

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : February 13, 2025

TO : Supervisor Marcelia Nicholson, Chairwoman Milwaukee County Board of Supervisors

FROM : Liz Sumner, Comptroller, Office of the Comptroller

SUBJECT : **Operating Capital/Major Maintenance Carryovers** (Informational Only)

CARRYOVER PROCESS

On November 7, the Office of the Comptroller requested that departments submit operating appropriations (and related revenues) that they want to have carried over from 2024 to 2025. The table on page 2 lists the carryovers that were received as of February 13.

For operating carryovers of capital/major maintenance appropriations, the Office of the Comptroller provides informational reports for the January and March committee cycles. These reports summarize carryovers that have been identified by departments and list the corresponding funding sources. Any unencumbered capital outlay/major maintenance appropriations that are not submitted to the Office of the Comptroller will be lapsed.

Section 32.91 of the Milwaukee County General Ordinances states that appropriations for capital expenditures or major repair shall remain in force until the purpose for which the appropriation was made has been accomplished or abandoned.

2024 Operating Capital/Major Maintenance Carryovers and Related Revenues

Zoological Department

The Zoological Department (“Zoo”) has requested to carryover \$354,644 of major maintenance/capital outlay funds to 2025. The funds will be used to remove the bleachers at the old Oceans show area, replace the hay barn sliding door and man door, repair various sections of concrete, replace carpet at the Zoofari Conference Center, improve Zoofari Conference Center Kitchen, and replace the Lake Evinrude deck.

Department of Administrative Services – Facilities Management

Facilities Management has requested to carryover \$191,460 of major maintenance/capital outlay funds to 2025. The funds will be used to rebuild a generator at the Criminal Justice Facility (\$186,460) and to purchase data processing equipment (\$5,000).

Office of Strategy, Budget, and Performance

The Department of Strategy, Budget and Performance (“SBP”) has requested to carryover \$12,000 of major maintenance/capital outlay funds to 2025. The funds will be used to purchase data processing supplies and equipment.

Department of Human Resources

Human Resources has requested to carryover \$5,027 of major maintenance/capital outlay funds to 2025. The funds will be used to remodel office space and purchase equipment.

2024 Operating Capital/Major Maintenance Carryovers

Department	Request Description	Amount	Funding Source
Zoo	Removal of the bleachers at the old Oceans show area, Replacement of the hay barn sliding door and man door, repair of various sections of concrete, replacement of carpet at the Zoofari Conference Center, improvements to the Zoofari Conference Center Kitchen, and replacement of the Lake Evinrude deck	\$ 354,644	Tax Levy
DAS-Facilities	Data Processing Items, CJF Generator Rebuild Project and Emergency Generator Rental	\$ 191,460	Tax Levy
Strategy, Budget and Performance	Data Processing Software	\$ 12,000	Tax Levy
DAS- Central Spend	Data Processing Equipment	\$ 7,212	Tax Levy
Human Resources	Major Maintenance and Computer Equipment related to Office Renovations	\$ 5,027	Tax Levy
Total		\$ 570,343	

Recommendation

This report is informational only. The Office of the Comptroller will process these carryovers, so the appropriations are available in 2025.

Liz Sumner
 Comptroller
 Office of the Comptroller

- cc: David Crowley, County Executive
 Mary Jo Meyers, Chief of Staff, County Executive’s Office
 Kelly Bablitch, Chief of Staff, County Board
 Willie Johnson, Jr., Chairman, Committee on Finance
 Vera Westphal, Deputy Zoo Director, Zoological Department
 Sean Hayes, Interim Director, DAS-Facilities Management
 Amy McKinney, Finance Manager, Central Business Office
 Margo Franklin, Chief Human Resources Officer, Human Resources
 Joe Lamers, Director, Office of Strategy, Budget, and Performance
 Dan Laurila, Operating Budget Manager, Office of Strategy, Budget, and Performance
 Stephen Cady, Office of the Comptroller
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