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**MILWAUKEE COUNTY MENTAL HEALTH BOARD
FINANCE COMMITTEE**

Thursday, December 7, 2023 - 1:30 P.M.
Microsoft Teams Meeting

MINUTES

PRESENT: Mary Neubauer, Jon Lehrmann, Kathie Eilers, Dennise Lavrenz, and Richard Canter

SCHEDULED ITEMS:

1.	<p>Welcome.</p> <p>Chairwoman Eilers welcomed everyone to the December 7, 2023, Mental Health Board Finance Committee's quarterly remote/virtual meeting.</p>
2.	<p>Minutes from the October 26, 2023, Committee Meeting.</p> <p>The minutes were reviewed, acknowledged, and accepted by the Committee.</p> <p>This Item was informational.</p>
3.	<p>Professional Services Contracts.</p> <ul style="list-style-type: none">• Contract(s) and Contract Amendment(s)<ul style="list-style-type: none">➤ 2-Story Creative, LTD <p>Professional Services Contracts focus on community-based programming, supports functions critical to client care, and are necessary to maintain crisis and community services licensure. An overview was presented of all the services provided.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Professional Services Contract Amendment to the Board as delineated in the corresponding report.</p>
4.	<p>Purchase-of-Service Agreements.</p> <ul style="list-style-type: none">• Agreement Amendment(s)• 2024 Agreement(s)

SCHEDULED ITEMS (CONTINUED):

	<p>Purchase-of-Service Agreements are for the provision of adult and child mental health services and substance use disorder services. An overview was provided detailing the service agreements.</p> <p>Questions and comments ensued.</p> <p>Staff indicated a presentation on prevention services will be done at the next Quality Committee meeting and will include outcome measures.</p> <p>Committee Member Neubauer recommended the prevention presentation be done at the next full Board meeting as opposed to just the Quality Committee. Chairwoman Eilers suggested a summary of outcomes data be provided to the Board at the very least. Staff indicated a presentation will be prepared for the February Board meeting.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Purchase-of-Service Agreements to the Board as delineated in the corresponding report.</p>
5.	<p>Fee-for-Service Agreements.</p> <ul style="list-style-type: none">• Agreement Amendment(s)• 2024 Agreement(s) <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>Corrections needed to the report prior to it going before the full Board include removing a Genesis Behavioral Services, Inc., notation on Page 3, as it was duplicated; and the addition of residential services to both the Broadstep-Wisconsin, Inc., notation on Page 4 and the Whole Health Clinical Group notation on Page 7.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Fee-for-Service Agreements to the Board as delineated in the corresponding report inclusive of the aforementioned corrections and revisions.</p>
6.	<p>State of Wisconsin/County 2024 Contracts for Social Services and Community Programs.</p> <p>This is the annual State/County contract, which includes most of the core social service funding received from the State every year.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The Finance Committee unanimously agreed to recommend approval of the State/County 2024 Contracts for Social Services and Community Programs as delineated in the corresponding report.</p>
7.	<p>Finance Committee Recommendation to Authorize a Noncompetitive Process in the Procurement of Service and the Execution of the Previously Approved Purchase-of-Service Agreement with Hope House to Complete the Requested Fiscal Agent Responsibilities.</p> <p>At the October Finance and Board meetings, moneys were approved for Hope House, which stem from the opioid settlement. This particular project is for the use of a fiscal agent who can more flexibly assist in getting dollars into the community to smaller agencies, entities, and coalitions who do not meet all of the requirements necessary to contract with Milwaukee County.</p> <p>Today's request is to single source the contract with Hope House. Hope House has been used by Behavioral Health Services (BHS) in the past for Cares funding in 2020 and in both 2021 and 2023 with the Better Ways to Cope campaign. In addition, the Comptroller's Office has asked BHS to have greater oversight ensuring outcomes are being met and reporting measures are occurring. Only two months of funding can be put forward at a time.</p> <p>BHS did not go through a competitive process to identify a vendor but instead, went with an entity who has historically done fiscal agent duties for the organization successfully.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend authorization of the noncompetitive process in the procurement of service and the execution of the previously approved Purchase-of-Service Agreement with Hope House to complete the requested fiscal agent responsibilities to the Board.</p>
8.	<p>Employment Agreement.</p> <p>The Department of Human Resources, Corporation Counsel, and the Compensation Division established a personnel policy allowing for employment agreements for specific classified, unclassified, and exempt physician, psychologist, and advanced practice nurse classifications within Milwaukee County.</p> <p>This employment agreement request is for a funded advanced practice nurse practitioner position, which supports the access clinics at Behavioral Health Service's Federally Qualified Health Center sites. The incumbent in the position relocated.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Employment Agreement to the Board.</p>

SCHEDULED ITEMS (CONTINUED):

