



**PHILIPPINE CULTURAL AND CIVIC CENTER
FOUNDATION, INC.**

**DUE DILIGENCE INFORMATION FOR
MILWAUKEE COUNTY DEPARTMENT OF PARKS, RECREATION & CULTURE**

The Philippine Cultural and Civic Center Foundation (PCCCF) is considering a variety of relocation options to house its administrative and cultural programming operations, including its Free Medical Clinic. The building located at Zablocki Park (3717 W. Howard Avenue) would meet the needs of the PCCCF, and we believe the PCCCF's presence in this building would greatly enhance the park and surrounding neighborhood.

The PCCCF exists to construct or renovate a building to house activities of the Milwaukee Filipino-American community, in order to bring to the American consciousness the richness of Filipino culture, as well as the significance of Filipino contributions to the United States. In addition, the PCCCF aims to provide services of a civic nature, which would otherwise be difficult or too costly for some people to obtain.

1. Cash Flow Projections: Please see the 2010 income statement for the PCCCF attached hereto as Exhibit A.
2. Operating Budget Impact: Please see the PCCCF 2010 balance sheet and 2011 budget attached hereto as Exhibit B.
3. Debt Management/Schedules: The PCCCF holds no debt.
4. Legal Liability: Attorney Thomas J. McGinn, legal counsel for the PCCCF, hereby states that the PCCCF has no outstanding legal issues.
5. Financial Reporting Systems: PCCCF Treasurer Rebecca Toledo manages the PCCCF's monthly financials. Ms. Toledo is a C.P.A. and Assistant Professor in the Alverno College School of Business. Annual 990 tax forms are prepared by Walkowicz & Boczkiwicz & Co., S.C. The PCCCF was last audited in 2009 by Dalin Lindseth & Co, S.C.
6. Right-to-Audit Provisions: The PCCCF hereby states that Milwaukee County may audit its records pertaining to any lease agreement the PCCCF may execute with Milwaukee County.

7. Project Feasibility Study: The PCCCF has not conducted a feasibility study for the building. Ramos & Associates Architects and D.L. Parsons Construction have prepared preliminary design drawings, proposed scope specifications and a project budget estimate, for possible improvements to the Zablocki Park building. The drawings, scope specifications and estimated budget, are attached hereto as Exhibit C.
8. Key Factors to Success/Failure: Milwaukee County will prepare these factors as part of the final report.
9. Governance Structure/Procedures: The names of the 2011 Officers and PCCCF Board of Directors are attached hereto as Exhibit D. The bylaws of the PCCCF are attached hereto as Exhibit E. Medical care at the PCCCF Free Medical Clinic is provided by volunteer health care providers (Physicians, Nurses and Respiratory Therapists) licensed in the State of Wisconsin. PCCCF and the Free Medical Clinic carries all proper liability insurance.
10. Public Policy Impacts: Milwaukee County will prepare public policy impact statements as part of the final report. A long term occupancy of the Zablocki Park building by the Philippine Cultural and Civic Center Foundation would sustain and strengthen the park and surrounding area while bringing important programs to nearby residents, as well as the many members of the Filipino-American community. The PCCCF is a well-established non-profit organization with a solid history of service to the people of the Milwaukee area, and an interest in expanding its programs in a permanent space. The PCCCF's members have the professional savvy and commitment needed to maintain a Philippine Center. The Zablocki Park building is an underutilized space with great potential. A partnership and agreement between the Milwaukee County Park System and the PCCCF would be a win-win for all involved.
11. Employee/Labor Relations: The PCCCF is not involved in any labor contracts.
12. Environmental Concerns: Construction manager will arrange to have a Pre-Renovation Lead-Based Paint Survey Report and a Limited Pre-Renovation Asbestos Inspection Report. when required.
13. Tax Consequences: A copy of the PCCCF's 501(c)(3) status letter is attached hereto as Exhibit F.
14. Capital Management/Maintenance: A cost estimate sheet shown in phases for the proposed capital improvements, and additional possible capital improvements, and drawings of the building detailing the proposed PCCCF capital improvements are attached hereto as Exhibit C. As Milwaukee County has no budgeted funds to contribute to these needed improvements, the PCCCF will commit to completing \$100,000 of improvements prior to moving in, and will complete other improvements of the leased spaces as needed.

15. Conflicts of Interest/Ethics: To the PCCCF's knowledge, there are no potential conflicts of interest to this proposal.
16. Performance Measurements: The PCCCF has not prepared a formal strategic plan. But the consistent number of diverse people served through the PCCCF's cultural and social programs illustrates their importance. Client and community support of the PCCCF Free Medical Clinic is evidenced by the increasing number of clients and volunteers that the clinic continues to attract. The support is also shown by the number of patients who pay repeat visits to the Clinic, and the increase in financial donations over time. The Clinic has also gained additional hands-on volunteer support from some of its financial supporters. Records will continue to be kept of how many patients are served at the PCCCF Free Medical Clinic each month. Comparison of yearly statistics will enable measurement of projected goals in terms of the number of patients served. By comparing demographic information about patients seen, Medical Director Dr. Violeta Singson can determine the need for additional services. Members of the Philippine Medical Association of Wisconsin also collaborate with the Clinic as practitioners and advisors. The greater number of patients treated, the better the overall health of the community.
17. Organization Chart/Mission Statement: The PCCCF's mission statement is as follows:

“As citizens of this community, we have partaken of its material and spiritual wealth. Through its benevolence, we have shared with its greatness and now enjoy a way of life that allows us to help alleviate the sufferings of this largely impoverished and troubled world. Therefore we, Filipino-Americans and our friends of this community, have established the Philippine Cultural and Civic Center Foundation, Inc. Through this foundation, which aims to construct (or acquire) a building to house some activities of the community, we hope to bring to the American consciousness the richness of our background, as well as the significance of our contributions to this country. In addition, we also aim to provide services of a civic nature, which would otherwise be difficult or too costly for some people to obtain. Above all, it is our fervent hope that through this foundation, we will help raise generations of citizens who will continue to contribute to the greatness of America and help mold its moral conscience.”
18. Necessary Documentation: The PCCCF will provide all documents, materials, and relevant information to the proposal.
19. Bank Disclosure: The PCCCF recognizes and understands that it is responsible for the cost of the capital improvements to complete and restore the Zablocki Park building as stipulated in the lease agreement.



PHILIPPINE CULTURAL AND CIVIC CENTER FOUNDATION, INC.

535 N 27th Street, Milwaukee, Wisconsin 53208
Telephone/Fax: (414) 342-1400 ■ Web Page: [http:// philippinecenter.com](http://philippinecenter.com)

EXHIBIT A

Philippine Cultural & Civic Center Foundation, Inc Income Statement For the Year Ended December 31, 2010

Revenues

Donations	\$ 34,868.23
Investment Income	2,069.31
Grants / Foundations	45,000.00
Special Events	29,009.68
Total	<u>\$ 110,947.22</u>

Expenses

Rent	\$ 24,000.00
Utilities	1,131.20
Office Supplies	5,297.24
Medical / Pharmaceutical Supplies & Imaging Services	11,846.45
Insurance	573.00
Fundraising Consultant Fees	23,700.00
Accounting Fees	1,400.00
Clinic Administrator & Staff	4,166.61
Part-time Executive Director	10,416.63
Cost of Fundraising Event	4,361.00
Miscellaneous	3,677.24
Total	<u>\$ 90,569.37</u>

Net Income	<u><u>\$ 20,377.85</u></u>
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EXHIBIT B

**Philippine Cultural & Civic Center Foundation, Inc
Balance Sheet
December 31, 2010**

Assets		
Cash		
Cash - US Bank	\$ 43,083.23	
Cash - Prime Financial Credit Union	108,164.15	
Cash - Dain Rauscher	60,402.21	\$ 211,649.59
Short-term Investments		10,760.00
Total Assets		<u>\$ 222,409.59</u>
Liabilities & Equity		
Liabilities		\$0.00
Equity		
Fund Balance	\$ 202,031.74	
Net Income	20,377.85	222,409.59
Total Liabilities and Equity		<u>\$222,409.59</u>



