

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 12/29/2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Madeline Fruehe, Office of Strategy, Budget, and Performance

Subject: The Department of Health and Human Services (DHHS) is requesting approval for the creation of 1.0 FTE Community Intervention Specialist within Housing Services

File Type: Informational Report

MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

NEED AND APPROPRIATENESS

☒ SBP concurs with the department report on the need and appropriateness of this position request.

FUNDING AVAILABILITY

☒ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

☐ Grant Revenue that expires:

☐ Other

ADDITIONAL INFORMATION

The total ongoing annual cost for the CIS position at midpoint is \$84,878 (including salary, social security and fringe). This cost is offset by the transition of caseloads currently supported by provider contracts to Housing internal staff.

There is no tax levy impact associated with this request as the position cost is offset by savings from the elimination of the provider contracts.

Isaac Rowlett

Interim Director of Strategy, Budget and Performance 12/29/2025