



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance and Audit Committee

Chairperson: Supervisor Peggy A. West
Vice Chairperson: Supervisor Sheldon A. Wasserman
Supervisor Michael Mayo, Sr.
Supervisor Willie Johnson, Jr.
Supervisor Jason Haas
Supervisor Supreme Moore Omokunde
Supervisor Sequanna Taylor
Legislative Services Division Manager: Janelle M. Jensen,
414-278-4228
Director of Research and Policy: Steve Cady, 414-278-4347

Wednesday, September 20, 2017

10:30 AM

Room 203R

This meeting will convene at 10:30 a.m., or at the conclusion of the meeting of the Committee on Health and Human Needs, whichever occurs later.

REVISED

Please Note: The Addition of Items 28, 29, and 30.

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

Call To Order

Roll Call

- 1 [17-593](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing the 2016 Countywide Audit Reports consisting of: Comprehensive Annual Financial Report; Single Audit Report; Employees' Retirement System Annual Report of the Pension Board; General Mitchell International Airport Schedule of Passenger Facility Charges, Revenues, and Expenses; Milwaukee County Paratransit and Transit System Database Reports; Communications to Those Charged with Governance and Management; and Audit Communications Letter to the Milwaukee County Board of Supervisors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-593 TRANSMITTAL MEMO](#)

[17-593 SUMMARY OBSERVATIONS](#)

[17-593 COMPREHENSIVE ANNUAL FINANCIAL REPORT \(243 pages\)](#)

[17-593 SINGLE AUDIT REPORT \(65 pages\)](#)

[17-593 ERS ANNUAL REPORT OF PENSION BOARD \(40 pages\)](#)

[17-593 GMIA PASSENGER FACILITY CHARGES, REVENUES & EXPENSES](#)

[17-593 PARATRANSIT & MCTS DATABASE REPORTS \(22 pages\)](#)

[17-593 GOVERNANCE & MANAGEMENT COMMUNICATION \(29 pages\)](#)

[17-593 AUDIT COMMUNICATIONS LETTER \(20 pages\)](#)

CLOSED SESSION: ITEM 2

The Committee may adjourn into closed session under the provisions of Section 19.85(1) (g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 2 [17-9](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational monthly report regarding the status of pending litigation. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-9 SEPTEMBER REPORT](#)

- 3 [17-649](#) From the Director, Milwaukee County Zoo, providing an informational report regarding a projected net revenue deficit in the amount of \$630,378 as of July 31, 2017, relating to a negative attendance variance and the delay in opening the West Entrance. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-649 REPORT](#)

- 4 [17-650](#) From the Superintendent, House of Correction, providing an informational report regarding projected revenue deficits in the amount of \$128,000, relating to Huber revenue, and in the amount of \$146,000 relating to Electronic Surveillance revenues, as of August 11, 2017.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)
Attachments: [17-650 REPORT](#)
- 5 [17-643](#) From the Director of Operations, Department of Administrative Services, providing an informational report regarding a projected net revenue deficit in the amount of \$95,502 as of August 30, 2017, relating to vacated leased space to a non-County agency at the Child Adolescent and Treatment Center. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [17-643 REPORT](#)
- 6 [17-577](#) From the Acting Sheriff, Office of the Sheriff, requesting authorization to: execute a non-professional services contract with State Process Service, Inc., in a total amount not-to-exceed \$783,333 to provide civil process paper service in Milwaukee County for the period effective September 1, 2017, through December 31, 2020, with two additional one-year extension options; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances to pay for any services rendered prior to execution of the contract.
Attachments: [17-577 REPORT](#)
[17-577 RESOLUTION](#)
[17-577 FISCAL NOTE](#)
[17-577 SERVICE CONTRACT](#)
- 7 [17-578](#) From the Acting Sheriff, Office of the Sheriff, requesting authorization to apply for and accept, if awarded, a contract with the State of Wisconsin Department of Transportation in the amount of \$245,720.48 to mitigate traffic impacts and ensure emergency response capabilities during the Marquette Interchange and Valley Bridge Project for the approximate period effective August 1, 2017, through August 31, 2018.
Attachments: [17-578 REPORT](#)
[17-578 RESOLUTION](#)
[17-578 FISCAL NOTE](#)
[17-578 CONTRACT 1](#)
[17-578 1684 FORM \(unsigned\)](#)
[17-578 1684 FORM \(signed\)](#)
[17-578 DOT PROJECT MAP](#)

