

September 2024 Fund Transfer Summary Packet

WHEREAS, department requests for transfers within their own accounts have been received by the Office of Strategy, Budget, and Performance, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Office of Strategy, Budget, and Performance is hereby authorized to process the following transfers in the 2024 appropriations of the respective listed departments:

#	Dept Account Series:	Transfer From:	Transfer to:	Reasoning:
A-1	IMSD Operations Costs Personnel Costs	\$300,000	\$300,000	This transfer seeks to move funds from Personnel expenses to Commodities and Services to establish expenditure authority for increased Commodities and Services costs due to inflationary pressure and increased technology usage.
A-2	DAS Operations Costs Personnel Costs	\$250,000	\$250,000	This transfer seeks to move funds from Personal Services - Salaries for both Electric (\$125,000) and Steam (\$125,000) in org 5725 for the purposes of covering a forecasted deficit in Courthouse utility accounts. The forecasted deficit is the result of rate increases and increased usage.
B-1	Parks Other Revenue Operations Costs	\$6,500	\$6,500	This transfer seeks to recognize revenue and expenditure authority of \$6,500 for the installation and provision of picnic tables in McGovern Park. McGovern was selected as part of the agreement.
B-2	DHHS Other Revenue Operations Costs	\$270,700	\$270,700	This transfer seeks to recognize expenditures and revenue related to the planning phase of the Just Home Project funded by the MacArthur Foundation.
B-3	DHHS Intergov Revenue Operations Costs	\$1,500,000	\$1,500,000	The transfer seeks to align the budget to reflect 2024 actual expenditures and revenue for the federal Emergency Rental Assistance (ERA) 2 program.
C-1	WZ014101 Adventure Africa Rhinos WZ014101 Adventure Africa Rhinos	\$1,058,175	\$1,058,175	This transfer seeks to realign the project budget for WZ014101 - Adventure Africa - Rhinos to: 1) reallocate \$640,000 of construction funding to Design funding; 2) reallocate \$418,175 of Zoo Society funding from the construction to design phase.
C-2	WC027701 CH 7 <sup>th</sup> Floor Family Court Reconfig WY062510 Courthouse 7 <sup>th</sup> Floor Remodel P1	\$4,380,674	\$4,380,674	This transfer seeks to combine capital project WC027701-CH 7th Floor Family Court Reconfig and WY0625014-Courthouse 7th Floor Remodel - Phase 1 to allow for more efficient management of budget and scheduling for these projects.
C-3	WP073501 Atkinson Park Lighting WP082701 Atkinson Park Amenities Improvements	\$48,260	\$48,260	This transfer seeks to reallocate remaining budget authority (\$48,620) from completed capital project WP073501-Atkinson Park Lighting to new capital project WP082701-Atkinson Park Amenities to provide picnic tables, playground rubber surfacing, and ADA benches.
D-1	WT015401 2023 Bus Purchase WT015401 2023 Bus Purchase	\$697,288	\$697,288	This transfer seeks to realign the project budget for WT015401-2023 Bus Replacements to: 1) lower project costs (and related funding) by \$533,432 due to lower than budgeted actual bus purchase costs; 2) recognize insurance proceeds and reduce corresponding federal funding in a like amount.

D-2	WA042901 MKE Crash Phone Replace  WA042901 MKE Crash Phone Replace	\$48,260	\$48,260	This transfer seeks to establish the construction phase (\$399,624) for project WA042901 - MKE Crash Phone Replacement based on completed bids (July 2024) and is entirely funding by the Airport's Capital Improvement Reserve Account (CIRA) Fund.
E-1	Allocated Contingency  Transit Operations Costs	\$1,117,054	\$1,117,054	This transfer seeks to move dollars from the County's Allocated Contingency to Transit for the purposes of upholding Amendment 42 in the 2024 budget. The goal is to provide emergency, on-demand taxi service for qualified users of paratransit. Because there is no baseline measurement for this service, it is unknown how long the funds and service will last.
H-1	Fringe  Operations Costs Operations Costs	\$2,000	\$2,000	This transfer seeks an adjustment of \$2,000 to ensure that the appropriate amount is available for pension contributions based on a recommendation from the Office of the Comptroller.

All above transfers have been signed by the County Executive prior to Finance Committee meeting.

