



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm.  
203R  
Milwaukee, WI 53233

## Meeting Agenda Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.  
and Co-Chairman: Supervisor Theodore Lipscomb, Sr.  
Committee Coordinator: Janelle M. Jensen, 414-278-4228  
Director of Research and Policy: Steve Cady, 414-278-4347*

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Thursday, July 23, 2015

9:00 AM

Room 203R

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### REVISED

**Please Note the Addition of Item 32**

### Public Notice

*PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board of Supervisors and/or a meeting of one or more of the Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.*

### Call To Order

**PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.**

### **PUBLIC HEARING - Item 1**

- 1      [15-502](#)      From the Milwaukee County Comptroller, requesting approval of publication of a notice to the electors, an additional initial authorizing resolution, and amendment of the parameters resolution issuing an increase not to exceed \$1,300,000, from \$4,220,000 to \$5,520,000, in General Obligation Corporate Purpose Bonds or Notes to provide additional financing for 2015 Adopted Capital Project WO517 - War Memorial Renovations.

**Attachments:** [REPORT](#)

[NOTICE OF PUBLIC HEARING](#)

[RESOLUTION - NOTICE TO ELECTORS](#)

[RESOLUTION - INITIAL AUTHORIZING \(requires 3/4 vote\)](#)

[RESOLUTION - AMENDING PARAMETERS \(majority vote\)](#)

[FISCAL NOTE](#)

- 2      [15-500](#)      From the Milwaukee County Comptroller, requesting authorization to reallocate unspent General Airport Revenue Bond (GARB) proceeds to Capital Project WA096 General Mitchell International Airport Parking Structure Relighting (\$3,948,428), Capital Project WA108 Heating, Ventilation, and Air Conditioning System (\$334,971), and to an escrow agent for the purpose of defeasing a portion of the GARB's (\$1,179,327).  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 3      [15-501](#)      From the Milwaukee County Comptroller, requesting an administrative appropriation transfer in the amount of \$1,480,000 from the Appropriation for Contingencies to increase expenditure authority by \$260,000 for Capital Project WO614 - Build Out Ten Sites to Digital and decrease the general obligation bonding for the project by \$1,220,000.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 4      [15-535](#)      From the Milwaukee County Comptroller, submitting an informational report providing an update on the 2015 Year-End Fiscal Projection for Milwaukee County (May 2015). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 5      [15-487](#)      From the Director of Audits, Office of the Comptroller, providing an informational report regarding Baker Tilly's assessment of Milwaukee County's Risk Management Program. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [MEMO](#)  
[BAKER TILLY REPORT](#)
- 6      [15-10](#)      From the Chief Financial Officer, Milwaukee Public Museum, submitting Financial Updates. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [3rd QUARTER REPORT](#)

- 7      [15-540](#)      From the Milwaukee County Treasurer, providing an informational report regarding Milwaukee County Delinquent Property Tax Collection.  
**(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 8      [15-537](#)      From the Clerk of Circuit Court, requesting authorization to enter into a Debt Collection Agreement with the Wisconsin Department of Revenue for collection of debts under the State Debt Collection Program.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 9      [15-467](#)      From the Medical Examiner, requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances and retroactive authorization to execute a Professional Services Contract with Lake Country Pathologists, S.C. in the amount of \$18,750 for forensic laboratory oversight through May 31, 2015.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[PROFESSIONAL SERVICE AGREEMENT](#)  
[CERTIFICATE OF INSURANCE - Randal J. Schneider](#)  
[CERTIFICATE OF INSURANCE - Lake Country Pathologists SC](#)
- 10     [15-460](#)      From the Director, Department of Transportation and Interim Director, General Mitchell International Airport, requesting authorization to increase the existing Credentialing Management System Contract by \$50,000, from \$299,605 to \$349,605 with Intellisoft, Inc. to include the interface with a computerized key control system, known as CLIQ, which was brought on line after the award of this contract, and a mass notification system, known as Everbridge, which provides emergency notification to personnel that are current airport badge holders.  
**(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[AMENDMENT ONE AND PROFESSIONAL SERVICES CONTRACT](#)

**PASSIVE REVIEW: ITEMS 11 AND 12**

*Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.*

*The contract may take effect only upon one of the following:*

*The 14-day review period expired with no action by the FPA Committee, or  
The FPA Committee reviewed the item and placed it on file within the 14-day review period, or  
The FPA Committee voted to approve the contract during the 14-day review period, or  
The FPA Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

11      [15-515](#)

