



MILWAUKEE COUNTY  
DEPARTMENT OF HEALTH  
& HUMAN SERVICES

**AGING & DISABILITIES  
SERVICES**

## EXECUTIVE COMMITTEE MEETING

JANUARY 10, 2024

The Executive Committee members convened virtually on Friday, January 10, 2025. Members and attendees joined the virtual meeting hosted on Zoom with video and call options.

### **Members Present**

Janice Wilberg, *Chairwoman*  
Terrence Moore Sr, *Vice-Chair*  
Brian Peters, *Legislative Officer*  
Amber Miller, *At Large Member*  
Gloria Miller, *Secretary*

### **Milwaukee County Staff**

Daniel Idzikowski, *DHHS, ADS, AAA*  
Vonda Nyang, *DHHS, ADS, AAA*

### **Attendees**

Derrick Cainion, *ASL Interpreter*  
Stephanie Zito, *ASL Interpreter*

## MINUTES

### I. CALL TO ORDER AND ROLL

Chair Janice Wilberg called the meeting to order at 9 a.m., and Secretary Gloria Miller took role. A quorum of committee members was present.

### II. REVIEW AND APPROVAL OF THE NOVEMBER 8, 2024, EXECUTIVE COMMITTEE MEETING MINUTES

**MOTION:** To approve the November 8, 2024, Executive Committee meeting minutes.

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, Miller Second).

### III. DISCUSSION AND ACTION ITEMS

a) **Action/Informational Item, Update on Candidates to the Commission on Aging, (COA), and Non-Commission Candidates to COA's Committees and Councils, Chair Janice Wilberg, and AAA Director Daniel Idzikowski:**

Chair Wilberg provided an update on the open seats on the Commission on Aging. Currently, there are no updates regarding Commission or non-commission candidates. The Chair encouraged Commissioners to suggest candidates from diverse backgrounds.

b) **Informational Item, Bylaws Revision, Denise Callaway, Advisory Council Chair:**

AAA Director Daniel Idzikowski explained that the proposed revision to the bylaw aims to separate the Advisory Council from the

Commission. This change is in response to new federal regulations issued last year that clarify the composition of the Advisory Council. The updated structure prevents conflicts of interest and ensures community representation. Consequently, Commissioners may not be members of the Advisory Council. The Commission must review this proposal at this month's COA meeting before voting.

- c) **Action Item, Appointment of Chairs to the Committees and Councils of the Commission on Aging, Janice Wilberg, COA Chair:** Chair Wilberg is finalizing the appointments for Committee and Council Chairs. She has requested that Commissioners contact her by the end of today with their decisions and will have the appointments completed within the next two weeks.
- d) **Action Item, Establishment of the Select Committee on Community Engagement Janice Wilberg, COA Chair:** The Commission discussed the impact of COVID-19 on the senior community, noting that the high death rate among older adults has led to decreased attendance and engagement. The Chair proposed forming a Select Committee to improve community engagement with seniors for a limited term.

She highlighted the need for a sustainable strategy given the diversity of the aging population. Suggestions included targeting seniors who don't frequently visit community centers and using affordable outreach methods like email, social media, and local media.

In line with the bylaws, the Chair announced that she will ask the Commission to establish a new Select Committee on Community Engagement to address these issues.

- e) **Informational Item: Update on Decision Making Protocol Draft, Daniel Idzikowski, AAA Director:** Director Idzikowski explained that the decision-making tool aims to enhance efficiency and clarity in the Commission's decision-making process. This document will outline the key processes and decision points throughout the year, which he will present to the Commission for review and discussion. Director Idzikowski will share the document with the Executive Committee for review during the February Executive Committee meeting.
- f) **Informational Item: Aging Network Updates, Daniel Idzikowski, AAA Director:** Director Idzikowski reported on the difficult transition to the new OATS provider, Z Trip, which has been hindered by delays in data transfer from TransDev. The director assured the Committee that operations should improve by the end of the week. He also noted that ride volume has been higher than expected. Ongoing negotiations regarding TransDev's final bill,

which has exceeded allowable funding, will include considerations related to the data transfer delays.

**g) Action Item: Setting the January 24, 2025 Commission on Aging Agenda**

Chair Wilberg proposed restructuring the Commission on Aging's meeting agenda to better utilize time. A consensus was reached to reduce guest presentations and allow commissioners more time to share their experiences. An annual address from the County Executive will also be included if the is available.

The COA meeting agenda for January 24, 2026, was set.

**MOTION:** To accept the January 24, 2025, COA meeting agenda.

**ACTION:** Motion prevailed by unanimous consent (A. Miller Moved, Peters Second).

**h) Informational Item, Announcements:** there were no announcements.

**IV. ADJOURNMENT**

A motion was made to adjourn the meeting at 10:04 a.m.

**MOTION:** To adjourn the meeting.

**ACTION:** Motion prevailed by unanimous consent (G. Miller Moved, Moore Second).

The next Executive Committee meeting is scheduled for Friday, February 14, 2025, at 9 a.m. (virtual and audio) on Zoom.

Respectfully submitted,

Vonda Nyang,  
Executive Assistant