A: Departmental – Finance Committee Approval

B: Departmental Receipt of Revenue – Finance, 2/3 County Board Approval

C: Capital Improvements – Finance, Majority County Board

D: Capital Receipt of Revenue - Finance, 2/3 County Board Approval

E: Contingency (Allocated and Unallocated) - Finance, 2/3 County Board Approval

F: Interdepartmental – Finance Majority County Board

G: Capital Contingency - Finance, 2/3 County Board Approval

H: Other/Non-categorical – Finance, Majority County Board

### Detailed Explanations:

A-1: A transfer of \$300,000 from Personnel expenses to Commodities and Services is requested by the Department of Administrative Services - IMSD to establish expenditure authority for increased Commodities and Services costs due to inflationary pressure and increased technology usage. The request is tax levy neutral as it is within Agency 116.

A-2: The Director of the Department of Administrative Services respectfully requests an appropriation transfer of \$250,000 from Personal Services - Salaries for both Electric (\$125,000) and the Steam account (\$125,000) in org 115-5725 for the purposes of covering a forecasted deficit in Courthouse utility accounts. WE Energy rate increases revealed a dramatic increase in electric rates (16.74% since 2022) County-Wide. Steam costs increases are due to a few factors such as increased usage, indoor air quality adjustments and an indirect impact of Milwaukee County customers subsidizing overall steam production costs. As a result of the significant rate increases, overall usage costs in 2024 increased dramatically, now projected at \$400K over the planned steam costs in the adopted 2024 budget. DAS is currently leading initiatives to create energy efficient alternatives, and efficiency projects are currently underway.

B-1: The Executive Director of Milwaukee County Parks requests a fund transfer to recognize revenue and expenditure authority of \$6,500 provided through a grant from the Milwaukee Parks Foundation in the amount of \$6,500. Milwaukee Parks Foundation is providing funding in the amount of \$6,500 for the installation and provision of picnic tables in McGovern Park. This transfer has no tax levy impact.

B-2: A transfer of \$270,700 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to the Housing Mobility-Related Services grant awarded by the U.S Department of Housing and Urban Development. The funding will expand housing choices for Housing Choice Voucher (HCV) families with children by increasing access to lower-poverty neighborhoods. Despite the HCV program's intent to provide housing choice, families with HCVs tend to live in highly segregated and high-poverty neighborhoods, even compared to other low-income non-subsidized renters.

B-3: A transfer of \$70,000 is requested by the Director, Department of Health and Human Services (DHHS), to recognize expenditures and revenue related to the planning phase of the Just Home Project funded by the MacArthur Foundation. The focus of the Just Home Project is to develop a Housing Investment Action Plan demonstrating ways to break the links between housing instability, homelessness, and incarceration. DHHS-Housing Services applied for the Just Home Project grant and was awarded to be the Lead Agency in partnership with the Milwaukee Community Justice Council (CJC). The total amount awarded for the 27-month planning and implementation phase of this project is \$350,000. At the completion of the planning process, awarded communities are eligible to receive an investment from a MacArthur \$15 million pool of impact-investment funding to implement their plan and acquire or develop housing for populations that are not being served by current housing resources. This fund transfer for \$70,000 just reflects anticipated costs to be incurred in 2024. These funds will be used primarily to fund a full-time Project Manager and community engagement efforts by the CJC. DHHS also submitted an informational report on this grant for the September cycle.

E-1: The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting a fund transfer from appropriation for contingency, to the CRC to fund the food service contract with Trinity. In file No. 23-927 the Board approved the contract with Trinity but it was announced that a fund transfer of \$2M would be necessary to fully fund the contract. This fund transfer of \$2,070,000 is to fund the food service contract for the remainder of 2024.

B-4 A transfer of \$1,500,000 is requested by the Director, Department of Health and Human Services (DHHS), to align with actuals in the 2024 Emergency Rental Assistance Budget. The Director of the Department of Health & Human Services requests an appropriation fund transfer in the amount of \$1,500,000 to align the budget to reflect 2024 actual expenditures and revenue for the federal Emergency Rental Assistance (ERA) 2 program. File 21-477 authorized DHHS to accept eviction prevention allocations from the State of Wisconsin and the federal government to be used for eligible activities under the COVID-19 Relief Bill including rental assistance,

rent arrears, utilities, home energy costs, and other eligible expenses. The U.S. Treasury awarded \$23,410,244 in ERA2 funding to Milwaukee County. Over the past few years, about \$23 million of this grant has been spent or encumbered on rental payments, housing stability services and administrative support. This transfer would align the budget with the actual costs incurred in the program for 2024. The remaining balance of about \$290,000 is expected to be fully spent out by September 30, 2025, which is the term of the grant.

