

January 2023 Fund Transfer Summary Packet for FY 2022

WHEREAS, department requests for transfers within their own accounts have been received by the Office of Strategy, Budget, and Performance, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Office of Strategy, Budget, and Performance is hereby authorized to process the following transfers in the 2022 appropriations of the respective listed departments:

#	Dept Account Series:	Transfer From:	Transfer to:	Reasoning:
A-1	Airport Personnel Costs Operations Costs	\$1,700,000	\$1,700,000	Due to staffing issues the Airport requires additional contract services for housekeeping/custodial/ snow removal. Increased inflation and wages have caused contracts to exceed available dollars for most contracts.
B-1	Sheriff Misc Revenue Operations Costs	\$1,600	\$1,600	Receipt of revenue from various partners for: 2022 MCSO Recognition ceremony which acknowledges deputies and public safety officers who have demonstrated exceptional and superior performance and contributions, K9 Street Survival training, and K9 supplies and equipment.
B-2	DHS Operation Costs Intergov Revenue	\$200,000	\$200,000	An award from the Wisconsin Department of Health Services provides one-time funding to improve COVID-19 vaccination access for older adults and people with disabilities. The grant has been applied toward communications and outreach as well as advertising.
C-1	WS0127012 Kelly Sr. Center & Nutrition Site Boiler Replacement Capital Outlay DAS Facilities/Maintenance Operations Costs	\$62,661	\$62,661	The transfer addresses project adjustments required due to material price inflation and field conditions including the installation of a new buffer tank, relocation of a buffer tank, modifications in buffer tank insulation, and modifications to system controls. Surplus DAS-FMD <u>operating</u> funds are being used to cover the additional costs requirements for the <u>capital</u> project.
C-2	WS0128012 Wilson Senior Center Boiler and Exhaust Replacement Capital Outlay DAS Facilities/Maintenance Operations Costs	\$54,874	\$54,874	This transfer addresses (boiler/exhaust) project adjustments (at the Wilson Sr Center) due to material price inflation and field conditions including, modifications of pump starter location, electrical modifications, modifications in buffer tank insulation and vent drain pan installation to address code issues. Surplus DAS-FMD <u>operating</u> funds are being used to cover the additional costs requirements for the <u>capital</u> project.
C-3	WT0150012 FDL Garage Transportation Building HVAC Capital Outlay Transit Operations Costs	\$290,000	\$290,000	This appropriation transfer addresses (HVAC) project adjustments (at the FDL Garage Transportation Building) in order to meet building requirements and address costs increases on various materials. Surplus MCDOT-TRANSIT operating funds are being used to cover the additional costs requirements for the <u>capital</u> project.

All above transfers have been signed by the County Executive prior to Finance Committee meeting.

A: Departmental – Finance Committee Approval

B: Departmental Receipt of Revenue – Finance, 2/3 County Board Approval

C: Capital Improvements – Finance, Majority County Board

D: Capital Receipt of Revenue - Finance, 2/3 County Board Approval

E: Contingency (Allocated and Unallocated) - Finance, 2/3 County Board Approval

F: Interdepartmental – Finance Majority County Board

G: Capital Contingency - Finance, 2/3 County Board Approval

H: Other/Non-categorical – Finance, Majority County Board

Detailed Explanations:

A1 - The Director of Transportation and the Airport Director request a 2022 appropriation transfer in the amount of \$1,700,000 for the Airport Operating Budget. The requested appropriation transfer decreases the Personal Services (Personnel) expenditure series authority by \$1,700,000 and increases the Contractual Services/Commodities expenditure series authority by \$1,700,000.

