

Milwaukee County

901 N. 9th St. Rm 203R Milwaukee, WI 53233

Meeting Minutes Finance Committee

Chairperson: Jason Haas
Vice Chairperson: Supervisor Willie Johnson, Jr.
Supervisor Sequanna Taylor
Supervisor Ryan Clancy
Supervisor Joseph J. Czarnezki
Supervisor Shawn Rolland
Supervisor Liz Sumner

Committee Coordinator: Shanin R. Brown, (414) 278-4073 Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, May 13, 2021

9:30 AM

County Legislative Information Center

VIRTUAL MEETING

This meeting was live-streamed on the County Legislative Information Center: https://milwaukeecounty.legistar.com/Calendar.aspx

Chairman Haas removed Item 15 from the agenda.

Call To Order

Roll Call at 9:30 a.m.

Present 7 - Johnson Jr., Taylor , Clancy, Czarnezki, Rolland, Sumner and Haas

CLOSED SESSION - ITEMS 1 AND 2

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s).

At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

The Committee did not adjourn into closed session to discuss Items 1 or 2.

From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding the status of pending litigation.

(Considered by the Committees on Judiciary, Safety, and General Services, and Finance) (INFORMATIONAL ONLY UNLESS

OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-15 MAY REPORT (received 04/16/21)

APPEARANCE:

Margaret C. Daun, Corporation Counsel, Office of Corporation Counsel

The Committee did not adjourn into closed session to discuss Item 1.

The May 2021 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

2 21-16

From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding claim and litigation settlement payments. (Considered by the Committees on Judiciary, Safety, and General Services, and Finance) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-16 MAY REPORT (received 04/16/21)

APPEARANCE:

Margaret C. Daun, Corporation Counsel, Office of Corporation Counsel

The Committee did not adjourn into closed session to discuss Item 2.

The May 2021 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

3 21-35

From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding contract notifications received pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

<u>Attachments:</u> 21-35 MAY REPORT (appended 05/10/21)

21-35 COUNTY BOARD RESOLUTION

APPEARANCE:

Alexis Gassenhuber, Financial Analyst, Office of the Comptroller

A motion was made by Supervisor Johnson, Jr., that the May 2021 Report for this Reference File be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:

From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2021 year-end fiscal projection for Milwaukee County. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-36 MAY REPORT (received 05/10/21)

APPEARANCE:

CJ Pahl, Budget and Management Coordinator, Office of the Comptroller

The May 2021 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

5 21-34

From the Milwaukee County Executive, Office of the County Executive, providing an informational report regarding coronavirus disease (COVID-19)-related Administrative Orders. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-34 Administrative Order 20-16v6 (effective 05/29/21)

21-34 Administrative Order 21-1V3 (effective 05/02/21)
21-34 POWERPOINT PRESENTATION (05/12/21)

APPEARANCE:

Kelly McKone, Director of Organizational Performance, Office of the County Executive

Ms. McKone provided an electronic presentation, which is attached to this file as "21-34 PowerPoint Presentation (05/12/21)."

The May 2021 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

6 21-24

From the Executive Director, War Memorial Center, providing an informational report regarding financial statements. (Considered by the Committees on Parks, Energy, and Environment, and Finance) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-24 APRIL REPORT (received 04/05/21)

Laurie Kildegaard, Vice President of Finance and Administration, War Memorial Center, Inc., appeared virtually and spoke regarding this Reference

The April 2021 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

A resolution authorizing and directing a transfer of \$3,000 from Org. Unit 1940-1945 - Appropriation for Contingencies to an appropriate account within Org. Unit 9000 - Department of Parks, Recreation, and Culture for the purposes of constructing and installing a memorial to Dontre Hamilton at Red Arrow Park

Sponsors: Taylor, Johnson Jr., Clancy, Rolland and Sumner

Attachments: 21-457 RESOLUTION

21-457 FISCAL NOTE

21-457 COUNTY BOARD RESOLUTION

APPEARANCE:

Supervisor John F. Weishan, Jr., District 16

Supervisors Johnson, Jr., Clancy, Rolland, and Sumner requested unanimous consent to be added as cosponsors of this Resolution. There being no objections by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Taylor that this Resolution be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

8 21-441

Informational Report on County Ordinance 56.02 reporting requirements for Overtime and net deficit. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (05/13/21: Laid Over for One Meeting)

Attachments: 21-441 REPORT

APPEARANCE:

Theodore Chisholm, Chief of Staff, Office of the Sheriff

The following people appeared virtually and spoke regarding this Informational Report:

