Approval of this request would authorize and direct the Department of Administrative Services to process an administrative fund transfer of approximately \$98,526 from allocated contingency to the Department of Administrative Services - Information Management Services Division (DAS-IMSD).

The Department of Administrative Services - Performance, Strategy and Budget recommends that 1.0 FTE IT Application System Analyst 3 be created in the Department of Administrative Services - Information Management Services Division (DAS-IMSD) and an administrative transfer from allocated contingency be approved.



Steven Kreklow
Director, Office of Performance, Strategy, and Budget