From the Director, Department of Transportation, providing a passive review informational report regarding a Construction Engineering Services Contract fee revision in the amount of \$43,712.30, from \$94,199.17 to an amount not to exceed \$137,911.47, with Bloom Companies, LLC, for additional field exploration relative to 2014 Adopted Capital Project WH020152-1 - South North Cape Road, Stage 1 (Scherrei Drive to W. Forest Home Avenue). **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)

[FISCAL NOTE](#)

[SUPPLEMENTAL MATERIALS](#)

12      [15-516](#)

From the Director, Department of Transportation, providing a passive review informational report regarding a Construction Engineering Services Contract in an amount not to exceed \$171,254.32, with Bloom Companies, LLC, for construction management services relative to 2014 Adopted Capital Project WH020152-1 - South North Cape Road, Stage 2 (Hi-View Drive to Scherrei Drive). **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)

[FISCAL NOTE](#)

[SUPPLEMENTAL MATERIALS](#)

- 13      [15-474](#)      From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, requesting authorization to execute a fee increase to an existing Professional Services Agreement with Leedy & Petzold Associates LLC, by \$85,373.74, from \$349,106.61 to \$434,480.35, to provide professional design services and construction administration for 2010 Adopted Capital Project WA096 - General Mitchell International Airport Parking Structure Relighting. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REVISED REPORT](#)  
[REVISED RESOLUTION](#)  
[REVISED FISCAL NOTE](#)  
[LEEDY & PETZOLD PROPOSAL \(05/27/15\)](#)  
[CONSULTANT FEE INCREASE FORM](#)  
[DBE SUBCONTRACTORS](#)

**PASSIVE REVIEW: ITEM 14**

*Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.*

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The FPA Committee reviewed the item and placed it on file within the 14-day review period, or  
The FPA Committee voted to approve the contract during the 14-day review period, or  
The FPA Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 14      [15-472](#)      From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, providing a passive review informational report regarding an executed Professional Services Agreement with Hammel, Green, and Abrahamson, Inc., in the amount of \$281,000 for the development of a Planning Program Statement and Conceptual Fit Plans for the Milwaukee County Courthouse (Project No. 5740-5478). **(Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit) (PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)  
[SUPPLEMENTAL MATERIALS](#)  
[FISCAL NOTE](#)  
[CONSULTANT SELECTION REPORT](#)  
[HAMMEL, GREEN AND ABRAHAMSON](#)

- 15      [15-488](#)      From the Director, Office of Emergency Management, requesting authorization to abolish one Emergency Medical Services (EMS) Instructor (title code 00054820, pay range 18N) position and one Administrative Assistant Non-Represented Exempt (title code 00000040, pay range 06PM) position and to create one EMS Division Director (title code to be determined, pay range 37M) position in order to realign with significant national health care reforms. **(Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services, and Human Resources)**

**Attachments:** [DEPARTMENTAL REQUEST \(corrected\)](#)  
[HR REPORT](#)  
[DAS REPORT](#)  
[RESOLUTION \(corrected\)](#)  
[FISCAL NOTE](#)

- 16      [15-492](#)      From the Director, My Choice Family Care (MCFC), requesting an extension of the Temporary Assignment to a Higher Classification for Ms. Elizabeth Teske, allowing her to continue to serve as a Contract Services Coordinator within MCFC until October 3, 2015.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 17      [15-497](#)      From the Director of Compensation/Human Resources Information System, Department of Human Resources, providing an informational report relative to Reclassification of Existing positions, Advancements within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(Recommendations to be implemented unless Supervisor(s) object) (07/08/15: Objection Filed)**  
*Attachments:* [REPORT](#)  
[OBJECTION LETTER \(both signatures\)](#)
- 18      [15-471](#)      **2015 Adopted Budget Amendment 1A045:** From the Employee Relations Director, Department of Human Resources, providing an informational report on an analysis of Milwaukee County's efforts to implement and monitor its nepotism policy. **(Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (07/15/15: Laid Over for One Meeting)**  
*Attachments:* [REPORT](#)
- 19      [15-473](#)      **2015 Adopted Budget Amendment 1A044:** From the Director of Benefits and Human Resources Metrics, Department of Human Resources, providing an informational report on a diversity analysis of employee and applicant demographics. **(Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (07/15/15: Laid Over for One Meeting)**  
*Attachments:* [REPORT](#)

- 20      [15-377](#)      From the Director, Department of Health and Human Services, requesting authorization to execute Purchase of Service contracts with Community Advocates, Inc., in the amount of \$1,400,181 for the period effective October 1, 2015, through September 30, 2016, and with United Migrant Opportunity Services, Inc., in the amount of \$658,839 for the period effective August 1, 2015, through September 30, 2016, to operate the Wisconsin Home Energy Assistance Program. **(07/15/15: Laid Over to the Call of the Chair)**

