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3 A report from the Director, Department of Health and Human Services, requesting the
4 creation of 2.0 FTE Housing Supervisor positions in Housing Services, by
5 recommending adoption of the following:
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7 **A RESOLUTION**
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9 WHEREAS, because of the recent expansion in the Housing Division (Housing),
10 Department of Health and Human Services (DHHS), which includes an increase in
11 direct service staff and the day-to-day workflow of internal programming, supervisor
12 positions are necessary to give current lead staff opportunities to expand into larger
13 roles within Housing; and
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15 WHEREAS, the establishment of a Housing Supervisor role will include
16 mentoring and training of new staff, as well as performance reviews and other
17 personnel oversight responsibilities to alleviate the existing supervisory workload as well
18 as create a career ladder within Housing; and
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20 WHEREAS, the tasks will include overseeing the workflow of about six to seven
21 direct service staff, supervisory oversight for supportive housing and homeless outreach
22 programs, and working in conjunction with Quality Assurance staff to plan and conduct
23 program monitoring and evaluation projects; and
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25 WHEREAS, the request to create these new positions in Housing, DHHS, aligns
26 with Milwaukee County's strategic plan to ensure that we can continue in determining
27 what, where, and how we deliver services to advance health equity; and
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29 WHEREAS, the Department of Human Resources has reviewed this position
30 change request, and has determined the appropriate classification (Housing Supervisor)
31 and pay grade (30M), and has submitted a report included in this file; and
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33 WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this
34 request with respect to need, appropriateness, and funding availability as required per
35 Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this
36 file; and
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38 WHEREAS, the Committee on Personnel, at its meeting of November 29, 2022,
39 recommended adoption of File No. 22-1080 (vote 4-0); now, therefore,
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41 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
42 hereby approves the classification and pay recommendation for the positions as
43 outlined in the report hereto attached to this file and summarized below:
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Recommended Title	Housing Supervisor
Agency (Department)	800-Department of Health and Human Services
Org. (Low Org)	8529
Number of Positions	2
Pay Grade	30M
Step 01 (Annual)	\$67,193.52
Step 02 (Annual)	\$70,196.40
Step 03 (Annual)	\$73,562.40
Step 04 (Annual)	\$76,884.54
Step 05 (Annual)	\$80,249.52

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; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the Housing Division, Department of Health and Human Services, effective Pay Period 1, beginning December 27, 2022:

Action	Title	Number of Positions	Pay Grade
Create	Housing Supervisor	2	30M

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srb
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