



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor Theodore Lipscomb, Sr.
Committee Coordinator: Janelle Jensen, 278-4228
Research Analyst: Steve Cady, 278-4347*

Thursday, April 16, 2015

9:00 AM

Room 203R

REVISED

**Please note the Informational Report in previous Item 26
has been replaced with an Action Report.**

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board of Supervisors and/or a meeting of one or more of the Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

Call To Order

- 1 [15-313](#) A resolution/ordinance amending Section 17.17(3) of the Milwaukee County Code of General Ordinances designating the birthday of Cesar Chavez, March 31st, as a minor holiday for County employees to permit workers to observe this day with service, community, and educational programs in honor of the legacy of the American civil rights and labor movement activist.

Sponsors: Romo West and Dimitrijevic

Attachments: [RESOLUTION](#)
[FISCAL NOTE](#)

- 2 [15-263](#) From the Chief Judge, requesting authorization to postpone the issuance of a Request for Proposals for programs included in Org. Unit 2900-Pretrial Services for a period of one year and to continue existing Professional Services Contracts with Wisconsin Community Services, Inc., and JusticePoint, Inc., in 2016. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**
Attachments: [COVER MEMO](#)
[REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
- 3 [15-264](#) From the Chief Judge, requesting authorization to extend the period for the Bureau of Justice Assistance Justice Reinvestment Initiative grant award (Cooperative Agreement with the Center for Effective Public Policy) from the original ending date of February 28, 2015, to a new ending date of May 31, 2015, and to expend remaining grant funds in the amount of \$25,367. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**
Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
- 4 [15-278](#) From the Office of the Sheriff, requesting authorization to apply for and accept a Wisconsin Department of Transportation grant in the amount of \$94,994 for the 2015 Alcohol Enforcement Program. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**
Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[AGREEMENT](#)

- 5 [15-279](#) From the Office of the Sheriff, requesting authorization to apply for and accept a Wisconsin Department of Transportation grant in the amount of \$103,000 for provision of a Freeway Service Team for a term effective January 1, 2015, through June 30, 2015. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[AGREEMENT](#)

- 6 [15-10](#) From the Chief Financial Officer, Milwaukee Public Museum, submitting Financial Updates. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [1st HALF UPDATE](#)

- 7 [15-277](#) From the Director, Department on Aging, requesting authorization to increase the 2015 Purchase of Service Contract with Legal Action of Wisconsin, Inc., by \$32,000, from \$398,501 to \$430,501, for the provision of Benefit Specialist/Legal Services, originally authorized under File No. 14-934. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit)**

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[LEGAL ACTION CONTRACT AMENDMENT](#)

PASSIVE REVIEW: ITEMS 8 and 9

Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following:

*The 14-day review period expired with no action by the FPA Committee, or
The FPA Committee reviewed the item and placed it on file within the 14-day review period, or
The FPA Committee voted to approve the contract during the 14-day review period, or
The FPA Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 8 [15-311](#) From the Director, Department of Parks, Recreation, and Culture, providing a passive review informational report regarding an executed agreement with the Student Conservation Association in the amount of \$261,414 to provide personnel and services to assist in the implementation of a two-year Environmental Protection Agency grant for invasive species management. **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [REPORT](#)
[FISCAL NOTE](#)
[SERVICES AGREEMENT](#)
- 9 [15-312](#) From the Director, Department of Parks, Recreation, and Culture, providing a passive review informational report regarding an executed agreement with the Great Lakes Community Conservation Corps in the amount of \$194,086 to provide personnel and services to assist in the implementation of a two-year Environmental Protection Agency grant for invasive species management. **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [REPORT](#)
[FISCAL NOTE](#)
[SERVICES AGREEMENT](#)
- 10 [15-281](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to use 2014 funds for payment to the Southeastern Wisconsin Regional Planning Commission in the year 2015 to assist in completing a Park and Open Space Plan and conducting a Parks and Recreation Needs Assessment.
Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
- 11 [15-280](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to amend Section 15.17 of the Milwaukee County Code of General Ordinances to increase expenditure authority by \$3,000, from \$60,000 to \$63,000, of imprest funds and requesting authorization for the Department of Administrative Services to process two appropriation transfers. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**
Attachments: [REPORT](#)
[REVISED RESOLUTION / ORDINANCE](#)
[FISCAL NOTE](#)