This appropriation transfer for the 2022 Airport Operating Budget is requested to move surplus personnel related expenditure authority to fund contractual services related costs that are expected to exceed available dollars in the contractual services/commodities expenditure series. The surplus expenditure authority from the personnel series has been generated due to elevated staff vacancy levels that persisted during the course of 2022. The Airport, not unlike other County departments, has experienced recruitment and retention challenges in the current job market as all employers are in heavy competition for available workers as the overall economy continues to emerge from the COVID-19 pandemic. Upward wage pressures due to record high inflation have also further compounded a competitive environment for employers. The surplus personnel related expenditure authority from vacancies will be used to cover higher costs in contractual services primarily for housekeeping/custodial services provided within the Airport and contractual services for snow removal on the ramp/apron areas of the airfield. In a climate of persistent inflation, the overall cost for providing services and purchasing commodities has increased across the board. The additional costs for housekeeping are due to a combination of price increases and to ensure the service level meets expectations of the airlines serving Milwaukee Mitchell International Airport (MKE) and the traveling public's expectations for cleanliness of facilities. The Airport has continued to utilize a contractual services provider for housekeeping services due to chronic long-term issues with being able to recruit and retain staff to adequately provide housekeeping. The additional costs for ramp/apron snow removal are due to an inability to successfully recruit and retain a seasonal workforce in order to reliably perform the work which is critical to uninterrupted operation of the Airport. Utilizing a contractual service provider for ramp/apron snow removal was not able to be foreseen in advance and therefore the 2022 Operating Budget, which was prepared much earlier, did not anticipate providing these services via a contractor.

Approval of this appropriation transfer request is needed to ensure the Airport has sufficient expenditure authority available by expenditure series as it closes out the 2022 fiscal year.

There is no impact to the property tax levy as a result of approving this appropriation transfer request because sufficient budget authority is available overall. This requested action redistributes available budget authority from the Personal Services (Personnel) series to the Contractual Services/Commodities series.

B1 - This transfer seeks to recognize the revenue funding (donations) from various sponsors and partners in the amount of \$1,600 and establish expenditures authority of \$1,600 for the Milwaukee County Sheriff's Office (MCSO). On September 22, 2022, MCSO received check #2099, from Admirals Power Play Foundation in the amount of \$500 and on September 30, 2022, received check #1564 from Russell & May Kilsch in the amount of \$100 for 2022 MCSO Recognition ceremony for the Milwaukee County Office of the Sheriff. The recognition ceremony was held at Milwaukee County War Memorial Center on Thursday, October 6, 2022, at 5.00 p.m. to 6.30 p.m. MCSO takes pride in acknowledging our deputies, public safety officers, civilian staff, and Milwaukee County citizens who have demonstrated exceptional and superior performance and contributions. On October 5, 2022, MCSO received check #152547, in the amount of \$1,000 dated October 5, 2022, from the Saint John's Communities, Inc. for K-9 Unit Presentation. \$438 was used for the 2022 K9 Street Survival Training Conference and \$562 was included in Law Enforcement and Safety Supplies for the K9.

B2 - A 2022 appropriation transfer of \$200,000 is being requested by the Director, Department of Health and Human Services (DHHS), to recognize additional revenue and expenses related to the "Boosted and Blessed" Campaign within Aging and Disabilities Services (ADS). This grant award from the Wisconsin Department of Health Services provides one-time funding to improve COVID-19 vaccination access for older adults and people

with disabilities, as outlined in the Coronavirus Response and Relief Supplemental Appropriations Act, 2021, P.L. 116-260. The grant has been applied toward communications and outreach as well as advertising.

C1 - An appropriation transfer of \$62,661 is requested by the Director of the Department of Administrative Services (DAS) to reallocate budget authority of \$62,661 from the DAS Facilities Management Division (low-org 5725) to capital project WS012701 Kelly Sr Center & Nutrition Site Boiler Replacement. The 2020 Adopted Capital Improvement Budget included an appropriation of \$249,858 for planning, design, and construction of the Kelly Sr. Center & Nutrition Site Boiler Replacement. This appropriation transfer addresses project adjustments required due to material price inflation and field conditions including the installation of a new buffer tank, relocation of a buffer tank, modifications in buffer tank insulation, and modifications to system controls.