- 8 [17-596](#) From the Director, Department on Aging, requesting authorization to execute non-professional services contracts with: Aramark Correctional Services, LLC, in the approximate amount of \$1,263,791 to manage Zone One; and with D & S Food Services, Inc., in the approximate amount of \$1,409,265 to manage Zone Two of Milwaukee County's Senior Meals Program to include congregate meals and home delivered meals serving eligible seniors age 60 or older, for the period effective January 1, 2018, through December 31, 2020, with two additional one-year extension options. **(Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance and Audit)**

Attachments: [17-596 REPORT](#)
[17-596 REVISED REPORT \(09/12/17\)](#)
[17-596 RESOLUTION](#)
[17-596 REVISED RESOLUTION \(09/12/17\)](#)
[17-596 FISCAL NOTE](#)
[17-596 REVISED FISCAL NOTE \(09/12/17\)](#)
[17-596 ARAMARK CONTRACT](#)
[17-596 ARAMARK ZONE ONE](#)
[17-596 ARAMARK FEE SCHEDULE](#)
[17-596 D & S CONTRACT](#)
[17-597 D & S ZONE TWO](#)
[17-596 D & S FEE SCHEDULE](#)

- 9 [17-586](#) From the Interim Director, Department of Health and Human Services (DHHS), requesting authorization to execute Purchase of Service contracts with Community Advocates, Inc., in the amount of \$1,113,253, and with United Migrant Opportunity Services, Inc., in the amount of \$564,932, for the operation of the Wisconsin Home Energy Assistance Program for the period effective October 1, 2017, through September 30, 2018, and authorizing the acceptance of any addenda received by DHHS from the Wisconsin Department of Administration, Division of Energy, Housing, and Community Resources.

Attachments: [17-586 REPORT](#)
[17-586 RESOLUTION](#)
[17-586 FISCAL NOTE](#)

- 10 [17-597](#) From the Director of Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Tier 3 Community Development Investment Grant in an amount not-to-exceed \$250,000 from the Wisconsin Economic Development Corporation, to assist in the redevelopment efforts of the Sherman Phoenix project. **(Referred to the Committees on Economic and Community Development, and Finance and Audit)**
- Attachments:** [17-597 REPORT](#)
 [17-597 RESOLUTION](#)
 [17-597 FISCAL NOTE \(signed\)](#)
 [17-597 PROJECT SUMMARY](#)
- 11 [17-598](#) From the Director of Economic Development, Department of Administrative Services, requesting authorization to: enter into a Contribution and Participation (Trust) Agreement with BPC County Land, LLC, for the sale of the Crystal Ridge landfill; and authorization to execute a new Lease Agreement for land zoned as parkland between Milwaukee County and The Rock Sports Complex, LLC, for the ski hill property located in the Village of Greendale.
- Attachments:** [17-598 REPORT](#)
 [17-598 RESOLUTION](#)
 [17-598 FISCAL NOTE](#)
 [17-598 OPTION TO PURCHASE AGREEMENT](#)
 [17-598 DEVELOPMENT AGREEMENT](#)
 [17-598 CONTRIBUTION AND PARTICIPATION AGREEMENT](#)
 [17-598 LEASE AGREEMENT \(ski hill\)](#)
 [17-598 SUMMARY OF FINAL DOCUMENTS](#)
 [17-598 NOISE AND LIGHT ADDENDUM \(09/20/17\)](#)
- 12 [17-591](#) A resolution/ordinance requiring the Vehicle Registration Fee Program be reauthorized each year for the subsequent year, and amending Chapter 66 of the Milwaukee County Code of General Ordinances to promulgate the reauthorization process.
- Sponsors:** Alexander
 Attachments: [17-591 RESOLUTION/ORDINANCE](#)
 [17-591 FISCAL NOTE](#)