- 12 [15-81](#) **2015 Adopted Budget Amendment 1A017:** From the Director, Milwaukee County Zoo, requesting authorization to execute a Concessions, Catering, and Novelty Operations Agreement with Service Systems Associates, Inc., for a ten-year term with possible five-year extensions pending Milwaukee County Board approval. **(Referred to the Committee on Finance, Personnel, and Audit and referred to the Committee on Parks, Energy, and Environment FOR INFORMATIONAL PURPOSES ONLY) (03/19/15: FPA Laid Over for One Meeting)**

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[CONCESSIONAIRE AGREEMENT \(01/08/15\)](#)
[Audio CB 02/05/15](#)
[CONCESSIONAIRE AGREEMENT \(03/30/15\)](#)

- 13 [15-267](#) From the Administrator, Milwaukee County Personnel Review Board and Ethics Board, requesting authorization to abolish 1.0 full time equivalent (FTE) Clerical Specialist Personnel Review Board non-represented (title code 00001300000001, pay range 05PM) position and to create 1.0 FTE Paralegal (title code to be determined, pay range 23) position to meet the case management, research, and analysis needs of the Personnel Review Board, Ethics Board, and Civil Service Commission. **(Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services, and Human Resources)**

Attachments: [DEPARTMENT REQUEST](#)
[HR REPORT](#)
[DAS REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)

- 14 [15-248](#) From the District Attorney requesting an extension of the Temporary Assignment to a Higher Classification for Ms. Darlene Fuller, who is currently serving as a Senior Executive Assistant within the Office of the District Attorney until May 30, 2015, or the position is filled by regular appointment, whichever occurs first.

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE \(signed\)](#)

- 15 [15-246](#) A resolution to approve the reclassifications previously submitted by the Department of Human Resources that have been rejected by the Milwaukee County Board of Supervisors pending the outcome of the Job Evaluation Questionnaire Project.
- Sponsors: Lipscomb Sr.
- Attachments: [RESOLUTION](#)
 [RECLASSIFICATION LIST](#)
 [FISCAL NOTE](#)
- 16 [15-309](#) An informational report in response to a committee referral to the Milwaukee County Comptroller and Department of Human Resources, requesting an outline of any and all Milwaukee County employee raises since January 2014, due to advancement in the pay range, reclassification, or promotion including all Behavioral Health Division employees. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- 17 [15-289](#) From the Deputy Director, Department of Human Resources, providing an informational report relative to Reclassification of Existing positions, Advancements within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.
(Recommendations to be implemented unless Supervisor(s) object)
(03/31/15: Objection Filed)
- Attachments: [REPORT](#)
 [OBJECTION LETTER \(both signatures\)](#)
- 18 [15-253](#) From the Director, Department of Transportation, and the Airport Director, requesting authorization for Milwaukee County to enter into a multi-year Intergovernmental Cooperative Agreement with the Department of Interior's United States Geological Survey to monitor and assess the impacts from the runoff of aircraft deicing fluid from General Mitchell International Airport into the Wilson Park tributary of the Kinnickinnic River. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**
- Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [AGREEMENT](#)