Attachments: [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CORPORATION COUNSEL MEMO](#)  
[ADRC DECISION](#)

- 21      [15-528](#)      From the Director, Department of Health and Human Services, providing a report on the rescoring of the Energy Assistance applications as requested by the Administrative Determination Review Committee meeting held on June 30, 2015. **(07/15/15: Laid Over for One Meeting)**

Attachments: [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CORPORATION COUNSEL MEMO](#)

- 22      [15-510](#)      From the Executive Director, Milwaukee Kickers Soccer Club (MKSC), providing a verbal update on performance outcomes regarding outreach to underserved areas within Milwaukee County as required by the Fourth Amendment to the Lease between Milwaukee County and the MKSC. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**  
**(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)  
[PRESENTATION](#)



- 23      [15-512](#)      From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing a due diligence informational report regarding a Development Agreement in the amount of \$209,450 with The University of Wisconsin Milwaukee Real Estate Foundation, Inc., for improvements to Henry Aaron Field in Lincoln Park. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)

**PASSIVE REVIEW: ITEM 24**

*Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.*

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The FPA Committee reviewed the item and placed it on file within the 14-day review period, or  
The FPA Committee voted to approve the contract during the 14-day review period, or  
The FPA Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 24      [15-498](#)      From the Director, Department of Parks, Recreation, and Culture, providing a passive review informational report regarding a Development Agreement in the amount of \$209,450 with The University of Wisconsin Milwaukee Real Estate Foundation, Inc., for improvements to Henry Aaron Field in Lincoln Park. **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)

[FISCAL NOTE](#)

[DEVELOPMENT AGREEMENT](#)

[EXHIBIT A PREMISES MAP](#)

- 25      [15-490](#)      From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting retroactive authorization to apply for and accept Edward Byrne Memorial Justice Assistance Grant funds for Federal Fiscal Year 2015. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**

Attachments: [REPORT](#)

[RESOLUTION](#)

[FISCAL NOTE](#)

[SPENDING PLAN](#)

[SPENDING PLAN - REVISED](#)

- 26     [15-496](#)     From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2015 Appropriation Transfer Packet for the July 2015 Cycle.  
*Attachments:* [DRAFT PACKET](#)
- 27     [15-455](#)     From the Director, Department of Administrative Services, providing an informational report relative to the Five-Year Capital Improvements Plan (2016-2020) for the Office of Performance, Strategy, and Budget as directed by Section 36.04 of the Milwaukee County Code of General Ordinances. **(Considered by the Committee on Finance, Personnel, and Audit, and the Capital Improvements Committee)**  
**(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [MEMO](#)  
[2016-2020 CAPITAL PLAN](#)
- 28     [15-484](#)     **2015 Adopted Budget Amendment 1A015:** From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting approval of an administrative process by which County departments receive commodities, updated maintenance agreements, or software license renewals.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CONTINUOUS IMPROVEMENT PROJECT REPORT](#)  
[ADMINISTRATIVE PROCESS](#)

### PASSIVE REVIEW: ITEM 29

*Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.*

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The FPA Committee reviewed the item and placed it on file within the 14-day review period, or  
The FPA Committee voted to approve the contract during the 14-day review period, or  
The FPA Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

29      [15-483](#)

**2015 Adopted Capital Project WO61901 - Disaster Recovery Site:**

From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, providing a passive review informational report regarding a Professional Services Agreement in an amount not to exceed \$295,000 with Excipio Consulting to assist with the planning and design of a solution for disaster recovery/data center services. **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

[FISCAL NOTE](#)

[PROFESSIONAL SERVICE CONTRACT](#)

30      [15-495](#)

A resolution authorizing and requesting that the Audit Services Division, Office of the Comptroller, conduct an audit of the Information Management Services Division, Department of Administrative Services, and any other County department to address county-wide cybersecurity.

**Sponsors:** Haas

**Attachments:** [RESOLUTION](#)

[FISCAL NOTE](#)

### CLOSED SESSION: ITEM 31

*The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.*

- 31      [15-8](#)      From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [JULY REPORT](#)

- 32      [15-541](#)      A resolution to quantify and develop a course of action related to an actuarial error made in the 2014 and 2015 calculation of required contributions to the Milwaukee County Employees' Retirement System.

Sponsors: Lipscomb Sr.

Attachments: [RESOLUTION](#)

[FISCAL NOTE](#)

## Adjournment

### Deadline for the next meeting:

*The next regular meeting for the Committee on Finance, Personnel, and Audit is September 17, 2015. All items must be in the Committee Coordinator's possession by the end of the business day on Friday, August 28, 2015.*

### ADA accommodation requests:

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*