



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 201  
Milwaukee, WI 53233

## Meeting Minutes Committee on Personnel

*Chairperson: Supervisor Willie Johnson, Jr.*  
*Vice Chairperson: Supervisor Patti Logsdon*  
*Supervisor Anthony Staskunas*  
*Supervisor Steven Shea*  
*Supervisor Peter Burgelis*

*Committee Coordinator: Allyson R. Smith, 414-278-4225*  
*Director of Research and Policy: Steve Cady, (414) 278-4347*

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Thursday, July 13, 2023

9:30 AM

Room 203-R and Microsoft Teams  
County Legislative Information Center

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### HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

### Call To Order

#### Roll Call at 9:32 a.m.

**Present** 4 - Logsdon, Shea, Burgelis and Johnson Jr.

**Excused** 1 - Staskunas

**Supervisors Anthony Staskunas and Steven Shea appeared virtually for today's meeting.**

**Supervisor Anthony Staskunas was not present at the time the roll was called, but appeared virtually later in the meeting.**

**DEPARTMENT OF TRANSPORTATION /  
MILWAUKEE MITCHELL INTERNATIONAL AIRPORT - 1**

- 1      [23-701](#)      From the Director, Department of Transportation and Airport Director, Department of Transportation, Airport Division, requesting the approval to abolish 2 FTE Airport Maintenance Worker Assistant (vacant) at paygrade 10Z1 and create 2 FTE Loading Dock Attendant at paygrade 04Z1.

**Attachments:**      [23-701 DEPARTMENTAL REQUEST](#)  
                                 [23-701 DEPARTMENTAL RESOLUTION](#)  
                                 [23-701 DEPARTMENTAL FISCAL NOTE](#)  
                                 [23-701 DHR REPORT](#)  
                                 [23-701 JOB EVALUATION QUESTIONNAIRE](#)  
                                 [23-701 OSBP REPORT](#)

**APPEARANCE:**

**Brian Dranzik, Airport Director, Milwaukee Mitchell International Airport (virtually)**

Supervisor Staskunas was not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairman.

**A motion was made by Supervisor Shea that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES - 2**

- 2      [23-692](#)      A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Community Intervention Specialist in Housing Services

**Attachments:**      [23-692 DEPARTMENTAL REQUEST](#)  
[23-692 DEPARTMENTAL RESOLUTION](#)  
[23-692 DEPARTMENTAL FISCAL NOTE](#)  
[23-692 DHR REPORT](#)  
[23-692 OSBP REPORT](#)

**APPEARANCES:**

Eric Collins-Dyke Deputy Administrator, Housing Services, Department of Health and Human Services (DHHS) (virtually)  
Susan Clark, Integrated Services Coordinator, Behavioral Health Services, DHHS (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 3      [23-693](#)      A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Quality Assurance Specialist and 1.0 FTE Clerical Specialist

**Attachments:**      [23-693 DEPARTMENTAL RESOLUTION](#)  
[23-693 DEPARTMENTAL FISCAL NOTE](#)  
[23-693 DHR REPORT \(Quality Assurance Specialist\)](#)  
[23-693 DHR REPORT \(Clerical Specialist\)](#)  
[23-693 OSBP REPORT](#)

**APPEARANCE:**

Kelly Pethke, Administrator, Children, Youth, and Family Services, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

**FACILITIES MANAGEMENT DIVISION /  
DEPARTMENT OF ADMINISTRATIVE SERVICES - 1**

- 4      [23-704](#)      Director of Architecture Engineering & Environmental Services, DAS-FMD respectfully requests to Abolish 1 Architect and create 1 Associate Project Manager

**Attachments:**      [23-704 DEPARTMENTAL REQUEST](#)  
                                  [23-704 DEPARTMENTAL RESOLUTION](#)  
                                  [23-704 DEPARTMENTAL FISCAL NOTE](#)  
                                  [23-704 DHR REPORT](#)  
                                  [23-704 OSBP REPORT](#)

**APPEARANCE:**  
**Sean Hayes, Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services (virtually)**

**Item 4 was temporarily laid over until later in the meeting by unanimous consent of Committee members.**

**A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye: 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.**

**DEPARTMENT OF HUMAN RESOURCES - 8**

- 5      [23-706](#)      From the Employee Relations Director, Department of Human Resources, requesting the approval of the collateral agreements between Milwaukee County and Milwaukee Deputy Sheriffs' Association (MDSA) concerning changes to the §3.03 Call in Pay and §3.04 Standby Pay of the Labor Agreement and establishing a Pilot Program Creating a Standby List for Purposes of Weekend Hospital Watch. **(Referred to the Committees on Personnel; and Finance)**

**Attachments:**      [23-706 REPORT](#)  
                                 [23-706 RESOLUTION](#)  
                                 [23-706 FISCAL NOTE](#)  
                                 [23-706 COLLATERAL AGREEMENT \(Call In & Standby Pay\)](#)  
                                 [23-706 COLLATERAL AGREEMENT \(Pilot Program\)](#)

