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A report from the Executive Director, Department of Health and Human Services, requesting authorization to create 1.0 FTE Medicare Outreach Specialist in Aging Services, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, per Chapter 17 of the Milwaukee County Code of General Ordinances, changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors; and

WHEREAS, the Department of Health and Human Services (DHHS) is requesting the creation of one Medicare Outreach Specialist position in Aging Services, DHHS, to provide community outreach and counseling to Milwaukee County’s more than 155,000 Medicare beneficiaries; and

WHEREAS, as the aging population continues to grow, more individuals need assistance navigating enrollment, selecting a plan, and understanding their benefits; and

WHEREAS, the Medicare Outreach Specialist position will provide community presentations to help enrollees and pre-enrollees better understand Medicare, individual counseling to help beneficiaries compare Medicare options based on their health needs, and assist in developing the volunteer counselor program; and

WHEREAS, the total annual cost of the Medicare Outreach Specialist position will be offset by funds from the State Health Insurance Assistance Program grant and Medicare Improvements for Patients and Providers Act grant funds; and

WHEREAS, the Department of Human Resources has reviewed this request for the creation of a new position to determine the appropriate classification (Medicare Outreach Specialist) and pay grade (NR23), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of January 20, 2026, recommended adoption of File No. 26-228 (vote 5-0); now, therefore,

46 BE IT RESOLVED, the Milwaukee County Board of Supervisors  
 47 (County Board) hereby approves the classification and pay grade  
 48 recommendation for the position, as outlined in the report hereto attached to  
 49 this file and summarized below:  
 50

Recommended Title	Medicare Outreach Specialist
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Organization (Org.) (Low Org.)	8331 – Aging Services
Number (No.) of Positions	1
Pay Grade	NR23
Annual Range	\$59,264-\$88,864

51  
 52 ; and

53  
 54 BE IT FURTHER RESOLVED, the County Board hereby authorizes and  
 55 approves the following position action for DHHS, effective Pay Period 5, February 28,  
 56 2026:  
 57

Action	Title	No. of Positions	Pay Grade
Create	Medicare Outreach Specialist	1	NR23

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 59  
 60 chk  
 61 01/20/26  
 62 s://committees/2026/january-february/per jan 20/resolutions/26-228 dhhs create 1.0 medicare outreach spec  
 63 chk.docx