

From the Medical Examiner, Medical Examiners Office, requesting authorization to abolish Lead Forensic Toxicologist position and create Quality Assurance manager, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Office of the Medical Examiner (Medical Examiner) will create 1.0 Full-Time Equivalent (FTE) Quality Assurance Manager position (the Position), which will replace 1.0 FTE Lead Forensic Toxicologist position; and

WHEREAS, the Position is needed to maintain International Organization for Standardization (ISO) accreditation; and

WHEREAS, the Position will be responsible for ensuring compliance with regulatory standards, according to ISO 17025; and

WHEREAS, the Position and salary range (\$85,190.40 - \$101,476.80) have been budgeted for through the 2025 Adopted Budget; and

WHEREAS, the Department of Human Resources has reviewed this request to determine the appropriate classification (Quality Assurance Manager) and pay grade (34M), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of April 8, 2025, recommended adoption of File No. 25-261 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the position, as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Quality Assurance Manager
Agency (Department)	Toxicology, Office of the Medical Examiner (Medical Examiner)
Organization (Low Org.)	
Number of Positions	1
Pay Grade	34M
Annual Range	\$85,190.40 - \$101,476.80

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the Medical Examiner, effective Pay Period 7, beginning March 30:

Action	Title	Number of Positions	Pay Grade
Abolish	Lead Forensic Toxicologist	1	35M
Create	Quality Assurance Manager	1	34M

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