

COUNTY OF MILWAUKEE
Inter-office Memorandum

DATE: January 19, 2021

TO: Sup. Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

FROM: Shakita LaGrant-McClain, Director, Department of Health and Human Services
Prepared by James Mathy, Administrator, Housing Division

SUBJECT: **Report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2021 purchase of service contract amendment for chronically homeless case management services for consideration under passive review**

Issue

Per Wis. Stat. §59.52(31), contracts with a value of at least \$100,000 but no greater than \$300,000 require County Board passive review. In accordance with this statute, the Department of Health and Human Services (DHHS) is submitting a purchase of service contract amendment for chronically homeless case management services with the Housing Division for 2021.

Discussion

The Housing Division is requesting approval to amend a purchase of service contract with the Salvation Army for case management services. One of Housing's other case management providers, Milwaukee Center for Independence (MCFI)-Whole Health Clinical Group, requested that it be able to maintain its current caseload of two case managers rather than assume an increased caseload as had been envisioned for 2021. A contract for case management services with MCFI was approved by the County Board in December 2020 for \$227,500 reflecting funding for four case managers and corresponding caseloads (File 20-876). At that time, MCFI was assuming responsibility for additional caseloads compared to its 2020 contract. This change would reallocate funding for one case manager from MCFI to the Salvation Army resulting in a reduction of \$56,250 to MCFI's contract and an increase of the same amount to the contract with the Salvation Army. Discussion is underway with another provider to establish responsibility for a second case manager and caseload. Once both caseloads are re-established, MCFI's contract will be reduced by \$112,500, from \$227,500 to \$115,000.

The Housing Division will work with Salvation Army staff during the initial onboarding process so consumers and case management staff are clear on the collaborative service provision within the Division's Housing First Program. The continuity of services is needed to maintain quality, consistent case management for our formerly homeless consumers now living in supportive housing. Case management is a key component in the programs service continuum and directly impacts the housing retention rates of our consumers.

Maintaining stable, supportive housing to avoid homelessness is a central focus of the Housing Division and the scope of responsibility for its case management providers. Currently, due to

COVID-19, it is more imperative than ever that services continue to so that Housing's consumers can remain off the streets.

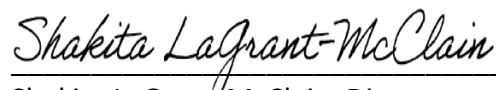
Service	Provider	2021 Contract	Proposed Amendment	Adjusted Contract
Chronically Homeless Case Management	Salvation Army	\$57,500	\$56,250	\$113,750

Recommendation

The contract amendment is being submitted for passive review only and reflects a total amount of \$56,250 for a total contract of \$113,750 with the Salvation Army for the period of January 1, 2021 to December 31, 2021.

Fiscal Impact

The contract amendment will result in a total cost of \$56,250 which is contained within the 2021 Housing Budget. A fiscal note form is attached.



Shakita LaGrant-McClain, Director
Department of Health and Human Services

- cc: County Executive David Crowley
Sup. Jason Haas, Chair, Finance Committee
Chair, Health & Human Needs Committee
Mary Jo Meyers, County Executive's Office
Julie Landry, DAS Director
Kelly Bablitch, County Board
Steve Cady, Research and Policy Director – Comptroller's Office
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