- 13 [17-620](#) From the Chief Human Resources Officer, Department of Human Resources, requesting ratification of the 2017 Memorandum of Agreement between Milwaukee County and the Association of Milwaukee County Attorneys. **(Referred to the Committees on Personnel, and Finance and Audit)**

Attachments: [17-620 REPORT](#)
[17-620 RESOLUTION](#)
[17-620 FISCAL ANALYSIS](#)
[17-620 TENTATIVE MEMORANDUM OF AGREEMENT](#)
[17-620 RATIFICATION NOTICE](#)

- 14 [17-621](#) From the Chief Human Resources Officer, Department of Human Resources, requesting ratification of the 2017 Memorandum of Agreement between Milwaukee County and the Milwaukee Building & Construction Trades Council, American Federation of Labor and Congress of Industrial Organizations. **(Referred to the Committees on Personnel, and Finance and Audit)**

Attachments: [17-621 REPORT](#)
[17-621 RESOLUTION](#)
[17-621 FISCAL ANALYSIS](#)
[17-621 TENTATIVE MEMORANDUM OF AGREEMENT](#)
[17-621 RATIFICATION NOTICE](#)

- 15 [17-623](#) From the Chief Human Resources Officer, Department of Human Resources, requesting ratification of the 2017 Memorandum of Agreement between Milwaukee County and the International Union of Operating Engineers, Local 139, American Federation of Labor and Congress of Industrial Organizations. **(Referred to the Committees on Personnel, and Finance and Audit)**

Attachments: [17-623 REPORT](#)
[17-623 RESOLUTION](#)
[17-623 FISCAL ANALYSIS](#)
[17-623 TENTATIVE MEMORANDUM OF AGREEMENT](#)
[17-623 RATIFICATION NOTICE](#)
[17-623 IUOE ELECTION RESULTS](#)

- 16 [17-630](#) From the Chief Human Resources Officer, Department of Human Resources, requesting ratification of the 2017 Memorandum of Agreement between Milwaukee County and the Wisconsin Federation of Nurses and Health Professionals, Local 5000, American Federation of Teachers, American Federation of Labor and Congress of Industrial Organizations. **(Referred to the Committees on Personnel, and Finance and Audit)**

Attachments: [17-630 REPORT](#)

[17-630 RESOLUTION](#)

[17-630 FISCAL ANALYSIS](#)

[17-630 TENTATIVE MEMORANDUM OF AGREEMENT](#)

[17-630 RATIFICATION NOTICE](#)

- 17 [17-659](#) From the Interim Director, Retirement Plan Services, Department of Human Resources, and Director of Risk Management, Department of Administrative Services, providing an informational report regarding the status of the 2014 Supplemental Voluntary Correction Plan, and the Baker Tilly Agreed-Upon Procedures Review Audit Phase 2 & 3 Report. **(Considered by the Committees on Personnel, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-659 REPORT](#)

[17-659 VCP SUPPLEMENT](#)

[17-659 LETTER OF PROFESSIONAL SERVICES - BAKER TILY](#)

CLOSED SESSION: ITEM 18

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(d), Wisconsin State Statutes, for the purpose of considering strategy for crime detection or prevention, and Section 19.85(1)(e), Wisconsin State Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 18 [17-583](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational combined status report on the audit titled, "Cybersecurity Audit: Controls over Physical Access to County Data Centers." **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-583 REPORT](#)

