

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 2/5/2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Wieslawa Tlomak, M.D., Chief Medical Examiner

Subject: Medical Examiner's requests to abolish 1.0 FTE, Lead Forensic Toxicologist, and create 1.0 FTE, Quality Assurance Manager.

REQUEST

Abolish 1.0 Lead Forensic Toxicologist
Create 1.0 Quality Assurance Manager

BACKGROUND

The position is being created to provide a Quality Assurance/Quality Control Manager role for the laboratory, which is an expectation/requirement within our ISO accreditation. This change allows us to maintain the highest level of quality surveillance within the forensic laboratory community.

Fiscal Effect:

The position funding is already built into the approved 2025 Medical Examiners budget.

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Lead Forensic Toxicologist	\$42.50 – \$50.65	\$88,740 - \$105,757.20
Create	Quality Assurance Manager	\$40.80 – \$48.60	\$85,190.40 - \$101,476.80

Virtua/Hybrid Meeting Invites

Wieslawa Tlomak; Wieslawa.Tlomak@milwaukeecountywi.gov

Greg Wallace; Greg.Wallace@milwaukeecountywi.gov

Recommendation:

The Medical Examiner's Office recommends that 1.0 FTE Quality Assurance Manager position be created. The salaried position has been built into the 2025 MCMEO approved budget.

W. Tlomak, MD
Wieslawa Tlomak, MD
Chief Medical Examiner

Cc: Kelly Bablitch, Chief of Staff, County Board
David Crowley, County Executive
Mary Jo Meyers, Chief of Staff, Office of the County Executive
Janelle Jensen, Legislative Services Division Manager, Office of the County Clerk