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EXHIBIT B

**Philippine Cultural & Civic Center Foundation, Inc & Free Medical Clinic
Budgeted Revenues and Expenses
For the Year Ending December 31, 2011**

Revenues

Donations	\$42,000.00
Investment Income	4,000.00
Grants / Foundations	75,000.00
Special Events	35,000.00
Total	<u>\$156,000.00</u>

Expenses

Rent	\$24,000.00
Utilities	3,000.00
Postage	2,750.00
Office Supplies	4,500.00
Medical Supplies	10,000.00
Medical Services	15,000.00
Clinic Administrator & Staff	12,000.00
Part-time Executive Director	30,000.00
Cost of Fundraising Event	7,500.00
Fundraising Consultant Fees	25,200.00
Total	<u>\$133,950.00</u>

Revenues in Excess of Expenses \$22,050.00
(Restricted for Building Fund)



**PHILIPPINE CULTURAL AND CIVIC CENTER
FOUNDATION, INC.**

Proposal to Occupy Building within Zablocki Park

Summary

The Philippine Cultural and Civic Center Foundation (PCCCF) is considering a variety of relocation options to house its administrative, civic and cultural programming operations, including its Free Medical Clinic. The Zablocki Pavilion located at Zablocki Park (3717 W. Howard Avenue) would meet the needs of the PCCCF, and we believe the PCCCF's presence in this building would greatly enhance the park and surrounding neighborhood.

The PCCCF exists to construct or renovate a building to house activities of the Milwaukee Filipino community, in order to bring to the American consciousness the richness of Filipino culture, as well as the significance of Filipino contributions to the United States. In addition, the PCCCF aims to provide services of a civic nature, which would otherwise be difficult or too costly for some people to obtain.

The PCCCF's cultural programs include Filipino (Tagalog) language classes, services for new immigrants, social events that feature traditional foods and folk dances, martial arts classes, and art exhibits. The PCCCF also maintains a collection of Philippine artifacts, media, information, and fine arts. Filipino cooking demonstrations, traditional clothing exhibits, and seasonal celebrations have all been shared with the Milwaukee community. The PCCCF has helped sponsor Philippine artists, storytellers and authors, as well as music and dance concerts. At the same time, the PCCCF has organized numerous activities for young people, including chess matches, dances, martial arts seminars, and basketball and table tennis tournaments. The PCCCF Free Medical Clinic recently marked its tenth year of providing free basic health care to the Milwaukee community.

Zablocki Park lies in a desirable, centrally located area for the activities of the PCCCF. Its accessibility via Milwaukee County Transit bus service is especially important when considering the needs of the population served by the PCCCF Free Medical Clinic.

History and Cultural Programs of the PCCCF

The PCCCF was formed in 1995. The organization was established to build a civic center to benefit members of the community, which will be a resource center for elders, educational tool for children, and a cultural center to educate about and increase awareness of the Filipino-American culture. Cultural programming began at that time, and continues to the present. In 1998, the PCCCF began renting rooms to serve as its

Philippine Center. The PCCCF was incorporated as a non-profit organization in 2000. In October of 2000, the PCCCF Free Medical Clinic, was opened at a separate location. The Clinic presently operates two Saturdays a month at 535 N. 27th Street, Milwaukee, WI 53208, at the private office of its Medical Director, Dr. Violeta Singson.

The PCCCF has accomplished a great deal and helped organize many cultural events. In 1997, PCCCF Executive Director Gerry Ramos, was requested by Ms. Mary Korenic of the Milwaukee Public Museum (MPM) Education Department Head to help prepare the template for the MPM "Annual Celebrations of Culture". Mr. Ramos, representing the PCCCF and the Filipino American Association of WI, became active with the Wisconsin Association of Asian Americans and helped ensure the participation and inclusion of Filipino Organizations, performers and cultural exhibits at the Asian Moon Festival.

Along with the above programs, in 2004, an "American Idol" viewing party was held at the Philippine Center to celebrate the achievements of 2 young Filipinas who had made it to that program's final round. The Philippine Martial Arts National Tournament was held at Alverno College in February 2006, and a showing of the Cannes Film Festival feature "Panaghoy sa Suba" (The Call of the River) was held at Cardinal Stritch University in October 2006. Concerts were held in September 2007 that featured professional Filipino-American musicians.

In 2008, the Philippine Center assisted FEMA in distributing flyers, leaflets and other information to the Filipino American Community, helping to relay info on the available flood assistance programs of FEMA and SBA to victims of the June 2008 floods that hit Wisconsin and the greater Milwaukee area. The Center also sponsored two "Consulate on Wheels" events in November 2008 and July 2009. About 110 were served by the Philippine Consulate here in Milwaukee. Machine readable passports, dual citizenship, authentication of documents, birth and marriage registrations were processed.

An exhibit of Filipino arts and artifacts was featured at the Milwaukee Public Museum in October 2009 and again in 2010. Also that month, a concert featuring "Flipping Coins," a band of Filipino-Americans, was held at the Tripoli Shrine Center in Milwaukee to raise funds for victims of the hurricanes in the Philippines, the PCCCF Building Fund, and a Filipino-American cancer patient. This past summer, the PCCCF along with volunteers from Marquette University--set up a computer lab and classes to teach computer basics to elders. These classes continue.

The Philippine Center is used by numerous Filipino-American Organizations for activities, meetings, choir, dance practices, and preparations for the annual Holiday Folk Fair in November and when invited to participate in Milwaukee County activities at the Mitchell Park Domes and Boerner Botanical Gardens.

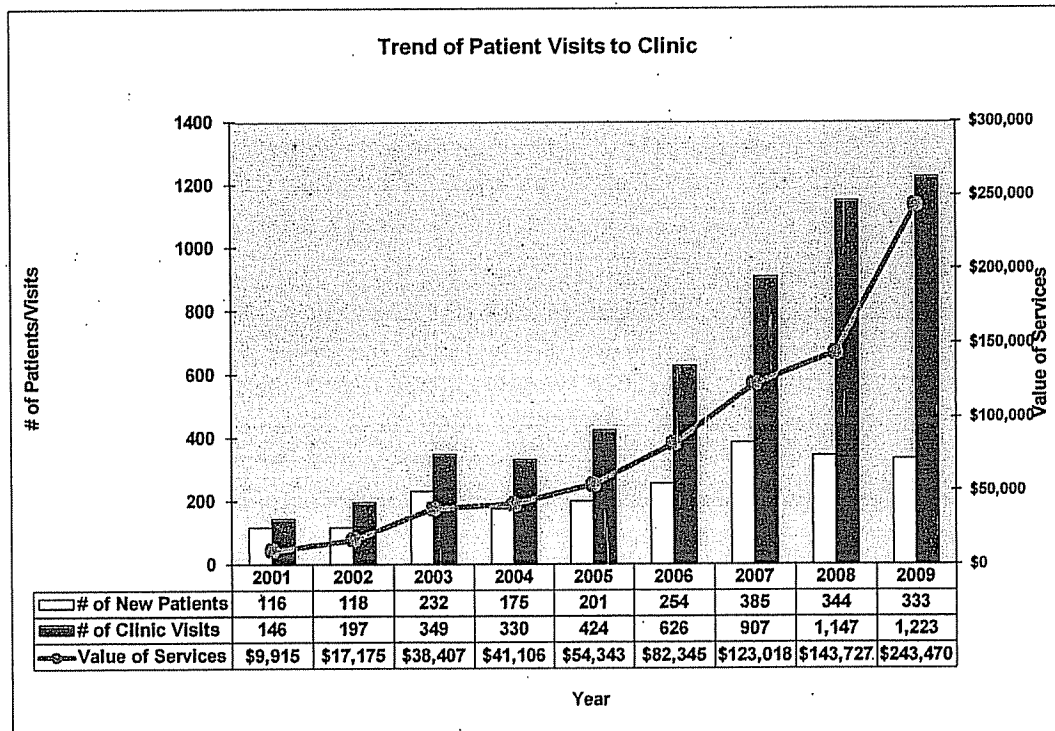
Other non-profit organizations such as the Milwaukee Mosaic Partnership Programs, Wisconsin Organization for Asian Americans, Asian Moon Festival have also held meetings at the Philippine Center.