Ben Turk Alan Chavoya Omar Flores Arthur Edmund

A motion was made by Supervisor Clancy that this Informational Report be LAID OVER FOR ONE MEETING, with more detailed information to be provided. The motion PREVAILED by the following vote:

9 <u>21-431</u>

Milwaukee County Sheriff's Office request to create three Deputy sheriff I positions, pay grade 17BZ. (Companion Personnel File No. 21-362) (05/13/21: Laid Over for One Meeting)

Attachments: 21-431 DEPARTMENTAL REQUEST

21-431 DAS REPORT
21-431 DAS RESOLUTION
21-431 DAS FISCAL NOTE

APPEARANCES:

Theodore Chisholm, Chief of Staff, Office of the Sheriff Lauren Hubbard, Director of Community Crisis Services, Behavioral Health Division (BHD)

Michael Lappen, Administrator, BHD

Shanin R. Brown, Committee Coordinator, Legislative Services Division, Office of the County Clerk

Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

A motion was made by Supervisor Clancy that this Action Report be LAID OVER FOR ONE MEETING. The motion PREVAILED by the following vote:

Aye: 4 - Taylor, Clancy, Czarnezki and Haas

No: 3 - Johnson Jr., Rolland and Sumner

10 21-391

From the Superintendent, House of Correction, requesting authorization to execute a one-year contract extension in the amount of \$794,244 with Wisconsin Community Services, Inc. to manage the Milwaukee County Day Reporting Center for the period of January 1, 2022 to December 31, 2022 to ensure continuity in programming services and to also increase the cost of communications services from \$5,000 to \$7,500 for both the 2021 and 2022 calendar years.

<u>Attachments:</u> 21-391 REPORT

21-391 REVISED REPORT (received 05/07/21)

21-391 RESOLUTION

21-391 REVISED RESOLUTION (received 05/07/21)

21-391 FISCAL NOTE

21-391 REVISED FISCAL NOTE (received 05/07/21)

21-391 COUNTY BOARD RESOLUTION

APPEARANCE:

Anthony Dodd, Assistant Superintendent, House of Correction

A motion was made by Supervisor Rolland that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Ave: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

11 21-395

From the Superintendent, House of Correction, requesting authorization to execute a one-year Purchase of Service Contract extension with Aramark Correctional Services LLC, in the approximate amount of \$2,700,000 for the provision of food services at the House of Correction and Criminal Justice Facility for the period of January 1, 2022 to December 31, 2022.

Attachments: 21-395 REPORT

21-395 RESOLUTION 21-395 FISCAL NOTE

21-395 COUNTY BOARD RESOLUTION

APPEARANCES:

Anthony Dodd, Assistant Superintendent, House of Correction Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

Margaret C. Daun, Corporation Counsel, Office of Corporation Counsel

Brad Meyer, General Manager, Aramark Correctional Services, LLC, appeared virtually, and spoke regarding this Action Report.

A motion was made by Supervisor Czarnezki that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

12 <u>21-420</u>

From the Superintendent, House of Correction requesting authorization to enter into a Professional Service Contract extension with Aramark Correctional Services LLC to extend the term for commissary, trust accounting, and kiosk services for the period of January 1, 2022 to December 31, 2022 to ensure continuity in commissary services while the County's new kitchen master plan is being developed and implemented

Attachments: 21-420 REPORT

21-420 RESOLUTION 21-420 FISCAL NOTE

21-420 COUNTY BOARD RESOLUTION

APPEARANCE:

Anthony Dodd, Assistant Superintendent, House of Correction

Brad Meyer, General Manager, Aramark Correctional Services, LLC, appeared virtually, and spoke regarding this item.

A motion was made by Supervisor Czarnezki that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

13 21-467

A resolution authorizing and directing a transfer of \$1,000,000 from Org. Unit 1940-1945 - Appropriation for Contingencies to WP484 - Lake Park Ravine Bridge for the purposes of contracting with a vendor for construction on the bridge

Sponsors: Wasserman

Attachments: 21-467 RESOLUTION

21-467 FISCAL NOTE

21-467 COUNTY BOARD RESOLUTION

APPEARANCE:

Supervisor Sheldon A. Wasserman, District 3

Sarah Toomsen, Manager of Planning and Development, Department of Parks, Recreation, and Culture

Karl Stave, Acting Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

A motion was made by Supervisor Johnson, Jr., that this Resolution be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Johnson Jr., Taylor, Clancy, Czarnezki and Haas

No: 2 - Rolland and Sumner

Report from the Director, Department of Health and Human Services, requesting authorization to amend the 2021 non-professional services catering contracts with Aramark Correctional Services, LLC and D&S Food Services Inc.

