

**MILWAUKEE COUNTY FISCAL NOTE FORM****DATE:** 08-20-2020Original Fiscal Note Substitute Fiscal Note 

**SUBJECT:** From the Interim Superintendent, House of Correction, requesting authorization to execute a one-year contract extension in the amount of \$794,244 with Wisconsin Community Services, Inc. for the period of January 1, 2021 to December 31, 2021 to ensure continuity in programming services at the Day Reporting Center

**FISCAL EFFECT:** No Direct County Fiscal Impact Expenditures Increase Capital Existing Staff Time Required Decrease Capital

Expenditures

 Increase Operating Expenditures  
(If checked, check one of two boxes below) Increase Capital Revenues Absorbed Within Agency's Budget Decrease Capital Revenues Not Absorbed Within Agency's Budget Decrease Operating Expenditures Use of contingent funds Increase Operating Revenues Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$0*
	Revenue	\$0	\$0
	Net Cost	\$0	\$0*
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

\*This item was included in the 2021 budget request and assumes inclusion in the 2021 Adopted Budget. There is no net fiscal effect.

**DESCRIPTION OF FISCAL EFFECT**

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Approval of this contract will authorize the Interim Superintendent of the House of Correction (HOC) to enter into a one-year contract with Wisconsin Community Services, Inc., to manage the Day Reporting Center.
- B. Total cost for the contract to manage the Day Reporting Center is \$794,244 per year. This cost was included in the 2020 Adopted Budget and also in the HOC's 2021 budget request.
- C. No impact on current budget year. The cost of \$794,244 plus other nominal pass through charges (e.g., utilities, phone services) less projected revenues is included in the HOC's 2021 budget request.
- D. Page 1 of this form assumes the HOC's 2021 departmental budget request is adopted, which included the cost of \$794,244 for management of the Day Reporting Center.

Department/Prepared By      HOC/June Jackson

8/20/2020

Authorized Signature    June Jackson

Did DAS-Fiscal Staff Review?            Yes            No

Did CBDP Review?            Yes            No            Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

## Certificate Of Completion

Envelope Id: F555D27FED9B4EB4BD3488BE305BD9C0	Status: Completed
Subject: Please DocuSign: Fiscal Note DRC Extensionvf.docx	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Felix Santiago
Time Zone: (UTC-06:00) Central Time (US & Canada)	633 W. Wisconsin Ave.
	Suite 901
	Milwaukee, WI 53203
	Felix.Santiago@milwaukeecountywi.gov
	IP Address: 204.194.251.3

## Record Tracking

Status: Original	Holder: Felix Santiago	Location: DocuSign
8/20/2020 11:12:57 AM	Felix.Santiago@milwaukeecountywi.gov	

## Signer Events

Signature	Timestamp
June Jackson	Sent: 8/20/2020 11:14:06 AM
June.Jackson@milwaukeecountywi.gov	Viewed: 8/20/2020 11:16:38 AM
Fiscal Operations Manager, HOC	Signed: 8/20/2020 11:17:11 AM
Milwaukee County	Freeform Signing
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style
	Using IP Address: 204.194.251.5

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

## In Person Signer Events

Signature	Timestamp
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## Editor Delivery Events

Status	Timestamp
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## Agent Delivery Events

Status	Timestamp
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## Intermediary Delivery Events

Status	Timestamp
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## Certified Delivery Events

Status	Timestamp
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## Carbon Copy Events

Status	Timestamp
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## Witness Events

Signature	Timestamp
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## Notary Events

Signature	Timestamp
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## Envelope Summary Events

Status	Timestamps
Envelope Sent	Hashed/Encrypted 8/20/2020 11:14:06 AM
Certified Delivered	Security Checked 8/20/2020 11:16:39 AM
Signing Complete	Security Checked 8/20/2020 11:17:11 AM
Completed	Security Checked 8/20/2020 11:17:11 AM

## Payment Events

Status	Timestamps
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