

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/10/11

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Interim Capital Finance Manager TAHC Extension

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input checked="" type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|--|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	223	11,614
	Revenue	0	0
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes Mr. Justin Rodriguez to continue serving as the Interim Capital Finance Manager within the Department of Administrative Services (DAS)- Fiscal Affairs Division under a Temporary Assignment to a Higher Classification (TAHC) until the incumbent returns to the position or vacates the position.

B. The cost of the proposed TAHC is \$223 and \$11,614 for 2011 and 2012, respectively. These costs will be absorbed within the DAS- Fiscal Affairs budget and are offset by salary savings from vacant positions in the department.

C. The current year budget has sufficient budgetary authority available due to vacancies throughout the department. For 2012, there are sufficient funds budgeted for this position since Mr. Rodriguez's permanent position remains unfilled.

D. This fiscal note assumes that this TACH will extend from December 25, 2011 until December 31, 2012, although the TAHC is expected to terminate upon the filling of a permanent Fiscal and Budget Administrator during 2012.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Cynthia (C.J.) Pahl

Authorized Signature 

Did DAS-Fiscal Staff Review? Yes No