



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 105
Milwaukee, WI 53233

Meeting Minutes - Draft

Milwaukee County Task Force on the Mitchell Park Conservatory Domes

Chairperson: William H. Lynch
Taskforce Coordinator: Allyson R. Smith, 414-278-4225
Research Analyst: Jessica Janz-McKnight, 414-278-4300

Wednesday, January 4, 2017

5:30 PM

Mitchell Park Conservatory (The Domes)
524 S. Layton Blvd.
Milwaukee, WI 53215

Call To Order

Present: 9 - Haas, Dargle, Gurda, Theis, Krawiecki, McCarthy, Washington, Bria, and Lynch

Absent: 1 - West

DEDICATED FILE FOR REPORTS TO THE MILWAUKEE COUNTY TASK FORCE ON THE MITCHELL PARK CONSERVATORY DOMES

1. [16-636](#) Informational reports relating to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by adopted File Number 16-200. **(INFORMATIONAL ONLY)**.

Attachments: [COSTS, OPTIONS, COMPARISONS, AND COMMUNITY ENGAGEMENT](#)
[POWERPOINT PRESENTATION \(GRAEF\)](#)
[AUDIO \(01/04/17\)](#)

2. Review and approval of the minutes from the meeting of November 30, 2016.

The minutes from the meeting of November 30, 2016 were corrected to reflect Mr. Justin Bielinski, Community Organizer, Southside Organizing Committee, as speaking for information only under the public comment section.

Upon that correction, Task Force members Gurda and Bria moved to approve the meeting minutes from November 30, 2016. The Task Force unanimously consented to approve the minutes.

3. 2016 Update on Costs and Options for the Mitchell Park Horticultural Conservatory Domes.

APPEARANCE:

Jeremy Theis, Director, Facilities Management Division, Department of Administrative Services

The following people appeared and spoke for information only:

Eileen Henkes, Structural Engineer, Graef-USA
John Goetter, Cost Estimation Lead, Graef-USA

4. Case Study Comparison of Horticultural Conservatories

The following people appeared and spoke for information only:

Tanya Fonseca, Planner and Project Manager, Graef-USA
Larry Witzling, Principal, Graef-USA

5. Discuss, Develop, and Adopt a Community Engagement Plan

Mr. Gurda made a motion that a draft Request for Proposal for additional consultation services to support the Task Force in the planning process and public input be introduced at the next Task Force meeting. Task Force members unanimously approved this motion.

6. Public Comment on Agenda Items and Materials

State Representative Josh Zepnick, District 9, Wisconsin State Assembly, appeared and spoke for information only.

Judge Hannah Dugan, Milwaukee County Circuit Court Branch 31, registered to speak, but did not appear before the Task Force.

7. Future Meeting Dates, Locations, and Topics

The Task Force unanimously consented to schedule the next meeting for Wednesday, January 25, 2017 at 5:30 p.m.

Length of Meeting: 5:34 p.m. to 8:29 p.m.

Adjourned,

**Allyson R. Smith
Task Force Coordinator
Milwaukee County Task Force on the Mitchell Park
Conservatory Domes**

The next meeting of the Milwaukee County Task Force on the Mitchell Park
Conservatory Domes is scheduled for Wednesday, January 25, 2017, 5:30 p.m.
at the Mitchell Park Domes Horticultural Conservatory, 524 S. Layton Blvd.,
Milwaukee, WI 53215.