

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 6/30/2017

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Creation of 1.0 FTE Lead Community Intervention Specialist and 2.0 FTE Community Intervention Specialists in the Department of Health and Human Services, Housing Division.

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input checked="" type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$126,050	\$252,102
	Revenue	\$123,800	\$247,602
	Net Cost	\$2,250	\$4,500
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.) In support of recently obtained grant by Milwaukee County Courts, DHHS is seeking approval to create 3 additional positions: 2 Community Intervention Specialists (existing County role - grade 24: \$49,995 - \$58,244) and 1 Lead Community Intervention Specialist (new County role - recommended grade 27: \$55,722 - \$66,496).

B.) The full cost of the positions is for the last 13 pay periods of 2017. This action increases 2017 costs as follows: \$85,042 in salary and \$6,441 in social security and \$32,317 fringe benefit expenses. Cost increases will be covered by an increase in revenue from the grant funding. In 2017, a 1% COLA increase is included in these costs. There may be additional expenses totalling around \$4,500 for supplies, mileage and equipment associated with these positions. These costs will be absorbed in the Department of Health and Human Services budget.

For 2018, additional costs include approximately \$168,401 in salary plus social security costs of \$12,883 and fringe benefit costs of \$64,634. An additional 1% COLA for 2018 would be \$1684. In 2018, increased grant revenue by the same amount will cover these expenses.

C.) No change to DHHS tax levy is anticipated in the current or subsequent year. Grant funding will cover the costs of these positions for the remainder of 2017 and 2018. For years beyond 2018, the additional expenses associated with these positions will need to be absorbed into the DHHS budget or abolished.

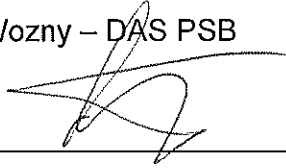
¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

D.) The current year estimate assumes a 1% COLA increase in 2017 and 13 remaining pay periods. The subsequent year assumes a 1% COLA adjustment to salary on top of the 2017 costs. The position cost estimates for both 2017 and 2018 utilized step 3 of the pay grade. All costs associated with these positions are to be offset by grant funding (revenue) for the position from the John D and Catherine T Mac Arthur Safety Grant. In 2017 and 2018 health care costs and pension Costs are assumed at current 2017 rates.

Department/Prepared By : Lisa Wozny – DAS PSB

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

Did CDBP Review?²

Yes

No

Not Required

