

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: May 8th, 2025

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joseph Lamers, Office of Strategy, Budget, and Performance

Subject: Agency 340 – Office of the Register of Deeds requests to abolish 1.0 FTE Assistant Coordinator ROD (paygrade NR20) and create 1.0 FTE Fiscal & Vital Records Supervisor (paygrade NR20), effective July 7th, 2025.

File Type: Action Report

MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

NEED AND APPROPRIATENESS

☒ SBP concurs with the department report on the need and appropriateness of this position request.

FUNDING AVAILABILITY

☒ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

☐ Grant Revenue that expires _____

☐ Other

ADDITIONAL INFORMATION

Per Department Memo & Fiscal Note:

This position change abolishes a position that has been vacant since October of 2024. The created position will be assigned to paygrade NR20. No tax levy or budgetary impacts in 2025.

The remaining cost of the created position will be \$26,613. This cost will be absorbed within the agency's personnel budget for 2025. The estimated cost of the position in 2026 will be \$53,226.

JOSEPH LAMERS

Joseph Lamers
Director, Office of Strategy, Budget, and Performance