A number of students and children's groups have availed of the PCCCF's resources and reference materials such as the literatures on Philippine culture and Filipiniana costume collections for school projects .

The PCCCF continues to assist in the process of integration for American families with adopted Philippine children by involving the families with activities that gave better understanding of their child's ethnic heritage. Americans married to Filipinos are provided with the means and support to help in their social and cultural adjustment. Providing Filipino language lessons also help their communication skills.

The PCCCF Free Medical Clinic

In addition to its cultural and educational activities, the PCCCF donates time and services to those in need. The PCCCF operates a Free Medical Clinic two Saturday mornings a month, offering basic medical treatment, exams, screenings, and routine immunizations for those who would otherwise not be able to afford care, the un-insured and underinsured. The health care given at the clinic is provided by Filipino and other doctors and medical professionals as a service to the community *absolutely free*. More than 5,000 visits have been made to the PCCCF Free Medical Clinic since its doors opened 10 years ago. Most patients are from the Milwaukee and Waukesha area, but patients from other parts of Wisconsin and as far away as Tanzania have also been served.



According to Clinic records, 18% of patients are under the age of 18. 8% of

patients seen are over 65. 40% live in low-income Milwaukee neighborhoods. Between 2008 and 2009, there was a 10% increase in the number of patients seen, and an 8% increase in the number of visits. In 2009, 493 new patients were treated.

The PCCCF Clinic provides the following services, completely free of charge:

- Well baby and child exams, including immunizations
- Day care/school/sports/camp physicals
- Pre-employment exams, including tuberculosis skin testing
- General exams for adults
- Blood pressure checks
- Screenings for cholesterol, blood glucose, anemia, and strep
- Vision and hearing screenings
- Follow up lab tests, bone density screenings and mammograms
- Flu shots
- Free medications
- Medically necessary dental care

The PCCCF Clinic does NOT provide:

- Prenatal or OB/GYN care
- Psychiatric counseling
- Immigration physicals
- Treatment of work-related injuries
- Prescription of controlled medications and "lifestyle" drugs, such as Viagra or Propecia
- Weight loss programs
- Workman's compensation exams

The ongoing financial requirements of the Clinic include rent for space, the cost of medications and tests, and blood and urine screenings. Because the cost of health care and the number of uninsured in continues to rise while the economy worsens, this program is a vital and potentially life-saving program for people in Milwaukee and Wisconsin.

The Clinic is presently located at 535 N. 27th Street, Milwaukee, WI 53208, at the office of Medical Director, Dr. Violeta Singson. Dr. Singson has won numerous national awards in recognition of her important volunteer work with the PCCCF Free Medical Clinic. In November 2010, Dr. Singson was recognized as a Classic Woman in the *Traditional Home* magazine national contest for volunteers.

Intent for Use of the Zablocki Park Building

The members of the PCCCF wish to contribute back to the community in which they have lived and prospered while sharing their cultural heritage with the greater community. The benefits of parks are well-documented: increased property values and civic pride, reduction of crime and gang violence, health benefits to nearby residents,

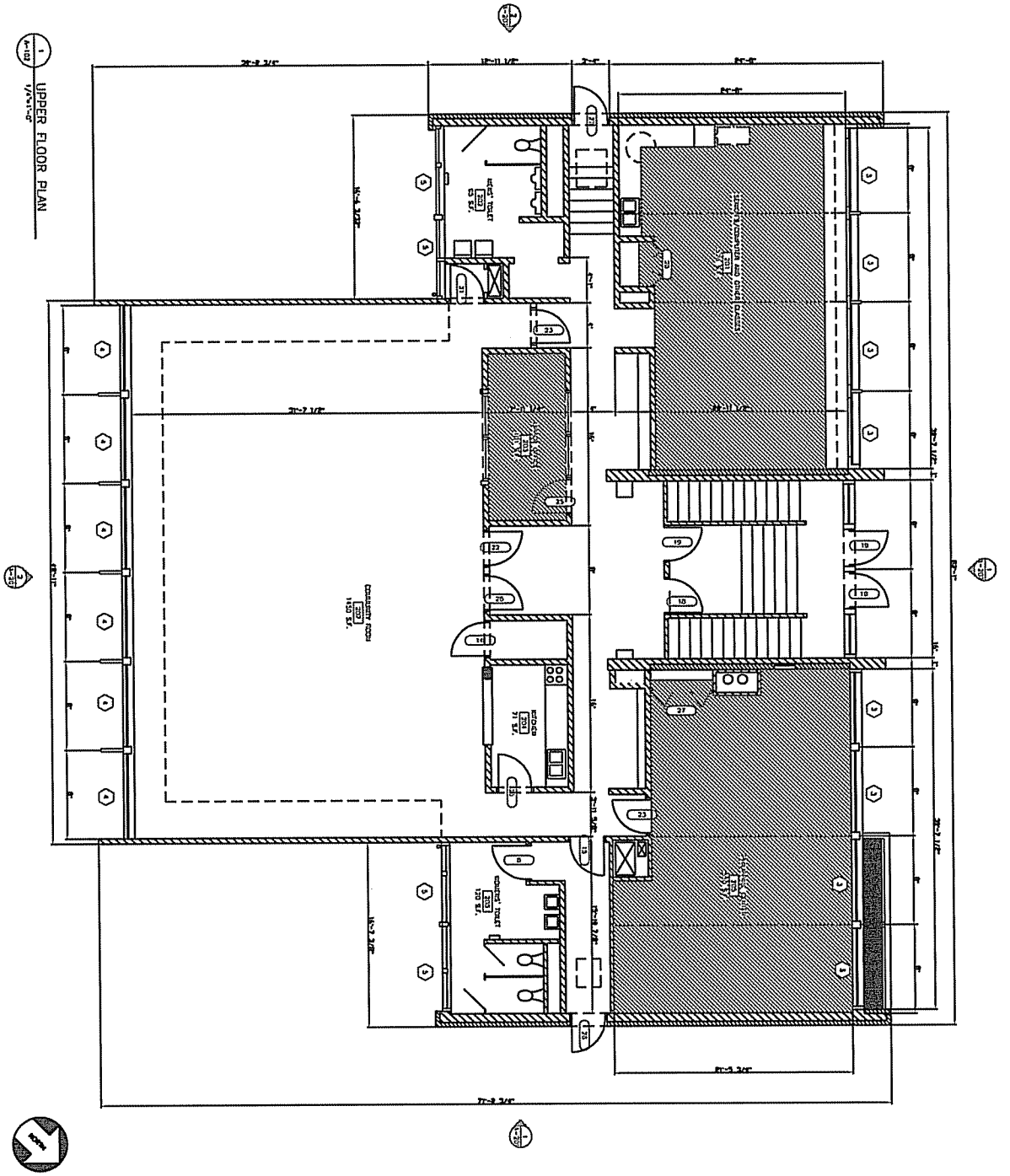
and protection of green space. The PCCCF's presence in the Zablocki Park building would ensure these benefits continue at this site while contributing important and richly diverse programs and events to the people of Milwaukee and Wisconsin.

The PCCCF has long maintained a building fund for acquisition or building of a Philippine Center, and has actively raised funds continuously toward that goal. PCCCF Executive Director Gerry Ramos is a licensed architect, and has developed both the specifications for retrofitting of space for a Philippine Center as well as supporting relationships within the community. The architectural plans for the PCCCF Center include permanent space for the PCCCF Free Medical Clinic, a library, a Philippine cultural museum, office, meeting and activity rooms and storage.

Conclusion

A long term occupancy of the Zablocki Park building by the Philippine Cultural and Civic Center Foundation would sustain and strengthen the park and surrounding area while bringing important programs to nearby residents, as well as the many members of the Filipino community.

The PCCCF is a well-established non-profit organization with a solid history of service to the people of the Milwaukee area, and an interest in expanding its programs in a permanent space. The PCCCF's members have the professional savvy and commitment needed to maintain a Philippine Center. The Zablocki Park Pavilion is an underutilized space with great potential. A partnership and agreement between the Milwaukee County Park System and the PCCCF would be a win-win for all involved.