Attachments: 21-423 REPORT

21-423 RESOLUTION 21-423 FISCAL NOTE

21-423 COUNTY BOARD RESOLUTION

APPEARANCES:

Jon Janowski, Interim Director, Aging Division, Department of Health and Human Services

Shanin R. Brown, Committee Coordinator, Legislative Services Division, Office of the County Clerk

A motion was made by Supervisor Czarnezki that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

The Committee recessed from 1:04 p.m. to 1:22 p.m. Upon reconvening at 1:22 p.m., a roll call was taken, and all members were present.

Roll Call at 1:22 p.m.

Present 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

15 21-476

A resolution supporting the development of the "Route of the Badger," a bicycle trail in the 30th Street Corridor alongside a rail right-of-way which would connect with the Oak Leaf Trail and Hank Aaron State Trail

Sponsors: Nicholson and Johnson Jr.

Attachments: 21-476 RESOLUTION

21-476 REVISED RESOLUTION (appended 05/11/21)

21-476 FISCAL NOTE

21-476 REVISED FISCAL NOTE (appended 05/11/21)

Chairman Haas removed Item 15 from the agenda.

16 <u>21-477</u>

Report from the Director, Department of Health and Human Services, requesting retroactive authorization to execute a contract with the State of Wisconsin for \$12,666,258 in federal Emergency Rental Assistance (ERA) funding and apply for and accept an additional \$8,410,244 in direct ERA 2 federal funding

Attachments: 21-477 REPORT

21-477 RESOLUTION 21-477 FISCAL NOTE

21-477 COUNTY EXECUTIVE'S LETTER (received 05/12/21)

21-477 COUNTY BOARD RESOLUTION

APPEARANCE:

James Mathy, Administrator, Housing Division, Department of Health and Human Services

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

17 21-424

Report from the Director, Department of Health and Human Services, requesting authorization to amend and extend a 2021 purchase of service contract for Guest House of Milwaukee to operate the Pathways to Permanent Housing Program through June 30, 2021

Attachments: 21-424 REPORT

21-424 RESOLUTION 21-424 FISCAL NOTE

21-424 COUNTY BOARD RESOLUTION

APPEARANCE:

James Mathy, Administrator, Housing Division, Department of Health and Human Services

Supervisor Rolland was not present at the time the roll was called, but later requested unanimous consent to be recorded as voting in the affirmative. There being no objections by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Clancy that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

18 <u>21-425</u>

Report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2021 purchase of service contract with Employ Milwaukee for the Division of Youth and Family Services

Attachments: 21-425 REPORT

21-425 RESOLUTION 21-425 FISCAL NOTE

21-425 COUNTY BOARD RESOLUTION

APPEARANCE:

Mark Mertens, Administrator, Youth and Family Services Division, Department of Health and Human Services

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Taylor, Clancy, Czarnezki, Rolland, Sumner and Haas

19 21-393

From the Director, Department of Health and Human Services, requesting authorization to abolish one FTE Aging Administrator position and to create one FTE Aging Unit Director position (Companion Personnel File No. 21-440)

Attachments: 21-393 DEPARTMENTAL REQUEST

21-393 DAS REPORT
21-393 DAS RESOLUTION
21-393 DAS FISCAL NOTE

21-393 COUNTY BOARD RESOLUTION

APPEARANCE:

Shakita LaGrant-McClain, Director, Department of Health and Human Services

A motion was made by Supervisor Taylor that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

PASSIVE REVIEW: ITEM 20

Act 14 provides for a 14-day review period by the Finance Committee for all contracts with a value at least \$100,000, but not more than \$300,000. The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the Finance Committee, or The Finance Committee reviewed the item and placed it on file within the 14-day review period, or

The Finance Committee voted to approve the contract during the 14-day review period, or

The Finance Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

20 <u>21-461</u>

Professional Services Agreement Exceeding \$100,000 for Capital Project WP686-18426 Mitchell Domes Annex HVAC: The Director of the Department of Administration Services (DAS) recommends and requests passive review of this fee increase of \$17,600.00 for the contract amendment with Posko Engineering Inc. for capital project, WP686, Mitchell Domes Annex HVAC. This results in an increase in the total fee from \$88,815.00 to 106,415.00. (PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-461 REPORT

21-461 FISCAL NOTE

APPEARANCES:

Karl Stave, Acting Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

Margaret C. Daun, Corporation Counsel, Office of Corporation Counsel

This Passive Review Contract was DISCUSSED WITH NO ACTION TAKEN, and APPROVED.