- 19 [15-254](#) From the Director, Department of Transportation, and the Airport Director, requesting authorization to execute Amendment No. 4 to the March 31, 2010, Professional Services Contract between Milwaukee County and Corlett, Skaer & DeVoto Architects, Inc., by \$1,654,960 for a term of four months beginning April 1, 2015, and ending July 31, 2015, to complete implementation of Milwaukee County's Airport Area Noise Management Program. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**
- Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [AMENDMENT 4- PROFESSIONAL SERVICES CONTRACT](#)
- 20 [15-252](#) From the Director, Department of Transportation (DOT), and the Engineering Manager, Transportation Services Section, Highway Division, DOT, requesting authorization to increase a Professional Services Contract with Himalayan Consultants, LLC, in the amount of \$118,366.09, for a total contract amount not to exceed \$449,189.69, as part of the South North Cape Road and South 68th Street Improvement Projects. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**
- Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [AMENDMENT 2](#)
 [AMENDMENT 3](#)
- 21 [15-251](#) From the Director, Department of Transportation, requesting authorization to enter into a 2015 Mass Transit Paratransit Assistance Contract with the Wisconsin Department of Transportation, pursuant to Section 85.205, Wisconsin Statutes. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**
- Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [85.205 MASS TRANSIT CONTRACT](#)

- 22 [15-257](#) From the Director, Department of Administrative Services, requesting authorization to execute a Professional Service Agreement with Mead and Hunt, Inc., in an amount not to exceed \$750,000 to provide professional construction management services for 2013 Adopted Capital Project WA185 - General Mitchell International Airport Runway 7R Cargo Apron Deice Pad. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[FIRMS REQUESTING RFQ's](#)
[QUALIFICATION EVALUATION](#)
[SCORING FOR CONSTRUCTION MANAGER](#)
[RFQ PROPOSAL](#)
[PROOF OF PUBLICATION](#)
[PRE-PROPOSAL SIGN-UP SHEET](#)
[APPROVED DBE PARTICIPATION FORM](#)

- 23 [15-47](#) From the Director, Department of Administrative Services, requesting authorization to execute an initial three-year contract between Milwaukee County and Encore One doing business as CleanPower LLC, in the amount of \$1,937,237.28 per year for the provision of housekeeping and janitorial services in County facilities for the period effective March 1, 2015, through February 28, 2018, with two twelve-month renewal options. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
[FINAL NON-PROFESSIONAL SERVICES CONTRACT](#)
[EXHIBIT A - FINAL PROPOSAL](#)
[EXHIBIT B - COUNTY RFP](#)
[EXHIBIT C - DBE PLAN](#)
[EXHIBIT D - FINAL COST SUBMISSION](#)

- 24 [15-199](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to amend Section 56.05(11) of the Milwaukee County Code of General Ordinances to allow for departments and offices to purchase meals in limited circumstances for employees or reimburse employees for such costs at meetings for official County business.
Attachments: [REPORT](#)
[RESOLUTION / ORDINANCE \(corrected\)](#)
[FISCAL NOTE](#)
- 25 [15-284](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2015 Appropriation Transfer Packet for the April 2015 Cycle.
Attachments: [DRAFT PACKET](#)
- 26 [15-271](#) From the Milwaukee County Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to transfer all but \$5,000,000 of the projected 2014 Year-End Surplus to the Debt Service Reserve.
Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
- 27 [15-272](#) From the Milwaukee County Comptroller, requesting authorization to execute Addendum No. 6 to the Standby Reimbursement Agreement with US Bank by extending the existing agreement for a period of one year from August 15, 2015, to August 15, 2016. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**
Attachments: [REPORT](#)
[RESOLUTION](#)
[FISCAL NOTE](#)
- 28 [15-255](#) From the Director of Audits, Office of the Comptroller, providing an informational status update on the implementation of recommendations contained in the audit report titled "Aftermath of Courthouse Fire Illustrates Need for Improved Insurance Claims Management and Business Continuity." **(Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [STATUS REPORT](#)

CLOSED SESSION: ITEM 29

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 29 [15-8](#) From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [APRIL REPORT](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance, Personnel, and Audit is Thursday, May 14, 2015. All items must be in the Committee Coordinator's possession by the end of the business day on Friday, April 24, 2015.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.