

COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : June 7, 2012

TO : Committee on Finance, Personnel & Audit

FROM : Kerry Mitchell, ExDir3-Director of Human Resources *KRM*

SUBJECT : **Position Creation Under Consideration by the Committee**

A review of the duties to be assigned to the new position requested by Combined Court Related Operations resulted in the following recommendation:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
2000	00045	3	Clerical Assistant 2	4P	\$29,593 - \$37,949

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A review of the duties to be assigned to the new position requested by Combined Court Related Operations resulted in the following recommendation:

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2000	04041	1	Fiscal Assistant 2	4P	\$29,593 - \$37,949

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Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
2000	04100	1	Accountant 1	14	\$34,847 - \$39,068

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A review of the duties to be assigned to the new position requested by Combined Court Related Operations resulted in the following recommendation:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
2000	00042	3	Clerical Assistant 1	3P	\$27,711 – 35,535