

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: July 27, 2017

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution continuing the Free Birth Certificate Program to assist individuals in securing photo identification for voting purposes or for those individuals ages 15-21 who need a birth certificate to secure employment.

FISCAL EFFECT:

- | | |
|---|---|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures (If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input checked="" type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input checked="" type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

| | Expenditure or Revenue Category | Current Year | Subsequent Year |
|----------------------------|---------------------------------|--------------|-----------------|
| Operating Budget | Expenditure | \$5,700 | \$0 |
| | Revenue | \$0 | \$0 |
| | Net Cost | \$5,700 | \$0 |
| Capital Improvement Budget | Expenditure | \$0 | \$0 |
| | Revenue | \$0 | \$0 |
| | Net Cost | \$0 | \$0 |

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
 - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
 - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
 - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
-
- A. If adopted, this resolution continues the Free Birth Certificate Program in the Register of Deeds department through 2017 by providing funding to allow an additional 380 free birth certificates to be issued without charge. The Free Birth Certificate Program was created in the 2012 Adopted Budget with enough funds for 5,000 free birth certificates, which will soon be exhausted. The program allows individuals to receive a free birth certificate if they need it to obtain identification for voting purposes or if they are a youth aged 15-21 and need it to obtain employment.
 - B. The direct cost associated with this resolution is \$5,700, which covers the state required fees of \$7 to the State Children's Trust Fund and \$8 to State Vital Records for 380 birth certificates (\$15 each). The first birth certificate requested costs \$20; however, the additional \$5 would be general revenue to the Register of Deeds and therefore is not included in the cost.
A total of \$5,700 is appropriated from the Appropriation for Contingencies, Org. 1945, to continue the Free Birth Certificate Program. The Comptroller report from July 10, 2017, reported that the balance of unallocated funds in the contingency fund is \$4.7 million. However, these funds were used in the projection of a Countywide deficit of approximately \$200,000, based on financial information through May 2017. Therefore, the use of these funds will increase the deficit (or reduce the surplus) to the extent they are used to subsidize the free birth certificate program.
 - C. The allocation of \$5,700 from the Appropriation for Contingencies will reduce the amount available for contingencies in 2017 and increase the projected deficit or, if fiscal projections improve in the coming months, reduce the amount of the surplus.
 - D. No assumptions or interpretations were utilized.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Erica Hayden, Research & Policy Analyst, Office of the Comptroller

Authorized Signature

Erica Hayden

Did DAS-Fiscal Staff Review?

☐

Yes

☒

No

Did CBDP Review?²

☐

Yes

☐

No

☒ Not Required

