

7-20-17 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 A DEPARTMENTAL

Action Required  
 Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1151– Department of Administrative Services</u>		
8502 – Major Maintenance - Building		\$195,090
8555 – Furniture & Fixtures New > \$2,500		\$66,478
8557 – Computer Equipment New > \$500		\$44,652
6149 – Professional Services - Non-Recurring		\$7,500
5199 – Salaries-Wages Budget	\$291,426	
5312 – Social Security Taxes	\$22,294	

The Director of the Department of Administrative Services – Facilities Management Division (DAS-FM) requests an appropriation transfer of \$313,720 from the DAS-FM Personal Services appropriation unit to the DAS-FM Services and Commodities appropriation unit in order to pay for improvements to the remainder of the 7th floor at the 633 West Wisconsin Avenue Building (633) for the Office of Emergency Management (OEM) staff.

OEM staff will be centrally located in 633 after moving from the County’s CATC campus facility located on the County Grounds (Wauwatosa). The appropriation transfer will cover costs related to building improvements (\$195,090), furniture and fixtures (\$66,478), Information Technology (IT) infrastructure (\$44,652), and relocation costs (\$7,500).

The appropriation transfer will allow DAS-FM to complete the improvements related to Addendum #5 of the Towne Realty lease agreement and avoid more substantial investment in the CATC campus.

DAS-FM staff anticipates a surplus in the division’s Personal Services of at least \$313,720 that will cover the aforementioned OEM remodeling and relocation costs.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JUNE 19, 2017.