

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: July 11, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Guy D. Smith, Executive Director, Milwaukee County Parks

Subject: A Request from the Executive Director of Milwaukee County Parks for Passive Review of a Professional Services Agreement Exceeding \$100,000 but less than \$300,000 for an aquatics master plan.

File Type: Passive Review

REQUEST

The Executive Director of Milwaukee County Parks is requesting passive review of a professional service agreement in an amount not to exceed \$130,000, including any future amendments, with Williams Associates Architects, LTD., for an aquatics master plan.

POLICY

Implementation of Wisconsin Statutes 59.21(31) with regard to purchase of professional service agreements (under the Milwaukee General Ordinance Chapter 56) for Capital projects requires County Board review to award the initial agreement, or fee extension(s) to the original agreement, when the total contractual fee exceeds \$100,000 but is less than \$300,000.

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| Wisconsin State Statutes: | Wis Stat 59.21(31) |
| Milwaukee County Code of General Ordinances: | Chapter 56 |
| Specific Adopted Budget: | |
| Specific Adopted Budget Amendment: | |
| Specific Adopted Capital Project: | |

BACKGROUND

This Professional Service Agreement is for capital budget project WP0724-Aquatics Master Plan. The requested project scope is for a study to define a sustainable path forward for the aquatic amenities provided by Milwaukee County Parks. Components of the study are expected to incorporate attendance trends, maintenance costs, equity disparities, national trends in aquatic recreation, number of facilities in Milwaukee County, fees, and community input. This contract finalizes items left incomplete by the previous consultant whose contract has been terminated. The last aquatics study completed for Milwaukee County Parks was in 2002.

This contract is fully paid for by revenue provided by the Milwaukee Metropolitan

Sewerage District through the agreement adopted in File #20-186. The contract has been awarded through a Request for Proposal.

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| Related File No's: | 20-186 |
| Associated File No's (Including Transfer Packets): | 22-604 , 21-792 , 21-792C , 21-920 , |
| Previous Action Date(s): | |

ALIGNMENT TO STRATEGIC PLAN

This item aligns to the objectives in the [strategic plan](#):

2A: Determine what, where, and how we deliver services to advance health equity

2C: Apply a racial equity lens to all decisions

3B: Enhance the County's fiscal health and sustainability

3C: Dismantle barriers to diverse and inclusive communities

FISCAL EFFECT

This request has no fiscal impact. Milwaukee Metropolitan Sewerage District has agreed to provide funding for the study from the designated funding for the repair or replacement of the pool facility in Jackson Park outlined in the agreement approved in File #20-186.

TERMS

- Term shall commence on effective date and continue until work is completed.
- Fee is \$121,000 , not to exceed \$130,000.
- Deliverable per the Scope of Work:
 - Phase I Analysis
 - Phase II Recommendation
 - 20-year plan for system as a whole
 - Financial impact analysis
 - Final Report and Presentation

VIRTUAL MEETING INVITES

Frank Parisi, Managing Principal, Williams Architects

fparisi@williams-architects.com

PREPARED BY:

Robert Senglaub, Contracts Manager, Milwaukee County Parks

APPROVED BY:

Guy Smith, Executive Director Milwaukee County Parks

ATTACHMENTS:

- Fiscal Note
- Draft Professional Service Agreement

CC: David Crowley, County Executive

Mary Jo Meyers, Chief of Staff, County Executive's Office
Sup. Willie Johnson, Jr., Chair, Finance Committee
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the
County
Steve Cady, Research Director, Comptroller's Office
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, Strategy,
Budget & Performance