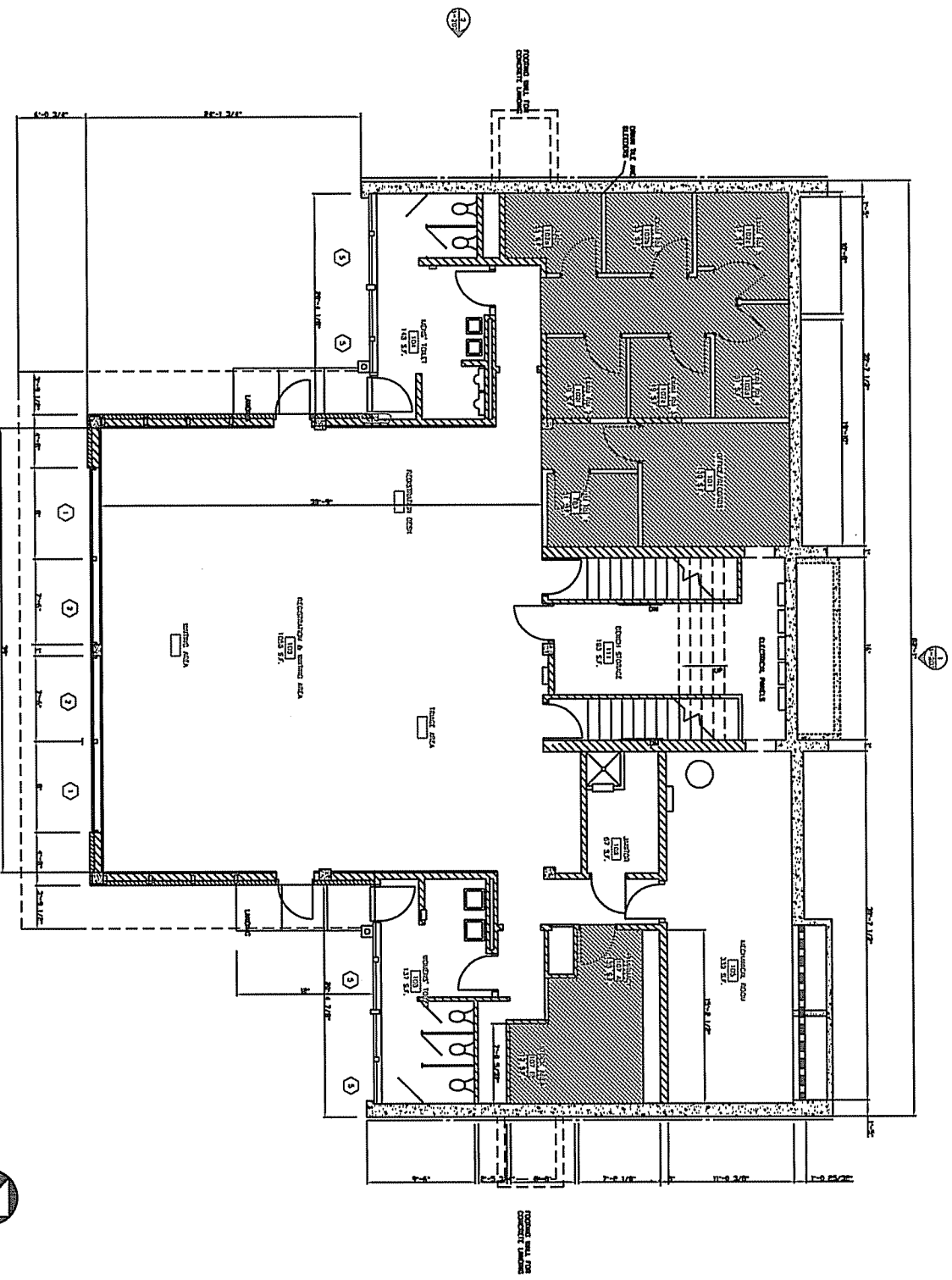
1 UPPER FLOOR PLAN

UPPER LEVEL
BUILDING AREA
4560 SF



LEGEND
 CONFERENCE ROOM
 OFFICE
 STAIRS
 CORRIDOR
 WINDOW

RAMOS & ASSOCIATES
 5402 Mulberry Drive,
 Greendale WI, 53129
 Tel: (414) 704-4663



1 LOWER FLOOR PLAN
A-101
1/8"=1'-0"
A-100

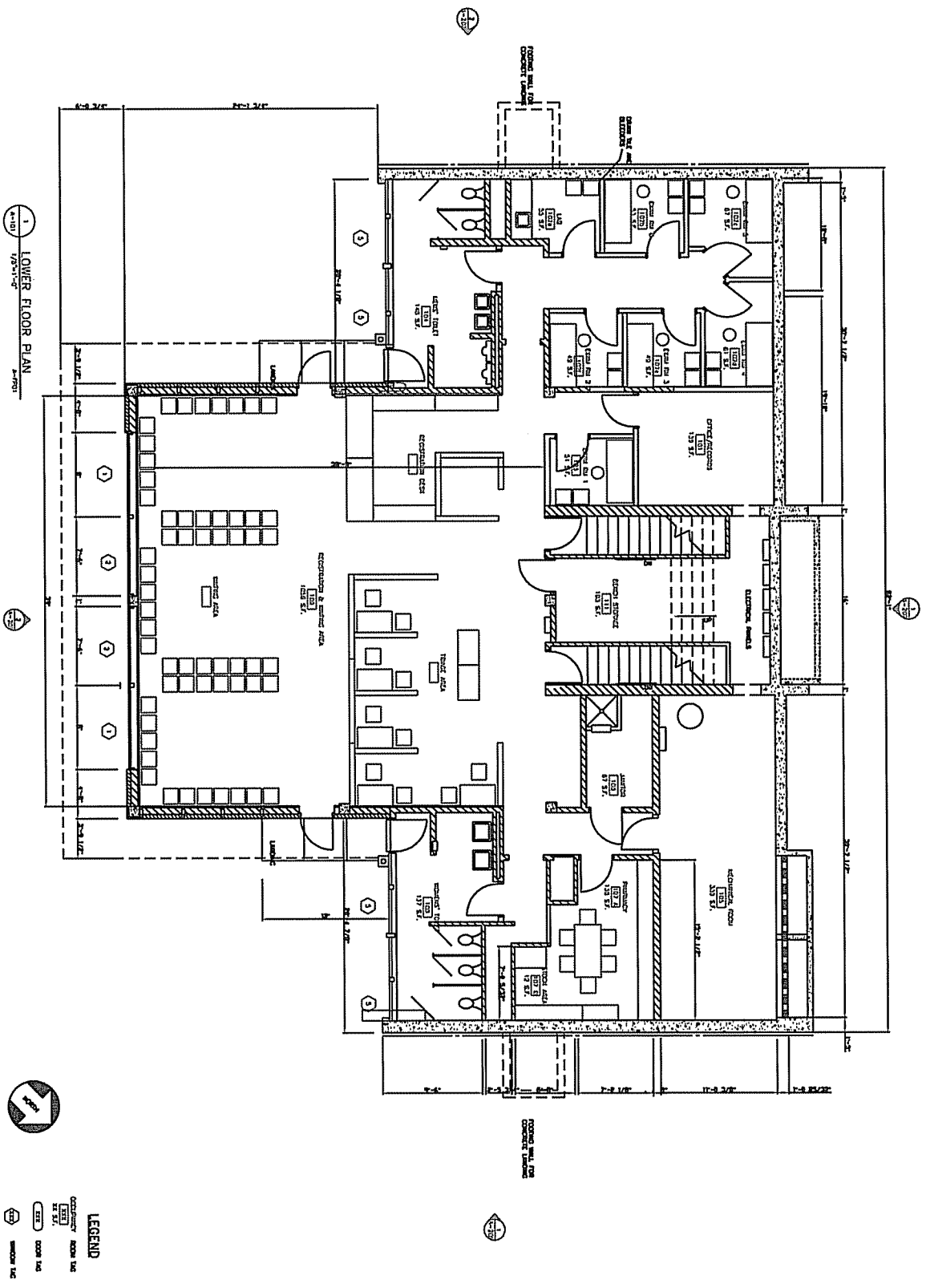


LEGEND

	RECEPTION & WAITING AREA
	OFFICE
	CONFERENCE ROOM
	STORAGE
	RESTROOM
	STAIR

LOWER LEVEL
BUILDING AREA
4245 SF

RAMOS & ASSOCIATES
5402 Mulberry Drive,
Greendale WI, 53129
Tel: (414) 704-4663



1 LOWER FLOOR PLAN
1/8"=1'-0"



LEGEND

	COLUMN	14" DIA.
	DOOR	3'-0" WIDE
	WINDOW	6'-0" WIDE

LOWER LEVEL
BUILDING AREA
4245 SF

RAMOS & ASSOCIATES
5402 Mulberry Drive,
Greendale WI, 53129
Tel: (414) 704-4663

LEASED AREA (Upper Level)
 Room 201 550 SF
 Room 205 526 SF
 Room 203 101 SF
 Total 1177 SF

