

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 30, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting authorization to retroactively amend a 2022 purchase of service contract with Serving Older Adults of Southeast Wisconsin for Senior Nutrition Program meal site management at the five Milwaukee County-owned senior centers from \$100,000 to \$124,767

File Type: Action Report

REQUEST

The Director, Department of Health and Human Services (DHHS) is requesting authorization to retroactively amend a 2022 purchase of service contract with Serving Older Adults of Southeast Wisconsin for Senior Nutrition Program meal site management at the five Milwaukee County-owned senior centers from \$100,000 to \$124,767.

POLICY

Per Wisconsin Statutes, the Director of DHHS is requesting authorization to execute this purchase of service contract.

Wisconsin State Statutes:	59.52(31)
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BACKGROUND

The Milwaukee County Senior Meal Program began in 1972 and is administered through the Milwaukee County Area Agency on Aging. The nutrition program is funded with federal Older Americans Act funds, participant contributions, and other revenues. The purpose of the program is to sustain the independence and well-being of seniors by preventing costly health problems related to nutrition and social isolation. Nutrition is a key aspect of the comprehensive network of services provided through the Area Agency on Aging for Milwaukee County's older adults.

In 2021, DHHS requested the County Board to amend all meal site management contracts and increase them by an additional \$5,000 per meal site with funding supported by the Consolidated Appropriations Act of 2021. This funding was to support the additional costs associated with maintaining service during the pandemic and was

approved under File 21-502. Although other nutrition vendors were able to spend this funding before the end of 2021, Serving Older Adults of Southeast Wisconsin requested that the funding be made available to cover additional expenditures in 2022. Serving Older Adults of Southeast Wisconsin submitted a proposal to spend this additional funding during 2022 on costs that have accrued during the COVID pandemic, including investment in technology and computer equipment, salaries, and administrative costs. The 2022 contract was approved under File 21-1029 on December 16, 2021.

ALIGNMENT TO STRATEGIC PLAN

This item is aligned to the goals in the Milwaukee County Strategic Plan as this contract focuses on delivering services based on the resolution of health disparities through a participant-centered program by offering co-located services at meal sites in a manner that promotes dignity and builds trust between residents and the County. Senior Centers are aligned with the strategic plan as community located service centers that provide a variety of services that are accessible to participants.

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to retroactively amend the 2022 purchase of service contract with Serving Older Adults for Senior Nutrition Program meal site management at the five Milwaukee County-owned senior centers by \$24,767, from \$100,000 to \$124,767.

FISCAL EFFECT

This program is supported by federal funding from the Older Americans Act Title III C allocation within the American Rescue Plan Act of 2021.

TERMS

This contract is effective retroactive to January 1, 2022 thru December 31, 2022.

VIRTUAL MEETING INVITES

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PREPARED BY:

Carrie Koss Vallejo, Program and Planning Coordinator, DHHS Aging and Disabilities Services

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, DHHS Director

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Liz Sumner, Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, and Strategic Planning
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County
Steve Cady, Research Director, Comptroller's Office
Pam Matthews, Fiscal & Management Analyst, DAS
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, Office of Strategy, Budget & Performance