

**The COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: April 19, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Clinical Manager

File Type: Action Report

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**REQUEST**

A report from the Director, Department of Health and Human Services (DHHS), requesting approval to create 1.0 FTE Clinical Manager at paygrade 35M.

**POLICY**

The maximum number of positions and/or the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
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**BACKGROUND**

On December 15, 2021, the Milwaukee County Board approved File 21-1127 which authorized the Milwaukee County Office of Corporation Counsel (OCC) to enter into Settlement Agreements to receive funds from three Opioid Settlement distributors. On February 2, 2023, the Milwaukee County Board approved File 23-114 which appropriated \$11,456,094 of the Opioid Settlement Funds to finance 15 proposals to address the opioid crisis in Milwaukee County. These proposals included an Education and Treatment for Justice Involved Youth Project sponsored by the Children, Youth and Family Services (CYFS) with a budget of \$799,190.

This project includes the creation of two new positions within CYFS, a Unit Therapist and a Clinical Manager. The Unit Therapist position was created under File 23-956 and is in process of being filled. The Clinical Manager is necessary to provide evidence informed prevention and intervention services and substance abuse education, specifically targeting opioid use and its

effects. The position will serve young people detained in the Vel R. Phillips Youth and Family Justice Center and those returning to the community following detention. The Clinical Manager will provide clinical and administrative leadership and management to Dialectical Behavioral Therapy (DBT) informed programming within the secure detention center. In addition, this position will provide clinical assessments, services and consultation to youth and staff as well as coordination of treatment services. The Clinical Manager will provide oversight and supervision of the two existing Unit Therapists positions and provide guidance and support in building out the clinical program within CYFS that will serve youth in the future Secure Residential Care Center for Children and Youth (SRCCCY).

This position was not included in the 2024 Adopted Budget because at the time the budget was being considered, DHHS was not prepared to move forward with the position. The creation of this dedicated full-time position will ensure more robust oversight and more timely services to our children and families served across CYFS.

**Position requested:**

<b>Title</b>	<b>Pay Range</b>	<b>Annual Salary Range</b>
Clinical Manager	\$41.66-\$49.65	\$86,652-\$103,272

**ALIGNMENT TO STRATEGIC PLAN**

The request to create the new position aligns with the county's strategic plan to ensure that we can continue determining what, where, and how we deliver services to advance health equity. To that end, consistent staffing is needed to support the administrative and case management functions associated with the youth justice system that provides critical services to kids in secure care.

**FISCAL EFFECT**

The total annual cost for the Clinical Manager ranges between \$93,282 - \$111,172 (including salary and social security) and is 100% offset by the Opioid Settlement Funds received by Milwaukee County.

**TERMS**

N/A

**VIRTUAL MEETING INVITES**

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**PREPARED BY:**

Kelly Pethke, Administrator

**APPROVED BY:**

Shakita LaGrant-McClain, Director, Department of Health & Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Chair, Personnel Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Steve Cady, Research Director, Comptroller's Office  
Janelle M. Jensen, Legislative Services Director, County Clerk's Office  
Lottie Maxwell-Mitchell, Senior Budget & Management Analyst, DAS