**APPEARANCES:**

**Charteisha Carson-Clark, Director of Employee Relations, Department of Human Resources**  
**Inspector Douglas Holton, Office of the Sheriff**  
**Melinda Lawrence, Assistant Corporation Counsel, Office of Corporation Counsel**

**A motion was made by Supervisor Burgelis that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

**Items 6 through 11 were considered together.**

- 6      [23-659](#)      From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (5) Natural Resources Coordinator (Location 900 - Parks, Department - Various)

**Attachments:**      [23-659 REPORT](#)  
                                 [23-659 RESOLUTION](#)  
                                 [23-659 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

**Margo Franklin, Chief Human Resources Officer, Department of Human Resources**  
**Guy Smith, Director, Department of Parks, Recreation, and Culture**

**Items 6 through 11 were considered together.**

**A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 7      [23-660](#)      From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (26) Natural Resources Technician (Location 900 - Parks, Department - Various)

**Attachments:**      [23-660 REPORT](#)  
                                  [23-660 RESOLUTION](#)  
                                  [23-660 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

**Margo Franklin, Chief Human Resources Officer, Department of Human Resources**  
**Guy Smith, Director, Department of Parks, Recreation, and Culture**

Items 6 through 11 were considered together.

**A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 8      [23-661](#)      From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (33) Park Maint Wrkr 2 Ic (Location 900 - Parks, Department - Various)

**Attachments:**      [23-661 REPORT](#)  
                                  [23-661 RESOLUTION](#)  
                                  [23-661 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

**Margo Franklin, Chief Human Resources Officer, Department of Human Resources**  
**Guy Smith, Director, Department of Parks, Recreation, and Culture**

Items 6 through 11 were considered together.

**A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 9        [23-667](#)        From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (27) Parks Maintenance Worker Nm (Location 900 - Parks, Department - Various)

**Attachments:**    [23-667 REPORT](#)  
                          [23-667 RESOLUTION](#)  
                          [23-667 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

Margo Franklin, Chief Human Resources Officer, Department of Human Resources  
Guy Smith, Director, Department of Parks, Recreation, and Culture

Items 6 through 11 were considered together.

A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 10       [23-669](#)       From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (4) Park Unit Coord 1 (Location 900 - Parks, Department - Various)

**Attachments:**    [23-669 REPORT](#)  
                          [23-669 RESOLUTION](#)  
                          [23-669 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

Margo Franklin, Chief Human Resources Officer, Department of Human Resources  
Guy Smith, Director, Department of Parks, Recreation, and Culture

Items 6 through 11 were considered together.

A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 11      [23-670](#)      From the Chief Human Resource Officer, Department of Human Resources, Requesting Reallocation of (13) Park Unit Coord 2 (Location 900 - Parks, Department - Various)

**Attachments:**      [23-670 REPORT](#)  
                                  [23-670 RESOLUTION](#)  
                                  [23-670 FISCAL NOTE \(unsigned\)](#)

**APPEARANCES:**

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

Guy Smith, Director, Department of Parks, Recreation, and Culture

Items 6 through 11 were considered together.

A motion was made by Supervisor Logsdon that the Action Reports associated with Items 6 through 11 be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

**Aye:** 5 - Logsdon, Staskunas, Shea, Burgelis and Johnson Jr.

- 12      [23-16](#)      From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:**      [23-16 JULY REPORT \(received 06/23/23\)](#)

**APPEARANCES:**

Margo Franklin, Chief Human Resources Officer, Department of Human Resources (DHR)

Peter Bratt, Director of Operations and Skilled Trades, Department of Parks, Recreation and Culture

Ermira Hayes, Human Resources Business Partner, DHR (virtually)

Andrea Weddle-Henning, Professional Engineer, Director of Transportation Engineering, Transportation Services Division, Department of Transportation (virtually)

The July 2023 Report for this Reference File was **DISCUSSED WITH NO ACTION TAKEN**.



**E-COMMENTS - 1**

- 13      [23-15](#)      eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

\*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 23-15 at the conclusion of each meeting.

There were no appearances for Item 13.

There were no eComments submitted for the July 13, 2023, meeting.

The July 13, 2023, record of eComments was DISCUSSED WITH NO ACTION TAKEN.

**The foregoing items were not considered in agenda order.**

**Length of Meeting: 9:32 a.m. to 10:10 a.m.**

**Adjourned,**

**Allyson R. Smith  
Committee Coordinator  
Legislative Services Division, Office of the County Clerk  
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting of the Committee on Personnel is Tuesday, September 5, 2023, at 9:30 a.m.

Approval Tracking System review must be completed on or before Friday, August 18, 2023, at 5:00 p.m. for the September meeting cycle.