9.	<p>September 2023 Financial Reporting Package.</p> <p>The intent was to include additional slides, which didn't make it into the packet. They will, however, be included in the Board's meeting materials. Overall, Behavioral Health Services (BHS) is projecting a \$4.2 million deficit in fiscal year 2023. The majority of the deficit is related to challenges in the Wraparound Milwaukee program.</p> <p>Highlights for financial variances include substantial underspending with Granite Hills payments, which is entirely offset by payments to state institutes. Financially, there isn't much of an impact. Operationally, it would be more conducive to have those clients closer to home. Also, their length of stay would be lower if served locally. BHS is experiencing an ongoing tax levy deficit in Alcohol and Other Drug Abuse programming. A request for additional opioid funds will be submitted early next year to cover the deficit.</p> <p>There have been some growing pains with some of the new clinics. The revenue assumptions for the clinics appear to be sound. It's just taking a little longer to become fully operational than anticipated. There are surpluses in some of the Community Based Residential Facilities programs due to lower utilization. Progress on the 2023 Budget initiatives was discussed. Program Dashboards for inpatient services, Targeted Case Management (TCM), Comprehensive Community Services (CCS), Community Support Programs (CSP), and children's community services, were all reviewed.</p> <p>Questions and comments ensued.</p> <p>This Item was informational.</p>
10.	<p>Update on Financial Vulnerabilities, Risks, and Progress on Initiatives Related to the Budget.</p> <p>The Wisconsin Department of Health Services (DHS) informed Wraparound leadership Residential Care Center (RCC) placement costs will no longer be funded after 2024. The only potential alternative funding for those youth would come from the Division of Milwaukee Child Protective Services (DMCPS). The hope was to partner with DMCPS to find a way to cover the costs. DMCPS was not interested in collaborating. Behavioral Health Services (BHS) is now looking to remove this level of care from the system it manages. DMCPS would then be wholly responsible for those RCC placements under their funding.</p> <p>BHS has decided to end the Wraparound Health Management Organization (HMO) program. The intention is to have as little impact on actual services as possible. There has been an increase in youth Comprehensive Community Services, while there has been a decrease in those HMO services. BHS is working on building out Crisis Intervention Care Coordination for the youth level of care. Work will be done over the next six to twelve months on transitioning youth currently served under the HMO to other levels of care.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>BHS is still seeing capacity challenges and still issuing rate increases to providers when able. The next iteration will be for the Community Support Program, which was included in the 2024 Budget.</p> <p>Revenue opportunities include the opioid settlement funds; the Negotiated Indirect Cost Rate Agreement, which would potentially enable BHS to draw down true costs or at least higher than 10%; and the 1915i housing waiver, which would allow the use of Medicaid funding for housing. Funds could potentially be used for down payments or security deposits on leases.</p> <p>Questions and comments ensued.</p> <p>This Item is informational.</p>
11.	<p>Quarterly Fund Transfers Update.</p> <p>Fund transfers are essentially considered a budget amendment. All of the fund transfers listed in the report are associated with grant awards. They're related to either new or existing grant funding to increase expenditure or revenue. The budget would then be reorganized to the expenses actually incurred.</p> <p>This Item is informational.</p>
12.	<p>Quarterly Update and Reserve Analysis Overview.</p> <p>The summary for this Item contains the year-end balances for 2022 reserves, the anticipated impact on reserves after 2023 is closed out, and the remaining balance after 2023. If the projections reflected hold true to the end of the fiscal year, things could improve slightly, but it's hard to pinpoint how much.</p> <p>The one potential risk for 2024 is youth residential costs or youth system of care transition costs as Behavioral Health Services tries to minimize the impact on services and participants. It is anticipated there maybe some additional deficits in 2023 as everything gets level set and the new system of care is ironed out once the Health Management Organization is sunset.</p> <p>Questions and comments ensued.</p> <p>This Item is informational.</p>
13.	<p>2025 Budget Timeline and Schedule.</p> <p>The 2025 Behavioral Health Services (BHS) Budget timeline starts in March of 2025. The Committee was informed of all the dates inclusive of all budget public hearing sessions. Public input and feedback is imperative to the process.</p>

SCHEDULED ITEMS (CONTINUED):

	This Item is informational.
14.	<p>Mental Health Board Finance Committee 2024 Meeting Schedule.</p> <p>The 2024 Finance Committee meeting schedule was provided to Committee Members in its final draft. All Committee Members should have received calendar invitations for the 2024 meetings.</p> <p>This Item was informational.</p>
15.	<p>Adjournment.</p> <p>Chairwoman Eilers ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on Milwaukee County's Legislative Information Center website, which can be accessed by clicking the link below.</p> <p>Length of meeting: 1:31 p.m. to 3:04 p.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Board Administrative Liaison Milwaukee County Mental Health Board</p>	
<p>The next meeting of the Milwaukee County Mental Health Board Finance Committee is Thursday, February 22, 2024, at 8:00 a.m.</p> <p>To View All Associated Meeting Materials, Visit the Milwaukee County Legislative Information Center at: <u>Milwaukee County - Calendar (legistar.com)</u></p> <p>Visit the Milwaukee County Mental Health Board Web Page at: <u>https://county.milwaukee.gov/EN/DHHS/About/Governance#MCMHBRecords</u></p>	