BUILDING AREA
 Upper Level 4560 SF
 Lower Level 4245 SF
 Total 8805 SF

LEASED AREA
 Upper Level 1177 SF
 Lower Level 2543 SF
 Total 3720 SF

LEASED AREA (Lower Level)
 Exam Rooms 679 SF
 Pharmacy 161 SF
 Reg/Waiting 1703 SF
 Total 2543 SF

Percentage of Use

$$3720/8805 = 42.2\%$$



EXHIBIT C

OUTLINE SPECIFICATIONS

Philippine Center at the Zablocki Park Pavilion

3717 W Howard Avenue, Greenfield WI

Scope of Work:

1. Exterior Work

Provide widened road access, handicapped and dedicated parking at the lower level for the Philippine Center Free Medical Clinic Area Use.

Repair and/or replace rotted wood sidings

Replace windows and rotted frames with an energy efficient window system

Replace glass entry doors with energy efficient door system

Touch up and paint exterior wood and concrete walls and metal doors

Provide new entrance canopy

Provide new Philippine Flag and pole beside existing US Flag pole

2. Upper Level

Repair and paint or replace existing common hallway ceiling

Touch up and paint walls and ceiling of main hall, toilets and common areas

New Air-conditioning Split System for the main hall and common areas

General clean-up

Retrofit Rooms 201 (Senior's and Computer Classroom) and 205 (Philippine Center Office and Reception)

Provide new lighting, electrical outlets as required

New Air- Conditioning Split System

New flooring – Commercial Grade Carpet with Vinyl Cove Base Board

Touch up and paint existing walls and ceilings

3. Lower Level

Repair/Touch Up/Paint Existing Hall and Toilets' walls and ceiling

Retrofit existing locker areas into the Exam Rooms Wing and the Pharmacy/Records Wing

Walls: 5" Painted Drywall on Metal studs

Ceiling: 24" x 48" vinyl acoustical board on ceiling grids

Floor: Commercial grade vinyl composition tiles

Base: Vinyl cove base

Doors: Solid Core Wood Doors and hardware per attached door schedule

Electrical: New 24" x 48" recessed fluorescent lighting

HVAC: Provide ductwork and use existing heating system and new air-conditioning system

General Clean-up

**ZABLOCKI PAVILION
Philippine Center 2011**

EXHIBIT C

Scope of Work	Required	2nd Phase	3rd Phase	Total
EXTERIOR WORK				
Widen Road Access, H/C & Designated Parking LL	\$ 18,000			
Repair and/or replace rotted sidings		\$ 2,100		
Replace windows and rotted frames w/ energy efficient window system			\$ 23,000	
Replace Glass Entry with Energy Efficient Doors			\$ 3,800	
Touch up and Repaint Exterior wood & concrete walls, and metal doors,		\$ 4,940		
Provide new entrance canopy			\$ 15,973	
Provide new Philippine Flag and Pole beside existing US Flag pole	\$ 1,800			
UPPER LEVEL				
Replace existing ceiling in the common hallway and lobby		\$ 2,076		
Touch up and paint walls & ceiling of main hall, toilets and common area		\$ 3,566		
New airconditioning for main hall and common areas		\$ 8,600		
General Clean up	\$ 1,100			
Retrofit Rooms 210 and 205	\$ 3,850			
New Flooring with vinyl base Rooms 210 and 205	\$ 4,548			
Touch up and paint walls & ceiling of Rooms 210 and 205	\$ 2,059			
New Restroom for Philippine Center Staff - Room 210			\$ 5,200	
LOWER LEVEL				
Repair/touch up/ paint existing hall and toilets	\$ 2,654			
Retrofit existing locker areas into Exam Rooms Wing and Pharmacy and Records Wing	\$ 23,682			
General Clean up	\$ 900			
PLUMBING				
Install sink in exam room (old shower area), cap plumbing and install new fixtures (UL and LL toilets)	\$ 5,300			
HVAC				
Ductless split air conditioning for lower open area	\$ 6,200			
HVAC for Exam Room and Pharmacy Wings and Upper Rooms 201 and 205	\$ 16,500			
ELECTRICAL				
Electrical work for Exam Room and Pharmacy Wings and Upper Rooms 201 and 205	\$ 25,000			
Total Estimated Cost	\$ 111,593	\$ 21,282	\$ 47,973	\$ 180,848

Additional Costs:

Environmental Test Fees: \$ 600.00
A/E Fees: \$ 12,853.00

Construction:

Mgt. Fees, Insurance, Contingency: \$ 16,336.00

DL PARSONS CONSTRUCTION INC
2525 N 53 STREET
MILWAUKEE, WI 53210
(414) 871-2404 Fax 871-5276

March 17, 2011

Ramos @ Associates
5402 Mulberry Dr
Greendale, WI 53129

EXHIBIT C

Dear Gerry

We thank you for considering our company for the remodeling work for the Philippine Center at the Zablocki Pavilion. We propose to perform the remodeling per your plans and the following breakdown.

1: EXTERIOR WORK:

Widen the road access, handicapped and dedicated parking at the lower level for the Philippine Center.	\$18,000
Repair and/or replace rotted siding and trim.	2,100
Replace windows and rotted frames with an energy efficient window system.	\$23,000
Replace glass entry doors with energy efficient door system.	3,800
Touch-up and repaint exterior wood and concrete walls and metal doors.	4,940
Provide new entrance canopy.	15,973
Provide new Philippine Flag and pole beside existing US Flag pole.	1,800

2: UPPER LEVEL

Replace existing ceiling in the common hallway.	2,076
Touch-up and paint walls & ceiling of main hall, toilets, & common area.	3,566
New air conditioning for main hall and common area.	8,600
General Clean Up	1,100
Retrofit Rooms 210 and 205.	3,850
New flooring with vinyl base.	4,548
Touch up and paint existing walls and ceiling	2,059
Construct restroom for employees	5,200

3: LOWER LEVEL

Repair/touch-up/paint existing hall and toilets.	2,654
Retrofit existing locker areas into the Exam Rooms Wing and the Pharmacy/Records Wing per plans.	23,682

General clean-up	900
Ductless split air conditioning for lower open area.	6200
Install sink in exam room, cap plumbing and install new fixtures.	5,300
4: HVAC for Exam Room and Pharmacy Wings and Upper rooms 201 and 205.	16,500
5: ELECTRICAL for Exam Room and Pharmacy Wings and Upper Rooms 201 and 205.	25,000

We would be happy to answer any questions you may have in regards to this proposal or to get together at your convenience.

Again, we thank you for considering our company and look forward to working with you on it.

Sincerely

Daniel Parsons, V.P.
DL Parsons Construction, Inc

Proudly serving Southeastern Wisconsin and the international community since 1987.

EXHIBIT D



A new leaf, the beginning..

PHILIPPINE CULTURAL AND CIVIC CENTER FOUNDATION, INC

535 N 27th St., Milwaukee, Wisconsin 53208

OFFICERS 2011

Chairperson

John D. Suson, M.D.

Vice-Chairperson

Juanito P. Singson, M.D.

Executive Director

Romulo Gerardo S.A. Ramos, AIA

Executive Secretary

B. Jocelyn Agoncillo-Ramos

Corresponding Secretary

Erlinda S.A. Ramos

Treasurer

Rebecca Toledo

Legal Counsel

Manuel Galang, Esq.