- 19 [17-594](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational status report regarding the recommendations contained in the audit report titled "Continuous Effort Needed to Make O'Donnell Park the Lakefront Destination it was Envisioned to Be." **(Considered by the Committees on Parks, Energy, and Environment and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [17-594 REPORT](#)
[17-594 STATUS REPORT ON RECOMMENDATIONS](#)
[17-594 BETTY BRINN CHILDRENS MUSEUM REPORT \(#11\)](#)
[17-594 GRANDVIEW MANAGEMENT REPORTS \(#13 & #14\)](#)
- 20 [17-579](#) From the Milwaukee County Comptroller, Office of the Comptroller, requesting authorization to pay Mallery & Zimmerman an amount of \$3,557.30 for legal services relating to the April 26, 2017, deposition in the matter of United States Eastern District of Wisconsin Case No. 2017CV156 *Daniel Black v. David Clarke, et al.*, and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances to pay for services rendered without a signed contract.
- Attachments:** [17-579 REPORT](#)
[17-579 RESOLUTION](#)
[17-579 FISCAL NOTE](#)
- 21 [17-608](#) From the Capital Finance Manager, Office of the Comptroller, providing a semi-annual informational report regarding the status of projects within the Milwaukee County Capital Improvements Program as of June 30, 2017. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [17-608 REPORT](#)
[17-608 CAPITAL PROJECT STATUS & COMPLETION SCHEDULE \(91 pages\)](#)
[17-608 COMPTROLLER CIC MEMO \(09/12/17\)](#)
- 22 [17-658](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the preliminary tax levy limit estimate for the 2018 budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [17-658 REPORT](#)

- 23 [17-590](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding Contract Notifications received during the months of June and July 2017 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [17-590 REPORT](#)
[17-590 REVISED REPORT \(09/12/17\)](#)
[17-590 ATTACHMENT 1 - EXEMPTIONS](#)
[17-590 ATTACHMENT 2 - ACCOUNTS CHARGED](#)
[17-590 ATTACHMENT 3 - MAIN](#)
[17-590 ATTACHMENT 4 - NO IMMEDIATE \\$ IMPACT](#)
[17-590 ATTACHMENT 5 - REVENUE](#)
- 24 [17-619](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2017 year-end fiscal projection for Milwaukee County (Second Quarter). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [17-619 REPORT](#)
- 25 [17-493A](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2017 Appropriation Transfer Packet for the July 2017 cycle. **(SECTION E1 ONLY: Allocated Contingency Fund, Org. Unit 1945-Appropriation for Contingencies and Org. Unit 1091-Office on African American Affairs) (07/20/17: Laid Over for One Meeting)**
- Attachments:** [17-493A DRAFT SECTION E1 Allocated Contingency](#)
- 26 [17-612](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2017 Appropriation Transfer Packet for the September 2017 cycle.
- Attachments:** [17-612 DRAFT TRANSER PACKET](#)
- 27 [17-531](#) **2017 Adopted Budget Amendment 1A006:** From Corporation Counsel, Office of Corporation Counsel (OCC), providing an informational report regarding off-site records storage and retention practices with an outline of phased work by the OCC to prepare future recommendations for action by the Milwaukee County Board of Supervisors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE) (07/20/17: Laid Over for One Meeting)**
- Attachments:** [17-531 REPORT](#)
[17-531 POWERPOINT](#)

CLOSED SESSION: ITEM 28

The Committee may adjourn into closed session under the provisions of Section 19.85(1) (g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 28 [17-661](#) From the Milwaukee County Board of Supervisors, a request for information from the Department of Transportation (DOT), and the Audit Services Division, Office of the Comptroller, regarding the Fraud Investigation Closing Summary Report (Case #16009) involving personnel at the Airport Division, DOT. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-661 REPORT](#)

- 29 [17-662](#) From the Milwaukee County Comptroller, Office of the Comptroller, requesting authorization to process an administrative appropriation transfer in the amount of \$1,372,523 to reallocate funds from the Debt Service Reserve to pay eligible 2017 interest expenses, reduce the size of the 2017 General Obligation Refunding Bond Issuance, and allocate surplus Qualified Energy Conservation Bonds to Capital Project WT026-Bus Replacement Program.

Attachments: [17-662 REPORT](#)

[17-662 RESOLUTION](#)

[17-662 FISCAL NOTE](#)

- 30 [17-660](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the Five-Year Financial Forecast for 2018 - 2022. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-660 REPORT](#)

[17-660 POWERPOINT \(09/20/17\)](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance and Audit is MONDAY, October 30, 2017.

All original documents and agenda setting copies must be delivered to the Legislative Services Division Manager in Room 105 of the County Courthouse on or before Monday, October 2, 2017, at 4:00 p.m.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.