From the Director Office of Performance, Strategy, and Budget, providing a 2021 appropriation transfer packet for the May 2021 cycle.

Attachments: 21-439 DRAFT TRANSFER PACKET

21-439 A Departmental Transfers (Finance Only)

21-439 B Departmental Other Charges (Majority Vote)

21-439 C Departmental Receipt of Revenue (2/3 Vote)

21-439 D Capital Improvements (Majority Vote)

21-439 Contingency Summary

APPEARANCES:

Joe Lamers, Director, Office of Performance, Strategy, and Budget,
Department of Administrative Services
Shanin R. Brown, Committee Coordinator, Legislative Services Division, Office
of the County Clerk

A motion was made by Supervisor Johnson, Jr., that this Transfer Packet be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

From the Milwaukee County Comptroller, Office of the Comptroller and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to lapse certain 2020 capital expenditures and revenues, in accordance with Section 32.91 of the Milwaukee County Code of General Ordinances, reallocate lapsed proceeds to Milwaukee County reserves, and process a 2021 appropriation transfer to allocate \$35,000 from the Debt Service Reserve to pay 2021 debt service expenses and to allocate \$35,000 of levy from Org. Unit 9960 Debt Service to Parks major maintenance to make repairs to the South Shore Parking Lot and surrounding area.

<u>Attachments:</u> 21-402 REPORT

21-402 RESOLUTION 21-402 FISCAL NOTE

21-402 Schedule A - Operating Budget - Capital Outlay Lapsed

21-402 Schedule B - Non-Airport Capital Improvement Projects

<u>Lapsed</u>

21-402 Schedule C - Airport Capital Improvement Projects Lapsed

21-402 Schedule D - Capital Projects Without Activity for 3 Years

21-402 Schedule E - Operating Budget Carryover of Capital Outlay

21-402 Schedule F - Operating Budget Carryover of Revenue Budget

<u>21-402 Schedule G - Carryover of Capital Improvement Projects</u>

21-402 COUNTY BOARD RESOLUTION

APPEARANCES:

Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

Sarah Toomsen, Manager of Planning and Development, Department of Parks, Recreation, and Culture

Chairman Haas requested that this item be temporarily laid over until later in the meeting. There being no objections by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Clancy that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

From the Capital Finance Manager, Office of the Comptroller, providing a semi-annual informational report regarding the status of projects within the Capital Improvements Program, as of December 31, 2020. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-428 REPORT

21-428 PROJECT STATUS & COMPLETION SCHEDULE

APPEARANCES:

Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

Pam Bryant, Capital Finance Manager, Office of the Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

24 21-436

An informational report from the Director, Department of Administrative Services, Facilities Management Division (DAS-FMD), regarding a financial analysis of the Marcia P. Coggs Human Services Center. (Considered by the Committees on Health Equity, Human Needs and Strategic Planning, and Finance) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 21-436 REPORT

21-436 POWERPOINT

APPEARANCE:

Peter Nilles, Director of Facilities Planning, Facilities Management Division, Department of Administrative Services

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

25 21-470

From the Chairman of the Committee on Finance, appointing members to the Administrative Determination Review Committee.

Attachments: 21-470 APPOINTMENT LETTER

There were no appearances for this item.

A motion was made by Supervisor Haas that this Appointment be APPROVED BY STANDING COMMITTEE. The motion PREVAILED by the following vote:

E-COMMENTS - 1

26 <u>21-33</u>

eComments submitted to the Committee on Finance via the County Legislative Information Center (CLIC). (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 21-33 at the conclusion of each meeting.

Attachments: 21-33 eComments (05/13/21)

There were no appearances for this item.

The May 13, 2021, record of eComments is attached to this file as "21-33 eComments (05/13/21)."

The May 13, 2021, record of eComments were DISCUSSED WITH NO ACTION TAKEN.

The foregoing items were not considered in agenda order.

Length of meeting: 9:30 a.m. to 3:17 p.m.

Adjourned,

Shanin R. Brown
Committee Coordinator
Legislative Services Division, Office of the County Clerk
Committee on Finance

Deadline for the next meeting:

The next regular meeting for the Committee on Finance is Thursday, June 17, 2021.

Approval Tracking System review must be completed in Legistar on or before Friday, May 21, 2021, by 5:00 p.m. for the June meeting cycle.