Roxanne Felizmeña-Suson, Esq.

Thomas J. McGinn, Esq.

Free Clinic Medical Director

Violeta A. Singson, M.D.

BOARD OF TRUSTEES

Regular Trustees

2009-2011

P. Emraida Kiram

Mila Lamerand

Roger Mendoza

Thomas Sipin

Jeremias Vinluan, M.D.

2010-2012

Maximo Cueto, Jr., M.D.

Jazmin Parcon-Sandoval, M.D.

Ruben Romero, M.D.

Juanito Singson, M.D.

Belinda Refuerzo-Tenorio

2011-2013

Evelyn Brown, Esq.

Sheila Plaga Jackson

Elieser B. Suson, M.D.

John D. Suson, M.D.

Oscar Toledo, M.D.

EX-OFFICIO TRUSTEES 2011

Christine Lamerand Sharp

*Filipino-American Association
of Wisconsin*

Soliven Bautista, M.D.

Philippine Medical Association of WI

Virginia Vinluan

PMA-W Auxiliary

P. Emraida Kiram

Rizal-MacArthur

Memorial Foundation

Gerardo Fronda, M.D.

University of Sto. Tomas

Alumni Association of Wisconsin

Marissa Periquet-Collins, M.D.

*University of the Philippines
Alumni Association of Wisconsin*

Zenaida Edralin

Philippine Nurses

Association of Wisconsin

Jaime Soriano

Filipino Catholic Ministry

Paul Clemente

All Nations Bible Church

Modesto Gonzales, Jr.

*Philippine Association of Madison
and Neighboring Areas*

Kokkeong Wong, PhD

St. Norbert's College - DePere WI

Honorary Trustees

Ester Azcueta, M.D.

Eufrocina C. Vasquez-Suson, M.D.

Norma C. Clemente

Richard Clemens

EXHIBIT E

The Philippine Cultural and Civic Center Foundation, Inc. By-Laws

[Amended January 3, 2002. Section 7.9 and Entire Article 8 Deleted.]

Article 1. Name

Section 1.1 The name of the corporation shall be the Philippine Cultural and Civic Center Foundation, Inc., hereinafter, referred to as the Foundation. **(Also known as the Center with a capital C; when spelled with a non-capitalized c it shall refer to the building or structure housing the Center). Foundation and Center with a capital C are interchangeable.)**

Article 2. Offices

Office: The principal office of the Center shall be at 3159 S. Superior St. Milwaukee, Wisconsin 53209. The Center may have such other offices within the State of Wisconsin as the Board of Trustees may designate.

Article 3. Purposes

Section 3.1 The purpose of the Center is to serve as a vehicle to raise funds and generate annual revenue in order to lease/purchase, build and maintain a permanent facility to house its projected activities. Also, the Center shall provide a facility in which members of the Filipino-American/American community may preserve the traditions, culture, customs and history of the Philippines. The Center shall apply all or any part of its income or principal each year, or in any separate year, appropriately, in a manner that the trustees shall deem suitable for the Center and which are consistent with the following exclusive purposes: Educational, Charitable, Religious, Literary or Scientific, as such exclusive purposes as defined and governed by the Provisions of section 501(c)(3) of the Federal Internal Revenue Code as amended from time to time.

Specific Purposes:

1. To provide a forum for Filipino-American/American social, cultural and civic community activities.
2. To promote the Filipino-American /American welfare through research and to apply the results and findings of such research to enhance the Filipino-American image in our community.
3. To provide a venue to write and publish works by Filipino-Americans in the community.

4. To collect Filipino books, magazines and periodicals to establish an extensive library and collection and, where possible, to share these resources with the Wisconsin community in cooperation with local libraries, museums, schools and civic organizations.
5. To create in our children an awareness of cultural differences and diversity and to value such differences in the enrichment of the community
6. To develop a strong and positive Filipino identification among the Filipino-American youth, and share this with other Asian and American youth through our involvement with other organizations composed of Asians and other Americans.
7. To serve as a repository of Philippine history, art, culture, heritage and tradition in the State of Wisconsin, making this center a show-case available to the community for research and sharing of its activities.
8. To offer to the poor and the uninsured in the community free medical clinics and other programs, through the valuable services of the Philippine Medical Association of Wisconsin and other medical organizations.
9. To pursue in a continuing fashion our community services which include feed the hungry and other charitable activities that need to be better organized and eventually reach a larger segment of the community.

Article 4. Trustees

Section 4.1 Classes of Trustees: The foundation shall have one or more classes of Trustees of which currently there shall be four (4), described as follows:

1. Regular Trustees: Initially, the Board of Regular Trustees shall be made up of the five (5) incorporators of the foundation, as amended. They shall elect a Chairperson, a Vice Chairperson and a Treasurer. The Chairperson shall then appoint an Executive Director, an Executive Secretary and a Legal Counsel(s) The Board shall then elect, in addition, ten (10) Regular Trustees to make a total of fifteen (15). The Regular Trustees shall, then, be numbered consecutively and the first five (5) shall serve (5) years, the second five (5) four (4) years and the third five (5) three (3) years. The purpose of this is to impart stability to the foundation in its first few years of existence.

Subsequently, however, the term of office of the Regular Trustees shall only be three (3) years.

2. Ex-officio Trustees: Ex-officio Trustees shall be the Presidents/Chair-Persons (or their delegates) of organizations which support the purposes and objectives of the Foundation and which are designated or removed as such by a simple majority vote of the Regular Trustees. These organizations, presently, include the following: 1) Filipino American Association of Wisconsin, 2) Philippine Medical Association of Wisconsin, 3) Philippine Medical Association of Wisconsin Auxiliary, 4) Jose Rizal-Douglas MacArthur Memorial Foundation, 5) University of the Philippines Alumni Association of Wisconsin, 6) University of Santo Tomas Alumni Association of Wisconsin 7) Filipino American Seniors Association of Wisconsin, 8) Philippine Association of Madison and Neighboring Areas, 9) Philippine American Cultural Foundation (of Illinois) and 10.) St. Norbert's College, 11) Filipino Catholic Ministry, Milwaukee (added in 2003).
3. Special Trustees: Special Trustees shall be those Trustees who have served the Foundation over a period of years in a substantial capacity but for whom regular attendance at the meeting of the Board of Trustees is or might become a burden or is not possible.
4. Honorary Trustees: Honorary Trustees shall be those persons whose accomplishments in the fields of cultural, civic, charitable, educational, scientific, medical or literary endeavor are important to the goals and purposes of the Foundation and whose standings in their communities or professions are such that their designation as Honorary Trustees will further foster the goals and purposes of the Foundation. Their election to this position shall require a simple majority of the votes of the Regular Trustees.

Section 4.2 Term of Office: The term of office of the Regular Trustees shall be as described and modified in these by-laws under Section 4.1 (no.1. Regular Trustees). There shall be no fixed term for Honorary and for Special Trustees. Special Trustees shall serve at the discretion of the Board.

Section 4.3. General Powers and Responsibility: The Board of Trustees shall have the responsibility and entire management authority over the activities and administration of assets of the Foundation. The Board of Trustees shall have the power to take any action it deems in the best interest of the Foundation, so long as that action is not contrary to law, the Articles of Incorporation, by-laws or resolution adopted by the Board of Trustees.

Section 4.4 Resignation or Removal of Trustee: Unless otherwise specified by the by-laws, any officer or Trustee may resign from his/her position at any time by giving written notice to the Chairperson or the Secretary of the Board of Regular Trustees. And unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any officer or Trustee may be removed, with or without cause, by the Board of Trustees whenever in its judgment the best interests of the Center will best be served, thereby. But such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer shall not in itself create contract rights. A two third majority vote of the Regular Trustees shall be required to effect the removal of an Officer or a Trustee.

Section 4.5 Vacancies: A vacancy in any office or Trusteeship because of death, resignation, removal, disqualification, or otherwise, in which the remaining portion of the term exceeds sixty (60) days, may be filled by the Board of Trustees at anytime following notice of vacancy by election from among persons who meet the qualifications to serve as a Trustee or officer as the case may be. At its discretion, the Board of Trustees may elect a person to fill an un-expired term of less than sixty (60) days. The person elected to the vacant position shall serve the remaining un-expired portion of the term of his or her predecessor and shall so serve until a qualified successor is duly elected.