C-1 An appropriation transfer is requested by the Director of the Milwaukee County Zoo to realign expenditure authority and revenue budget between the design phase and the construction phase of Project WZ014101 - Adventure Africa - Rhinos ("Rhino Project"). The 2020 Adopted Capital Improvements Budget included an appropriation of \$902,100 to fund the design of the Rhino Project. Financing was provided by \$451,050 of general obligation bonds and a contribution from the Zoological Society of Milwaukee ("Zoo Society") of \$451,050. In 2021, the County and the Zoo Society executed a project agreement for the design of the Rhino Project. The estimated design costs of \$902,100 were agreed to be split equally between the parties. The total estimated design phase costs are now approximately \$1.7 million. The Zoo and Zoological Society have agreed to share these expenses. The construction budget and additional funding for design was included in a September 2023 appropriation transfer and the 2024 Adopted Capital Improvements Budget. The 2024 Adopted Budget added \$186,978 of funding for the design phase of the project, which was financed by property tax levy. The 2023 and 2024 appropriations included an additional \$22,022,713 for the construction phase. Financing for construction was provided from \$15,246,531 of general obligation bonds, \$776,017 of property tax levy, and a contribution from the Zoo Society of \$6,000,165. In February 2024, the County and the Zoo Society entered into an agreement for the construction phase of the project. In August 2024, the County Board and County Executive Adopted County Board Resolution 24-583, which authorized the acceptance of an additional \$1,000,000 in donor revenues. The resolution also authorized the Zoo Director to enter into an amendment to the agreement for the construction phase of the project with the Zoo Society. The additional donor revenue from the Zoo Society will be used to reduce the County's budgeted bond amount for construction by \$750,000 from \$15,246,531 to \$14,496,531 and increasing the Rhino project expenditures by \$250,000 to include an educational classroom. The revised construction phase budget is \$22,272,713. The total available budget (excluding interest earnings and interest allocations) is included below:

\$902,100 Design

\$186,978 Additional Design 2024

\$22,272,713 (2023/2024, includes classroom)

\$23,361,791 Total Budget (Design and Construction)

Financing for the \$23,361,791 is provided from \$14,947,581 of general obligation bonds, \$962,995 of property tax levy, and \$7,451,215 contribution from the Zoological Society. This September 2024 appropriation transfer will allocate \$640,000 of funds from the construction phase to the design phase of the project to cover the current shortfall. It also moves \$418,175 of budgeted Zoological Society revenue from the construction phase to the design phase. This transfer does not change the current overall contribution amount for the Zoo Society, which is \$7,451,215 (\$7,000,165 + \$451,050). There are sufficient funds available within the construction phase to cover the overage in the design phase.

C-2 The Department of Administrative Services Director requests an appropriation transfer of \$4,380,674 to consolidate the budget for the two phases of the Courthouse 7th Floor Family Court Reconfiguration and Remodel into Project WY062510. Currently, Phase 1 of the Project is in Project WY062501 ("Courthouse 7th Floor Remodel - Phase 1") and phase two of the project is in WC027701 ("CH 7th Floor Family Court Reconfig and Remodel - Phase 2"). All of the expenses and remaining encumbrances will also be moved from WC027701 to Project WY0625104 Courthouse 7th Floor Remodel - Phase 2 (Tax Levy). In addition, the name of Project WY062501 will be changed from "Courthouse 7th Floor Remodel - Phase 1" to "Courthouse 7th Floor Remodel". The consolidation will allow the Project Team to manage the project budget more efficiently. Phase 1 of the

project is currently at 75% completion and Phase 2 demolition has begun. The project is on track to be complete by then end of 2024. Approval of this transfer will have no impact on the overall project budget for the Courthouse 7th Floor Family Court Reconfiguration and Remodel project nor the County's overall tax levy.

C-3 The Director of the Department of Parks, Recreation and Culture requests creation of new capital project WP082701 - Atkinson Park - Amenities Improvements and a reallocation of the remaining budget authority (\$48,260) in capital project WP073501 - Atkinson Park Lighting to new capital project WP082701 - Atkinson Park - Amenities Improvements. Capital project WP073501 was adopted as part of the 2022 capital budget via amendment (\$80,000 appropriation). The adopted scope of the project included removing the existing system from the City of Milwaukee grid, installing new WE Energies service and installing new light poles. During the planning with the City of Milwaukee for the project it was determined that removing the park from the City grid was not necessary to upgrade the lighting. Parks replaced existing poles and lights, removed old infrastructure and added additional lighting. Expenses were reduced as the new WE Energies service was not needed. As a result, the scope of this project has been completed and it can be closed out. Through subsequent conversations with the County Supervisor, Parks is requesting the creation of a new capital project (WP082701 - Atkinson Park - Amenities Improvements) with a scope that includes installation of permanent picnic tables, poured in place rubber surfacing and ADA accessible benches. The current poured in pavement was installed in 2010 and is in poor condition. Capital project WP082701 - Atkinson Park - Amenities Improvements project will be funded by reallocating the remaining budget authority (\$48,260) in completed capital project WP073501 - Atkinson Park Lighting if this appropriation transfer request is approved.

