

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: April 16, 2020

TO: Chairwoman Marcelia N. Nicholson, Milwaukee County Board of Supervisors

FROM: Greg High, Director, AE&ES Section, DAS-FM Division

SUBJECT: **2020 Capital Projects WP372 –McKinley Flushing Channel Seawalls and WP702 – McKinley/Veterans Park Seawalls: From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, Requesting Passive Review of a Professional Service Agreement with Collins Engineers**

POLICY

Implementation of Wisconsin Statutes 59.21(31) with regard to purchase of professional service agreements (under the Milwaukee General Ordinance Chapter 56) for Capital projects requires County Board review to award the initial agreement, or fee extension(s) to the original agreement, when the total contractual fee exceeds \$100,000 but is less than \$300,000. The Director of the Department of Administration (DAS) is requesting passive review to enter two separate professional service agreements with Collins Engineers, Inc. to provide professional design services for the 2020 Capital Projects WP372 – McKinley Flushing Channel Seawalls and WP702 – McKinley/Veterans Park Seawalls.

BACKGROUND

WP372 –McKinley Flushing Channel Seawalls

This capital project involves replacement of seawalls along a flushing channel near McKinley Marina in McKinley Park. Timber piles and sheeting form the sides of a flushing channel that leads to the pump house (presently occupied by Colectivo Coffee). Lake water was pumped through a tunnel at the west end of the flushing channel to the Milwaukee River during periods of low flow to flush stagnant water in the river. The flushing channel is abutted by McKinley Park open park land on the southerly side, and Milwaukee Yacht Club on the northerly side. The Milwaukee Yacht Club leases land from Milwaukee County. The flushing channel is currently used by the yacht club for lifting boats in and out of the lake, mooring small sail boats and for additional boat slips.

Construction plans for the timber seawalls date back to 1906. The timber piles and sheeting are in a severely deteriorated state. Concrete walks and seawalls were added at the southerly side of the channel on top of the timber piles in the late 1920's. The concrete walks and seawalls are leaning toward the channel ready to collapse. On the northerly side of the channel, the yacht club operations take place right up to the edge of the channel. A capital project has been approved in the Milwaukee County 2020

Capital Budget to complete the planning, design and construction documents for replacement of the seawalls at the flushing channel. The 2020 capital budget includes funding for design only.

WP702 – McKinley/Veterans Park Seawalls

The second capital project involves the steel sheet pile seawall along Veterans Park that was built in 1962+/- . The seawall provided a bulkhead for filling Lake Michigan lakebed. The land fill behind the seawall created Veterans Park, a large open space used for flying kites, biking, walking, picnicking, large festivals, celebration and generally enjoying the waterfront along Lake Michigan. Over the years, the top of the seawall has moved in a lake ward direction in isolated areas. Additionally, Parks has frequently needed to place fill material behind the seawall where sink holes have formed. A capital project has been approved in the Milwaukee County 2020 Capital Budget to investigate the movement occurring with the seawall and develop construction documents to repair/stabilize the seawall. The 2020 capital budget includes funding for design only.

Given the similar nature and close proximity of the two projects, it is the intent to award the planning, design and construction document preparation to one prime consultant for both McKinley Flushing Channel and Veterans Park Seawall projects. However, the projects will have separate agreements for each project.

A passive review of the proposed Collins Engineers consultant agreement for each project is requested. The proposed scopes of services have been reviewed by the AE&ES Section of DAS-FM. A copy of the proposed scopes of services and consultant effort fee spreadsheets are attached. Collins Engineers Not to Exceed (NTE) fee breakdowns for each project area as follows:

FEE BREAKDOWNS:

WP372 –McKinley Flushing Channel Seawalls

Current Allowable Fee plus Allowance:	
1. Lump Sum Not to Exceed Sum – Phase 1 Consulting Fees	\$196,700.00
2. Design Fee Contingency (NTE)	\$15,000.00
3. Reimbursable Allowance (NTE)	\$0.00
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4. Fee Plus Allowance (NTE)	\$211,700.00

WP702 –McKinley/Veterans Park Seawall

Current Allowable Fee plus Allowance:	
1. Lump Sum Not to Exceed Sum – Phase 1 Consulting Fees	\$176,000.00
2. Design Fee Contingency (NTE)	\$10,000.00
3. Reimbursable Allowance (NTE)	\$0.00
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4. Fee Plus Allowance (NTE)	\$186,000.00

The adopted 2020 capital budget included a total of \$440,447 for capital project WP372 and \$202,212 for WP702. There are sufficient funds in each respective capital budget to award the requested professional services agreements to Collins Engineers.

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DBE participation goal for each contract is 17%. The approved DBE participation plan for each contract will exceed the goal.

RECOMMENDATION

The Director of the DAS respectfully requests passive review of award of professional services agreements to Collins Engineers for design services for capital projects WP372 and WP702. This results in a NTE total fee of \$211,700.00 for WP372 and \$186,000 for WP702.

Prepared by: Karl Stave, Project Manager, AE&ES, DAS-FM

Approved By:

5/7/2020

X Gregory G. High

Gregory G. High

Signed by: GregHigh

Gregory G. High, P.E., Director
AE&ES Section, DAS-FM Division
Department of Administrative Services

Attachments: Consultant Retention Approval
Fiscal Note

Cc: David Crowley, County Executive
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Julie Landry, Director, Department of Administrative Services
Vince Masterson, Fiscal & Strategic Asset Coordinator, DAS
Pamela Bryant, Capital Finance Manager, Comptroller's Office
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office