

11/4/21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL

Action Required
 Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1160 – DAS – Information Management Services Division</u>		
70814 – Minor DP Equipment	\$2,012	
51006 – Salaries – Wages Budget		\$1,858
54000 – Social Security Taxes		\$ 154

The Chief Information Officer, DAS - Information Management Services Division, is requesting a transfer of expenditure authority from Agency 116's Services and Commodities expenditures to its Personnel expenditures. This transfer of expenditure authority will allow for a merit increase for an employee.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 1, 2021.

2)	<u>From</u>	<u>To</u>
<u>9000 - Parks</u>		
51006 – Salaries – Wages Budget		\$1,466
54000 – Social Security Taxes		113
43035 – Other State Grants & Reimbur	\$1,579	

The Director of the Department of Parks requests an appropriation transfer of \$1,579 for the effectuation of a salary increase for an employee. This position is critical to the coordination between multiple governmental jurisdictions (EPA, DNR, MMSD, etc.), and works to remove impairments from the Milwaukee Estuary. This position is fully reimbursed through grants and contracts and has no tax levy impact.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 1, 2021.

3)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	60023 - Contract Pers Serv-Short	\$4,027	
	51006 - Salaries-Wages		\$3,741
	54000 - Social Security Taxes		\$ 286

A 2021 transfer of \$4,027 is being requested by the Director, Department of Health and Human Services (DHHS), to transfer expenditure authority from the 6000 series to salaries and social security to recognize the reclass of two administrative support positions. The Department of Human Resources-Compensation has approved these reclasses. These changes are needed to realign staff responsibilities as part of the adult services integration within DHHS. The total cost of \$4,027 for salary and social security (effective as of November 15, 2021) will be absorbed by transferring expenditure authority from temporary services to the personnel budget.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 1, 2021.

4)		<u>From</u>	<u>To</u>
	<u>1151 – Department of Administration</u>		
	75401 - Major Maint BLDG – (EXP)		\$625,000
	51006 - Salaries – Wages Budget	\$75,000	
	60011 - Security Fees	\$250,000	
	60505 - Building and Space Rental	\$55,000	
	74102 - Purchase of Service	\$245,000	

The Department of Administrative Services (DAS) Director Facilities Management Department (FMD) requests an appropriation transfer of \$625,000 to realign budget authority within DAS in order to increase expenditure authority for Major Maintenance - Buildings for the Courthouse Complex, Marcia P. Coggs, and at the Milwaukee County Historical Society.

Realignment of the budget authority within the department is required to address major maintenance issues resulting from a series of substantial emergencies which have recently occurred. The emergencies include an automobile accident at Coggs (the automobile hit the building), a significant flood in the Coggs basement, façade failure at Coggs, a multi-floor flood caused by pipe burst at the Safety Building, flood damage to two elevator replacements at CJF, and emergency underground cabling repairs for the MC Historical Society. Realignment of the DAS budget authority is needed to ensure the repairs can continue to be addressed while also accounting for any other potential major maintenance risks for the rest of the year. The major maintenance repairs impact several county departments with operations within these facilities as well as other tenants who serve County residents.

Closures and cancellations due to Covid-19 has created savings in some areas of DAS that can be used to help cover the proposed increase in major maintenance expenditures. Primarily, projected expenditure savings in DAS-OPD (\$245,000) is due to the cancellation of Easter Seals Summer Camp (and associated costs) and lower security services costs at the Coggs building (\$250,000). In addition, DAS-FMD has indicated that it will have higher than budgeted vacancy and turnover (\$75,000).

This fund transfer has no tax levy impact.

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