

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: 2/8/22

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Guy Smith, Executive Director, Milwaukee County Parks

Subject: Overview of 2022 CAMPAC Application and Process

File Type: Informational Report

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**REQUEST**

Provide an informational update the Cultural Artistic Musical Programming Advisory Council on proposed changes to the application and administrative process for program execution.

**BACKGROUND**

In 2021 funding requests for CAMPAC were moved onto the myCounty Milwaukee County Customer Portal ([www.mycounty.milwaukee.gov](http://www.mycounty.milwaukee.gov)). The portal allowed for a comprehensive location to collect and process organization applications, upload required documentation and catalog responses. The portal is envisioned to become a singular point for access to Milwaukee County services including open record requests, permits and public data.

Milwaukee County launched new financial system in 2021. This was a large transition in terms of staff adoption of new technology and revision to previous process. As a result of this change, the distribution of CAMPAC awards in 2021 was greatly delayed by Milwaukee County Parks. Awardees were required to submit many additional forms to our department for various administrative requirements. Milwaukee County Parks is working in conjunction with the Office of the Comptroller and the Office of Corporation Counsel to streamline documentation required for award distribution in 2022.

The tentative timeline for 2022 applications to open is April 1, 2022. The application portal is expected to remain open for 10-14 days. Staff will require two weeks to review, and a recommendation will be presented to CAMPAC by the end of April with submission to County Board the following available cycle. Timing for County Board meetings is not available due to spring elections.

**PREPARED BY:**

Jeremy Lucas, Director of Administration & Planning, Milwaukee County Parks

**ATTACHMENTS:**

HR 22-42 App Change Table