



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 105  
Milwaukee, WI 53233

## Meeting Minutes

### Milwaukee County Task Force on the Mitchell Park Conservatory Domes

*Chairperson: William H. Lynch*  
*Taskforce Coordinator: Allyson R. Smith, 414-278-4225*  
*Research Analyst: Jessica Janz-McKnight, 414-278-4300*

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Wednesday, October 12, 2016

5:30 PM

Mitchell Park Conservatory (The Domes)  
524 S. Layton Blvd.  
Milwaukee, WI 53215

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#### Call To Order

#### Roll Call

**Present:** 9 - Haas, Dargle, Gurda, Theis, Krawiecki, McCarthy, Washington, Bria, and Lynch

**Absent:** 2 - Crawford, and West

#### 1. Introductions

#### 2. Presentation by Corporation Counsel on public body open meetings, records, requirements, etc.

**APPEARANCE:**

Julie P. Wilson, Assistant Corporation Counsel, Office of Corporation Counsel

Ms. Wilson presented a PowerPoint presentation to task force members titled "Public Records and Open Meetings Overview." To view this PowerPoint, copy and paste the link below:

<http://county.milwaukee.gov/ImageLibrary/Groups/cntyExecutive/DomesUpdates/DomesTaskForcePROMintro.pdf>

This item was INFORMATIONAL ONLY.

#### 3. The Task Force's mission, purpose, charge, role, and authority

Task Force members Mr. Gurda and Dr. Bria moved to approve the Charter of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes. The task force approved this item by unanimous consent.

To view the Charter of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, please copy and paste the link below:

[http://county.milwaukee.gov/ImageLibrary/Groups/cntyExecutive/DomesUpdates/DomesTaskForceCharter\\_October122016.pdf](http://county.milwaukee.gov/ImageLibrary/Groups/cntyExecutive/DomesUpdates/DomesTaskForceCharter_October122016.pdf)

#### 4. Mitchell Park Conservatory (The Domes) data

- A. Engineering reports from Graef-USA, Inc., and other engineering-related data
- B. Description and condition of the Desert, Tropical, and Show Domes
- C. Programming and revenue generation data
- D. Historic preservation status

**APPEARANCES:**

**Jeremy Theis, Director, Facilities Management Division, Department of Administrative Services**

**Sandy Folaron, Horticultural Director, Mitchell Park Horticultural Conservatory**

To view the PowerPoint presentation for this item, please copy and paste the link below:

<http://county.milwaukee.gov/ImageLibrary/Groups/cntyExecutive/DomesUpdates/OverviewandEngineeringReport.pdf>

This item was INFORMATIONAL ONLY.

#### 5. Community Outreach Efforts

Tanya Fonseca, Planner and Project Manager, Graef-USA, Inc., and Larry Witzling, Principal, Graef-USA, Inc., appeared and spoke regarding this item.

To view the PowerPoint presentation for this item, please copy and paste the link below:

<http://county.milwaukee.gov/ImageLibrary/Groups/cntyExecutive/DomesUpdates/2016-10-12TaskForceEngagementTimeline.pdf>

This item was INFORMATIONAL ONLY.

#### 6. Future meeting dates, locations, and topics

The task force unanimously consented to scheduling the next meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes for Wednesday, November 30, 2016 at 5:30 p.m.

**Length of Meeting: 5:44 p.m. to 8:33 p.m.**

**Adjourned,**

**Allyson R. Smith  
Task Force Coordinator  
Milwaukee County Task Force on the Mitchell Park Conservatory Domes**

The next meeting for the Milwaukee County Task Force on the Mitchell Park Conservatory Domes is scheduled for Wednesday, November 30, 2016 at 5:30 p.m. The meeting will be held at the Mitchell Park Conservatory, 524 S. Layton Blvd., Milwaukee, WI 53215.