Article 5. Officers

Section 5.1 Elected Officers: The Regular Trustees and the Ex-officio Trustees shall elect from among the Regular Trustees a Chairperson, a Vice-Chairperson and a Treasurer.

Section 5.2 Appointed Officers: The Chairperson, subject to the approval of the Regular Trustees, shall appoint an Executive Director, an Executive Secretary, a Corresponding Secretary and a Legal Counsel(s), These officers may, or may not be, Regular Trustees.

Section 5.3 Any two of the above offices may be held by the same person except for Those holding the offices of Chairperson and Executive Secretary.

Section 5.4 Term of Office: The term of office of all officers shall be one year.

Section 5.5 Compensation and Reimbursement: Officers shall receive no compensation; however, officers may receive reimbursement for expenses agreed to by the Regular Trustees. Expenses incurred in the course of

running the activities of the Center and authorized by the Regular Trustees shall be submitted to the treasurer for reimbursement.

Section 5.6 Duties of Officers:

1. Chairperson: The Chairperson shall preside over all meetings of the Board of Trustees. In his absence the next senior elected official shall assume this duty – in descending order: the Vice-Chairperson, then, the Treasurer.. In the absence of the two aforementioned officers, a presiding officer shall be elected by a simple majority of the trustees present. The Chairperson shall also serve as the chief executive officer of the Center and be responsible for its day-to-day affairs, as well as coordinate the activities of the other elected and appointed officials – he may delegate some, or all, of this responsibility to an Executive Director that he shall appoint.
2. Vice-Chairperson: The Vice-Chairperson shall assume the duties of the Chairperson should he be absent, unable to serve or should that office become vacant. In addition, the Vice-Chairperson shall perform such other duties as the Chairperson and/or Board of Trustees may assign.
3. Treasurer: The Treasurer shall maintain financial accounts and records of the Center and shall regularly sign all checks. The signature of the Chairperson shall be required on amounts greater than one thousand dollars (\$1,000). The Treasurer shall prepare an annual financial statement. He shall be an ex-officio member of the Finance and Audit Committee.
4. Executive Director: The Executive Director shall be appointed by the Chairperson and perform the duties of Chief Executive Officer responsible for the Center's day to day operations and other functions delegated to him by the Chairperson.
5. Executive Secretary: The Executive Secretary shall be appointed by the Chairperson and shall maintain official records of the Foundation except for records of financial accounts. He or she shall record the minutes of the Board of Trustees meetings and publish and distribute them as required. He or she shall send out meeting notices and shall keep records of members to include their names, telephone numbers, addresses, fax numbers and e-mail addresses. Certain aspects of these functions may be assigned or delegated to an assistant designated by her.

6. Legal Counsel: The Legal Counsel shall be appointed by the Chairperson, subject to the approval of the Regular Trustees, to provide legal advice, maintain updates on Foundation laws, rules and regulations and perform such functions as is necessary to ensure that the Foundation is operating within the boundaries of the law set by the State of Wisconsin and the Federal Government. He shall dispose of his functions in conjunction with the Legislative Committee.

Section 5.7 Election of Trustees and Officers: At the annual meeting each year, the Board of Trustees, or the nominating committee on its behalf, shall submit a slate of at least one nominee for each position to be filled. Additional nominations shall be allowed from the floor, but floor nominations shall not be accepted unless the nominee agrees to serve, and offers evidence of qualification for the position. No person on a ballot shall be elected unless he or she shall have received a number of votes equal to or greater than the majority of votes cast. Votes may not be cumulated for one nominee in cases where two or more positions are to be filled on one ballot. Run-off votes, in which the nominee with the fewest votes on the previous ballot shall be dropped, shall be taken until a majority has been achieved for each position to be filled. In the case of a tie vote, the nominees may mutually agree to decide the election by a method of chance, provided there is no objection from any other person entitled to vote. The method of voting shall be at the discretion of the presiding officer unless the members, by a simple majority vote, shall require a different particular method.

Article 6. Indemnification of Trustees and Officers

Section 6.1 Each Trustee and officer, whether or not then in office, shall be indemnified by the corporation against all costs and expenses reasonably incurred by or imposed upon him or her in connection with or arising out of any action, suit, or proceeding in which he or she may be involved by reason of his or her being or having been a trustee or officer of the corporation. Such expenses include the cost of reasonable settlement, other than amounts paid to the corporation itself, made with a view to curtailment of the cost of litigation. The corporation shall not, however, indemnify any trustee or officer with respect to matters as to which he shall be finally adjudged in any such action, suit, or proceeding, to have been derelict in the performance of his duty as such trustee or officer, nor in respect to any matter on which any settlement or compromise is affected, if affected, if the total expense, including the cost of the settlement, shall substantially exceed the expense which might reasonably be incurred by such trustee or officer in conducting such litigation to a final conclusion. The foregoing right of indemnification shall not be conclusive of other rights to which any trustee or officer may be entitled as a matter of law.

Article 7. Meetings

- Section 7.1 Place of meetings: Meetings shall be held at the principal office of the Center, or at such other places as may be designated by the Board of Trustees from time to time.
- Section 7.2 Annual Meeting: The Regular Trustees shall determine a time and place for four (4) meetings annually.
- Section 7.3 Special Meetings: Upon request by at least four (4) members of the Board of Trustees, specifying the reasons for a meeting, a special time and place shall be set to convene such meeting. If possible, notification by mail shall be made, otherwise, this may be accomplished by telephone, fax or e-mail.
- Section 7.4 Notice of Meetings: Notice of the time and place of the annual meetings shall be served at least fourteen days prior to such meeting. For special meetings the importance and urgency of such meeting shall determine the date and the method of notification to be used, at the discretion of the Chairperson.
- Section 7.5 Quorum: A quorum for the transaction of business at any meeting of the Trustees shall consist of any number greater than fifty percent (50%) of the Regular Trustees and of any Special trustees or Ex-officio Trustees who are present and participating in the meeting. Special Trustees or Ex-officio Trustees who are not present and participating in the meeting shall not be counted in determining a quorum. Honorary Trustees shall not be counted in determining whether or not there is a quorum present and participating in the meeting. Such quorum shall, by simple majority vote, transact any business which may be properly brought before the meeting.
- Section 7.6 Voting Rights: Regular Trustees and Ex-officio Trustees shall each have one vote in respect to matters where a vote of the Trustees is required or is permitted under these by-laws, the Articles of Incorporation, or the Wisconsin Non-Stock Corporation Law. Any Special Trustee shall have the right to one vote on any matter other than the election of Trustees taken up at a meeting which any such Special Trustee is present and participating. Honorary Trustees shall have no voting rights not expressly granted by Wisconsin Statutes, the Articles of Incorporation or these by-laws.
- Section 7.7 Presiding Officer: The presiding officer at a meeting of the Foundation shall be the Chairperson, or, in his absence the next senior elected official

present - in descending order: the Vice-Chairperson, then, the Treasurer. In their absence, a presiding officer shall be elected by a simple majority of the members present.

Section 7.8 Business: A properly convened meeting of Trustees, may take up any proper business of the Foundation. However, no final vote may be taken to change the Articles of Incorporation, to dissolve the Foundation, to remove from office any officer or Trustee, unless that matter shall have been specifically included in the official notice for the meeting. The order of business of the annual meeting shall be as follows:

1. Calling the roll;
2. Proof of due notice of meeting, or unanimous waiver;
3. Reading and disposal of any unapproved minutes;
4. Annual reports of officers and committees including financial report;
5. Unfinished business;
6. New business;
7. Election of Trustees (generally at annual meeting);
8. Election of officers;
9. Adjournment.

Section 7.9 Votes Required to Decide Certain Specific Issues: A two-thirds (2/3) majority of votes cast shall be required to revoke the memberships of a Trustee, to remove any officer from office, or to dissolve the Foundation. All other questions shall be decided by a simple majority unless a greater majority shall be required on procedural matters in accordance with usual parliamentary rules, state statutes, Articles of Incorporation or these by-laws.

