

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: June 23, 2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Dan Laurila, Office of Strategy, Budget, and Performance *Daniel Laurila*

Subject: Requested Position Action for the Department of Health and Human Services for the creation of 1.0 Quality Assurance Specialist and 1.0 FTE Clerical Specialist File Number 23-XXX

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

☒ SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

☐ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

☐ Grant Revenue

☒ Other

**ADDITIONAL INFORMATION**

The department will receive additional revenue for Children's Long-Term Support (CLTS) to cover the costs of the requested positions. The CLTS revenue is a permanent funding stream.