D-1 The Director of Milwaukee County Department of Transportation (MCDOT) requests an appropriation transfer of \$697,288 to realign expenditures and revenues in capital project WT015401 - 2023 Bus Purchase to reflect lower-than-expected expenses for the bus purchases (\$533,432) and corresponding reductions in federal funding and bonding requirements (\$533,432); and to recognize insurance proceeds (\$163,856) due to a totaled bus vehicle, which results in a corresponding reduction in federal funding (\$163,856). The lower bus purchase price is due to the 2023 contract price being lower than estimated. The prior vendor agreement had expired, and a new RFP was issued, but the results were not known/finalized at the time of budget submission, thus a best estimate based on prior years' trends was used. In relation to the insurance proceeds of \$163,856, the MCDOT is required to reduce a like amount of Federal funding as it reflects the amount of the remaining federal funding in those specific bus purchases.

D-2 The Director of Transportation and the Airport Director request an appropriation transfer to establish the construction phase for project WA0429 - MKE Crash Phone Replacement. The design phase for this project was included in the 2024 Adopted Capital Budget. This appropriation transfer establishes the construction phase at an estimated cost of \$399,624.00 based on bids received July 2024. The construction phase of this project uses the Capital Improvement Reserve Account (CIRA) Fund for 100% of expenses.

E-1 Amendment 42: The Director of the Department of Transportation and the Managing Director of the Milwaukee County Transit System request an appropriation transfer of \$1,117,054 to fund paratransit taxi service. The 2024 Adopted budget included \$1,117,054 in the allocated contingency for paratransit taxi services, and this was touched-upon in files 24-127 and 24-322. MCTS has issued an RFI and is in final negotiations with a vendor to provide emergency, on-demand paratransit taxi service for qualified users. There is no baseline for providing this form of service so it is unknown how long the provided funding will last, but it will depend on the final cost per ride and the overall demand from users. It is expected that it will take several months to develop a baseline to estimate the overall cost of providing this service on a permanent basis.

H-1 This fund transfer makes an adjustment of \$2,000 to ensure that the appropriate amount is available for pension contributions based on a recommendation from the Office of the Comptroller.

## 2024 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

<b>UNALLOCATED CONTINGENCY ACCOUNT</b>	
2024 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$4,909,162
Approved Transfers from Budget through August 16, 2024	
Unallocated Contingency Balance as of August 16, 2024	\$4,909,162
<span style="color: red;">Amendment 41</span> <span style="color: red;">Adjust County Board budget to comply with Act 14</span>	(\$10,048)
24-105 Unspent Bonds to Contingency	24,332
<span style="color: red;">24-245</span> <span style="color: red;">Increase Legislative Assistant Pay</span>	(\$59,418)
24-343 Unspent Bonds to Contingency	\$161,886
<span style="color: red;">24-269</span> <span style="color: red;">Create Legislative Assistant III position in Clerk's Office</span>	(\$43,718)
<span style="color: red;">24-268</span> <span style="color: red;">DHS "LIFT" Pilot Program</span>	(\$356,355)
<span style="color: red;">24-622</span> <span style="color: red;">Fully Fund Food Contract at CRC</span>	(\$2,070,000)
Transfers to/from the Unallocated Contingency PENDING September 2024 CB Approval, and Finance Committee through August 16, 2024	
Total Transfers PENDING in Finance Committee	\$0
<b>Net Balance</b>	<b>\$2,555,841</b>

<b>ALLOCATED CONTINGENCY ACCOUNT</b>	
2024 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$1,520,240
\$1,117,054 Paratransit Taxi Task Force (Amend 42)	
\$250,000 External Audit of the Milwaukee County Jail (Amend 42)	
Approved Transfers from Budget through August 16, 2024	
<span style="color: red;">24-525</span> <span style="color: red;">External Audit Evaluation of Milwaukee County Jail</span>	(\$196,512)
Allocated Contingency Balance as of August 16, 2024	\$1,323,728
Transfers from the Allocated Contingency PENDING September '24 CB Approval, and Finance & Audit Committee through August 16, 2024	
<span style="color: red;">\$1,117,054</span> <span style="color: red;">Paratransit Taxi Task Force (Amend 42)</span>	(\$1,117,054)
Total Transfers PENDING in Finance Committee	(\$1,117,054)
<b>Net Balance</b>	<b>\$206,674</b>