

**COUNTY OF MILWAUKEE**  
**Inter-Office Communication**

**Date:** February 18, 2013

**To:** Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit  
Supervisor Michael Mayo, Chair, Committee on Transportation, Public Works & Transit

**From:** Jerome J. Heer, Director of Audits

**Subject:** Status Report – Audit of County Preventive Maintenance Program (File No. 10-389)

At its meeting on October 28, 2010, the Committee on Finance and Audit passed a motion to refer our audit report "Milwaukee County Needs to Commit to a Preventive Repair & Maintenance Program to Ensure Public Safety," to the Committee on Transportation, Public Works and Transit to "read the response from Public Works and develop a plan to move forward."

At the Committee on Transportation, Public Works and Transit meeting on January 19, 2011, a motion to receive and place the report on file was approved. Additionally, the Committee Chair directed that a report be brought back in six months on the progress of the inspections, recommendations for the 2012 budget, and a list of all 902 County buildings. In response to this directive, the Department of Transportation and Public Works (DTPW) submitted a report dated August 22, 2011, to your respective committees.

Subsequently, three status reports noting the progress made toward implementation of our audit recommendations were submitted to the Committees. Dates the status reports were presented to the Committees, along with any action taken are listed as follows.

**09/14/11:** TPW&T Committee – Informational, no action taken.

**09/22/11:** F&A Committee – Informational, no action taken. However, it was noted that the Audit Department will provide a status report in the March 2012 committee cycle.

**02/29/12:** TPW&T Committee – Informational, motion passed to receive and place on file.

**03/08/12:** F&A Committee – Informational, no action taken.

**12/05/12:** TPW&T Committee – Informational, motion passed to receive and place on file. Additionally, the Committee requested quarterly status reports.

**12/13/12:** FP&A Committee – Informational, no action taken.

DAS management describes its recent efforts and plans to implement the outstanding recommendations in the current status report and its accompanying attachments, attached for your review.

At its meeting on December 5, 2012, the Transportation, Public Works and Transit Committee also requested an update regarding completion of the CBRE Report. The report was recently issued and the Department of Administrative Services is pursuing approval to form a workgroup to address recommendations and issues identified in the report.

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This status report is informational and we will work with the Department of Administrative Services to provide quarterly status reports to your respective committees.



Jerome J. Heer

JJH/PAG/cah

Attachments

cc: Scott Manske, Milwaukee County Comptroller  
Finance, Personnel & Audit Committee Members  
Transportation, Public Works & Transit Committee Members  
Chris Abele, Milwaukee County Executive  
Don Tyler, Director, Department of Administrative Services  
Jim Burton, Director, Facilities Management, Department of Administrative Services  
Greg High, Director, Arch. and Eng. Services, Department of Administrative Services  
Julie Esch, Budget and Policy Administrator, Department of Administrative Services  
Kelly Bablitch, Chief of Staff, County Board Staff  
Steve Cady, Research Analyst, County Board Staff  
Martin Weddle, Research Analyst, County Board Staff  
Carol Mueller, Chief Committee Clerk  
Jodi Mapp, Committee Clerk, County Board Staff