

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 17, 2016

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to Create and Authorize of Funding from the Appropriation for Contingencies for 1.0 FTE Community Intervention Specialist position in the Housing Division of the Department of Health and Human Services

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
 - Absorbed Within Agency's Budget
 - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

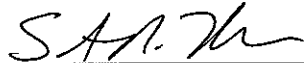
In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. Approval of the request would create 1.0 FTE Community Intervention Specialist in the DHHS 2017 budget. This position was created mid-year in 2016 and is currently filled. This position and funding for it was removed from the DHHS 2017 budget with the adoption of Amendment 1A045. Creation of this position and allocation of funding for this position in the DHHS 2017 budget would prevent lay off of staff currently in this position.
 - B. The 2017 fiscal impact is an increase of \$50,184 in salary, \$3,844 social security taxes, \$12,984 in health insurance benefits costs and \$6,900 in pension costs. The total annual fiscal impact of this position is \$73,912. All funding was included in the DHHS 2017 budget and subsequently segregated into the Appropriation for Contingencies. There is no tax levy impact for creation of this position or allocation of funding for this position.
 - C. This position is not currently included in the DHHS 2017 operating budget. Creation of this position would provide the Department of Health and Human Services additional operating expenses of \$73,912 annually. As outlined in the Adopted 2017 Budget Amendment 1A045, the funding for the 1 FTE Community Intervention Specialist will be requested by the Department of Health and Human Services from the Appropriation for Contingencies and there is no tax levy impact associated with this action.
 - D. This fiscal note assumes the rate of pay for 26 pay periods of 2017 at Step 1 of Pay Range 24.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Lisa Wozny DAS-PSB

Authorized Signature 

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review? Yes No Not Required