

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 1, 2014

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Lease Agreement with the City of Greenfield to rent communications room to support the County's Public Safety Communications

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input checked="" type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	60,001
	Revenue		
	Net Cost	0	60,001
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. The Information Management Services Division (IMSD) respectfully requests authorization to execute a long term lease agreement with the City of Greenfield. The existing lease provides space within the City's communications equipment room in order to support the Public Safety Radio System. This lease will expire as of January 1, 2015 and the requested new term would be for fifteen (15) years, with two (2) automatic, five (5) year renewals.
 - B. The cost related to the proposed lease is with the City of Greenfield is \$1 per year for the life of the contract plus and estimated one time estimated cost of not to exceed \$60,000 for the radio programming services.
 - C. The radio project Budget includes sufficient funding for this contract.
 - D. It is assumed that the City of Greenfield will execute their right to the one-time radio programming services estimated at a not to exceed \$60,000 and that this right will be executed in 2015.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By: Marlinda Sisk, DAS-IMSD Fiscal and Budget Manager

Authorized Signature Marlinda Sisk

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required