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(ITEM) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to amend Section 15.17(2)(aa)(1) of the Milwaukee County Code of General Ordinances to increase expenditure authority by \$3,000, from \$60,000 to \$63,000, of imprest funds and requesting authorization for the Department of Administrative Services to process two appropriation transfers, by recommending adoption of the following:

A RESOLUTION/ORDINANCE

WHEREAS, the current amount authorized in the Department of Parks, Recreation, and Culture’s (DPRC’s) imprest fund for the summer season (May through October) is \$60,000 and for the winter season (November through April) is \$42,155, respectively; and

WHEREAS, DPRC has identified a need to increase the summer allocation due to anticipated increased need for petty cash for operation of traveling beer garden and concessions operations; and

WHEREAS, DPRC is requesting approval to increase the amount authorized in DPRC’s imprest fund by \$3,000 for the summer season to properly and efficiently manage demands for petty cash; and

WHEREAS, a seasonal fund transfer in the amount of \$3,000 from DRPC’s operating budget will be required to provide the increased expenditure authority; and

WHEREAS, the seasonal change in the allocation does not change expenditures and will result in better customer service; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 14, 2015, recommended adoption of the Director’s request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 16, 2015, also recommended adoption of the Director’s request (vote 7-0); now, therefore,

BE IT RESOLVED, Section 15.17(2)(aa)(1) of the Milwaukee County Code of General Ordinances is hereby amended to allow for an amount of \$63,000, which is an increase of \$3,000; and

BE IT FURTHER RESOLVED, the Department of Administrative Services (DAS) is hereby authorized to process an appropriation transfer to increase the expenditure authority for the Department of Parks, Recreation, and Culture’s (DPRC’s) imprest fund for one year for the summer season (May through October); and

47 BE IT FURTHER RESOLVED, DAS is hereby authorized to process an
48 appropriation transfer to decrease the expenditure authority for DPRC's imprest fund for
49 one year for the winter season (November through April); and
50

51 BE IT FURTHER RESOLVED, the Milwaukee County Board of Supervisors
52 hereby amends Section 15.17(2)(aa)(1) of the Milwaukee County Code of General
53 Ordinances by adopting the following:
54

55 **AN ORDINANCE**

56
57 The County Board of Supervisors of the County of Milwaukee does ordain as
58 follows:
59

60 **SECTION 1.** Section 15.17(2)(aa)(1) is hereby amended as follows:
61

62 15.17. Departmental imprest fund
63

64 (2) The following is a schedule of authorized imprest funds. Any part of such imprest
65 funds authorized to be deposited in a public depository as indicated in each subsection
66 of this section, may be withdrawn by check signed by the highest ranking official of each
67 department or by an incumbent of a position so designated by such departmental
68 official.
69

| | | | | |
|----|----|---|---------------------------------|-----|
| aa | 1. | Park, recreation and culture (May—Oct.) | 60,000 <u>63,000</u> | yes |
|----|----|---|---------------------------------|-----|

70
71 **SECTION 2.** Adoption of this resolution/ordinance will result in no net change in
72 expenditures, revenue, or tax levy because the funds will be transferred from the
73 Department of Parks, Recreation, and Culture's operating budget.
74

75 **SECTION 3.** The provisions of this ordinance shall become effective upon passage and
76 publication.
77

78
79 jmj
80 04/16/15
81 S:\Committees\2015\April\FPA\Resolutions\15-280.doc