Section 7.10 Informal Action without a Meeting: Any action required or permitted by the Article of Incorporation or By-laws or any provision of law to be taken by the Board of Trustees at a meeting or by resolution may be taken without a meeting if a consent in writing, setting forth the action so taken, is signed by all of the Regular Trustees then in office.

Section 7.11 Presumption of Assent: A trustee of the Foundation who is present at a meeting of the Board of Trustees, or a committee thereof, at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless his or her dissent shall have been entered in the minutes of the meeting or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or, shall forward such dissent by registered or

certified mail to the Executive Secretary of the Foundation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a trustee who voted in favor of a proposal or a resolution..

Section 7.12 Open Meetings: Board of Trustees meetings shall be open to the general public except when it is dealing with the removal of a trustee or an officer. In addition, the Board of Trustees may declare a meeting closed by a simple majority vote.

Section 7.13 Closed Meetings: Meetings of temporary committees (ad hoc committees) shall be closed to all officers, trustees and members of other committees except for those specifically invited to be present.

Section 7.14 Required Attendance: All Regular Trustees shall attend all meetings of the Board unless properly excused by notification of the Chairperson, the Executive Secretary or any member of the Board of Regular Trustees prior to the meeting. The office of any Regular Trustee who is absent without excuse for three (3) consecutive meetings shall be declared vacant.

Sections 7.15 Rules of Order; Roberts Rules of Order in its current revised edition shall be in force at all meetings of the Board of Trustees and the standing and temporary committees thereof, unless required otherwise by Wisconsin statutes, the Articles of Incorporation and these by-laws.

Article 8 Committees

Section 8.1 Standing Committees: The Chairperson of the Board of Regular Trustees shall appoint the following standing committees, with their respective chairpersons, subject to their approval by the Regular Trustees:

1. Finance and Audit Committee: The chair and the members of this committee may or may not be Regular Trustees. However, the Vice-Chairperson of the Board and the Treasurer shall be ex-officio members and one, or both of them, shall be present in all its meetings and deliberations.
2. Legislative Committee: A Regular Trustee shall serve as chair of this committee. Additional members need not be Regular Trustees.
3. Nominations Committee: A Regular Trustee shall serve as chair of this committee. Additional members need not be Regular Trustees.
4. Fund-Raising Committee: The chair and the other members of this committee may be, or may not be, Regular Trustees.

5. Committee on On-going Activities at the Center. The chair and other members of this committee may be, or may not be, Regular Trustees.
6. Long-range Planning Committee: The chair and other members of this committee may be, or may not be, Regular Trustees.
7. Other committees may be established in the future at the recommendation of the Board of Trustees, as the need arises and as the capabilities of the Center increases.

Section 8.2 Duties and Authority of the Standing Committees:

1. The Finance and Audit Committee shall: a) prepare an annual budget for approval by the Board of Trustees; b) annually audit or provide for an audit of the financial accounts of the Foundation; and, c) periodically review its budgetary status.
2. The Legislative Committee shall keep current on the actions of the Legislature and government agencies on matters relevant and of interest to the Foundation. The committee shall, then, make recommendations to the Board of Trustees concerning the necessary action to be taken in order to maintain the Center as an effective corporation and in keeping with its status as a tax-exempt organization under Federal Internal Revenue Code 501 (c) 3. The committee shall function in conjunction with Legal Counsel(s)
3. The Nominations Committee shall prepare a slate of nominees to fill all vacant or expiring positions. Each slate shall be presented to the Board of Trustees for immediate action, or, in the case of normally expiring terms of office of officers and trustees, for action during the annual meeting of the Board of Trustees.
4. The Fund-Raising Committee, as the name implies, shall raise funds for two main purposes: a) to make it possible to carry on the daily activities at the center (**Operating Fund**), and , b) to provide financial resources to, ultimately, build the center at a site to be determined by the Board of Trustees (**Building Fund**).
5. The Committee on on-going and Planned Activities at the center shall be responsible for arranging and scheduling of activities at the center in all their facets. The committee shall, also, oversee the activities in order to ensure that they can be carried out properly and effectively.
6. The Long Range Planning Committee shall be responsible for planning the nature of the Center with specific emphasis, at this time,

on determining the location and creating the design of a building to be constructed at a site that will eventually house our activities in the future.

Section 8.3 Temporary (Ad Hoc) Committees: The Chairperson may appoint such temporary committees as he or she or the Board of Trustees may deem necessary.

Article 9 Fiscal Year –Finances

Section 9.1 Fiscal Year: The fiscal year of the Foundation shall start on April 1st and end on March 31st of the following year.

Section 9.2 Audit: The Foundation's financial accounts shall be audited annually, within Sixty (60) days following the end of the fiscal year, under the direction of the Finance and Audit Committee. A report of the audit shall be submitted to the Board during its meeting immediately following the completion of the audit.

Section 9.3 Annual Budget: Upon recommendation of the Finance and Audit Committee, the Board of Trustees shall adopt a budget for each fiscal year, not later than sixty (60) days after the beginning of that fiscal year.

Section 9.4 Annual Financial Report: The Treasurer shall prepare an annual financial report for the fiscal year. That report shall be submitted to the Board during the annual meeting.

Section 9.5 Contracts: The Trustees may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Foundation, and such authorization may be general or confined to specific instances.

Section 9.6 Loans: No loans shall be contracted on behalf of the Foundation and no evidence of indebtedness shall be issued in its name unless authorized by or under the authority of a resolution of the Board of Trustees.

Section 9.7 Checks, Drafts, Etc.: All checks, drafts or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Foundation shall be signed by such officer or officers, agent or agents designated by the Foundation, and in such manner as shall from time to time be determined by or under authority of a resolution of the Board of Trustees.

Section 9.8 Deposits: All funds of the Foundation not otherwise in use shall be deposited from time to time to the credit of the Foundation in such banks,

trust companies, or other depositories, as may be selected by or under the authority of the Board of Trustees.

Section 9.9: Investment of Funds: Funds not needed for current use of the Foundation shall be invested in interest-bearing accounts or securities providing the best available return on investment at or through a financial institution authorized by the Board of Trustees. No investment commitment with a term in excess of one year shall be made without the express authority of the Board of Trustees.

Article 10 Miscellaneous Provisions

Section 10.1 Limitation of Activities: No substantial part of the activities of the Center shall be devoted to propaganda, or otherwise attempt to influence legislation, and the Center shall not participate or intervene in any political campaign on behalf of, or in opposition to, a candidate for public office.

- 1.) Notwithstanding any provision in these by-laws, the Center shall not carry on activities not permitted for organizations exempt from Federal income tax under Section 501(c)(3) of the Federal Internal Revenue Code, or for organizations, contributions to which are deductible under Section 170(c)(2) of the Federal Internal Revenue Code.

Section 10.2 Prohibition Against Private Inurement: No part of the net earnings of the Center shall inure to the benefit of, or be distributed to its members, trustees, officers, advisors or other, except that the Center shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Center.

Section 10.3 Distribution of Assets: Upon the dissolution of the Center, its assets remaining after payment, or provision of payment, of all debts and liabilities of the Center, shall be distributed to one or more organizations or foundations whose exempt purposes fall within the meaning of Section 501(c)(3) of the Federal Internal Revenue Code, or shall be distributed to the Federal, state or local government for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of this state.

Assets on loan to the Center shall be returned to the estate of the loaner prior to dissolution of the Center.

Article 11 Amendments

Section 11.1 Amendments: The Board of Trustees of the corporation is expressly authorized to make by-laws of the corporation and, from time to time, alter or repeal by-laws so made. The Board of Trustees can act in this manner if a simple majority of the votes of the Trustees is realized, provided that a quorum is present and that notice of such proposed amendment shall have been given to the Trustees prior to such meetings.

EXHIBIT F

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 1 2001

PHILLIPINE CULTURAL & CIVIC
FOUNDATION
C/O JOSE A YAMAT JR
104 E MASON ST STE 106
MILWAUKEE, WI 53202

Employer Identification Number:
39-1963082
DLN:
310003326
Contact Person:
MR CARL MEDLEY IDH 52406
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
March 18, 1999
Advance Ruling Period Ends:
December 31, 2003
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.