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3 From the Deputy Director, Department of Administrative Services (DAS), requesting  
4 authorization to create one full-time equivalent Continuous Improvement Specialist  
5 position in the Central Business Office, DAS, effective February 2, 2017, and to process  
6 an administrative fund transfer to move funds from the allocated contingency, by  
7 recommending adoption of the following:

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9 **AN AMENDED RESOLUTION**

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11 WHEREAS, Continuous Improvement (CI), commonly known as LEAN,  
12 originated in the manufacturing sector; and

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14 WHEREAS, over the years, the health care industry, public schools, and other  
15 government agencies began incorporating CI into work processes as competition for  
16 resources increased; and

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18 WHEREAS, the goal of CI is to systematically improve work processes in order  
19 to become more efficient and agile; and

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21 WHEREAS, the CI Specialist position will be responsible for the county-wide CI  
22 Program; and

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24 WHEREAS, the CI Specialist position duties would include, but not be limited to:  
25 leading multiple complex process improvement projects that span multiple central  
26 departments; assess processes to determine how to reduce rework, improve quality and  
27 efficiency, increase revenue and/or improve the ability to deliver desired services or  
28 outputs; advise in analysis of operational intelligence metrics by defining and identifying  
29 key measures and performance metric targets; assisting in development of complex  
30 cost-benefit and return on investment analyses for proposed changes; and develop and  
31 execute a comprehensive change management strategy relative to projects and  
32 stakeholders as well as orchestrate and lead change management methodologies; and

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34 WHEREAS, funding for this position was included in the allocated contingency in  
35 the 2017 Adopted Budget; and

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37 WHEREAS, the request to approve the classification for this position is being  
38 reviewed separately by the Committee on Personnel as part of File No. 17-114; and

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40 WHEREAS, the Committee on Finance and Audit, at its meeting of March 16,  
41 2017, recommended adoption of File. No. 17-68 (vote 4-2); now, therefore

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43 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves  
44 the creation of 1.0 full-time equivalent Continuous Improvement Specialist position in  
45 the Central Business Office (CBO), Department of Administrative Services (DAS); and,

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~~BE IT FURTHER RESOLVED, DAS is authorized to process an administrative fund transfer in the amount of the actual 2017 position cost from the Appropriation for Contingencies to the CBO, DAS.~~

jmj

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