C2 - An appropriation transfer of \$54,874 is requested by the Director of the Department of Administrative Services (DAS) to reallocate budget authority of \$54,874 from the DAS Facilities Management Division (low-org 5725) to capital project WS0128012 Wilson Senior Center Boiler and Exhaust Replacement. The 2020 Adopted Capital Improvement Budget included an appropriation of \$194,954 for planning, design, and construction of the Wilson Senior Center Boiler and Exhaust Replacement. This appropriation transfer addresses project adjustments required due to material price inflation and field conditions including, modifications of pump starter location, electrical modifications, modifications in buffer tank insulation and vent drain pan installation to address code issues.

C3 - An appropriation transfer of \$290,000 is requested by the Director of the Department of Administrative Services (DAS) and Department of Transportation Director (DOT) to reallocate budget authority of \$290,000 from the Transit operating budget (low-org 5605) to capital project WT015001 FDL Garage Transportation Building HVAC. The 2021 Adopted Capital Improvements Budget included an appropriation of \$38,332 for the planning and design of the FDL Garage Transportation Building HVAC. The 2022 Adopted Capital Improvements Budget included an appropriation of \$260,321 for the construction phase of the project. Initially the project anticipated one roof top unit and no control modifications, which is not sufficient to meet building requirements. This appropriation transfer provides an additional \$290,000 so that two roof top units can be connected to the building automation system. In addition, costs have increased on various materials due to current the business climate.

2022 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2022 Budgeted Unallocated Contingency Appropriation Budget	\$5,000,464
Approved Transfers from Budget through January 6, 2023	
Unallocated Contingency Balance as of January 6, 2023	\$5,000,464
(\$50,000) File #21-985 MATC FAST Fund	(\$50,000)
\$76,159 #21-1089 Irgens Land Sale Rev	\$76,159
(\$30,000) File 22-292 Parks Climate Adaptation Group fighting Climate Change	(\$30,000)
(\$150,000) File 22-436 County Board Meeting Room Health Safety and Public Access	(\$150,000)
(\$11,000) File 22-395 Goat Landscaping Demonstration Project	(\$11,000)
(\$200,000) File 22-400 Sound Study Rock Sports Complex	(\$200,000)
(\$100,000) File 22-308 Disrupt School to Prison Pipeline	(\$100,000)
(\$36,000) File 22-109 HR Life Works Contract	(\$36,000)
(\$538,128) File 22-525 MCAP and Shelter Care Program	(\$538,128)
\$1,028,585 File 22-701 Unspent Bond Proceeds	\$1,028,585
\$359,608 File 22-704 Unspent Bond Proceeds	\$359,608
(\$220,000) File 22-969 Trimborn Bunkhouse Project Planning and Design	(\$220,000)
(\$712,190) File 22-761 McKinley Beach Restoration	(\$712,190)
(\$427,266) File 22-958 ERS Trust	(\$427,266)
(\$86,000) File 22-887/22-776 Clerk Voter Education (Marijuana, Gun, Voter)	(\$86,000)
(\$497,000) File 22-992 Racine County Temporary Housing of Inmates	(\$497,000)
(\$300,513) File 22-681 ARPA Funds Match for Aging Services	(\$300,513)
(\$14,000) File 22-769 Update signage in Washington Park	(\$14,000)
\$89,000 La Fave Restitution	\$89,000
(\$9,750) File 22-1014 Rename Johnsons Park	(\$9,750)
(\$27,000) File 22-662 Commission on Youth	(\$27,000)
(\$16,500) File 22-1199 Advisory Referendum for Abortion Rights	(\$16,500)
Transfers to/from the Unallocated Contingency PENDING January 2023 CB Approval, and Finance Committee through January 6, 2023 for FY 2022	
Total Transfers PENDING in Finance Committee	\$0
Net Balance	\$3,128,469

ALLOCATED CONTINGENCY ACCOUNT	
2022 Budgeted Allocated Contingency Appropriation Budget	\$0
Approved Transfers from Budget through January 6, 2023 for FY 2022	
Allocated Contingency Balance as of January 6, 2023 for FY 2022	\$0
Transfers from the Allocated Contingency PENDING December CB Approval, and Finance & Audit Committee through January 6, 2023 for FY 2022	
Total Transfers PENDING in Finance Committee	\$0
Net Balance	\$0