

**COUNTY OF MILWAUKEE**  
**INTEROFFICE COMMUNICATION**

Date : August 26, 2014

To : Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From : Laurie Panella, Interim Chief Information Officer, IMSD

Subject: Request for Authorization to Execute an Intergovernmental Agreement with Milwaukee County Municipalities for the use of the Milwaukee County Public Safety Radio System and for authorization to create a trust fund to be utilized for the receipt and disbursement of funds associated with the Public Safety Radio System Capital Improvement Fund

**REQUEST**

The Interim Chief Information Officer of the Department of Administrative Services - Information Management Services Division (IMSD) is requesting authorization to execute an Intergovernmental Agreement with various municipalities for use of the Milwaukee County Digital Public Safety Radio System and for authorization to create a trust fund to be utilized for the receipt and disbursement of funds associated with the Public Safety Radio System Capital Improvement Fund.

**BACKGROUND**

The Department of Administrative Services - IMSD is currently managing capital project WO614 - Build Out Ten Sites to Digital which will replace the existing analog Public Safety Radio System with current digital technology. The system selected was through a competitive process in partnership with Waukesha County and meets federally recommended requirements for interoperability. As with the existing analog Public Safety Radio System, the new digital system will provide county-wide coverage and will be available for use by County departments and local municipalities for public safety and other government-related functions.

Over the past few months, in cooperation with Corporation Counsel, the Department of Administrative Services, the Comptroller's Office and Risk Management, IMSD has been working with police, fire, administrative, legal and elected officials of sixteen of the nineteen municipalities to form a partnership and develop an Intergovernmental Agreement (IGA) that not only represents and protects interest of County and Municipal User Agencies but promotes and encourages local agencies to participate in the use of the radio system.

Highlights of the IGA are as follows:

- Term: The IGA is for a period of fifteen (15) years with an option for two (2) five (5) year automatic renewals.
- Cost Sharing: IMSD is proposing a cost sharing model for operational cost, maintenance and future capital outlay. This model enables agencies of all sizes to participate but does not burden agencies with unfair share of system costs. User

Agencies will be required to pay an operational fee as well as contributions into a capital fund.

- Operational Fee (Usage Fee): The operational fee is \$2.00 per radio per month for use of the Radio System. Over a five (5) year period of time the fee will gradually increase to \$14 per radio per month with a cost of living escalator for each year thereafter. The proposed usage fee will assist County in offsetting the increase cost from the current analog services to digital.
- Capital Improvement Fee: The IGA includes a provision for the creation of a Capital Improvement Fund that will include contributions by Milwaukee County and User Agencies. The fund will be established as a Public Safety Radio System trust that will serve to address future capital improvements including but not limited to Digital System replacement in the out years. Contribution into the Capital Improvement Fund will begin in 2018 for Milwaukee County and User Agencies at \$2.00 per radio per month. Over a four (4) year period of time the contribution will gradually increase to a maximum of \$5.00 per radio per month.
- Governance Structure: A body of County and Municipal public safety officials and management personnel will provide guidance and oversight for the Digital Radio System that will ensure that a high quality, reliable system is available that minimally meets the needs of emergency response agencies.
- Contractual Pricing; The IGA includes a provision that allows cooperative purchasing for municipal User Agencies that will provide significant operational and capital savings.

The proposed IGA will require approval of the Intergovernmental Cooperation Council, the Milwaukee County Board of Supervisors as well as the municipal legislative bodies prior to execution. IMSD is requesting the authority to execute the approved IGA with each municipality after the appropriate approvals are received. IMSD will return in future committee meetings with an informational report detailing municipalities and or user agencies that chose to execute a contract with Milwaukee County for Digital Public Safety Radio System Services.

#### RECOMMENDATION

The Chief Information Officer respectfully requests the authority to enter into an Intergovernmental Agreement with municipalities or municipal user agencies for Digital Public Safety Radio services for a period of fifteen (15) years with the option of two (2) five (5) year automatic renewals and requests authority to create a trust fund to be utilized for the receipt and disbursement of funds associated with the Public Safety Radio System Capital Improvement Fund.

A resolution and fiscal note are attached for your review and referral to the appropriate committee(s) of the County Board.

**Prepared by:**

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Laurie Panella, IMSD, Interim – Chief Information Officer

cc: Chris Abele, County Executive  
Supervisor Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Cte  
Supervisor David Cullen, Co-Chair, Finance, Personnel and Audit Cte  
Supervisor Theo Lipscomb, Sr., Chair, Judiciary, Safety, and General Services Cte  
Supervisor Jason Haas, Vice Chair, Finance, Personnel and Audit Cte  
Supervisor Mark Borkowski, Vice Chair, Judiciary, Safety, and General Services Cte  
Scott Manske, Milwaukee County Comptroller  
Raisa Koltun, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Don Tyler, Director, DAS  
Josh Fudge, Director, Officer of Performance, Strategy & Budget, DAS  
Steve Cady, Research and Policy Director, Office of the Comptroller  
CJ Pahl, Budget and Management Coordinator Office of the Comptroller  
Erica Hayden, Research and Policy Analyst, Office of the Comptroller  
Janelle Jensen, Committee Clerk, Finance and Audit Committee  
CJ Pahl, Budget and Management Coordinator Office of the Comptroller  
Alexis Gassenhuber, Committee Clerk, Judiciary, Safety, and General Services Cte  
Rich Foscatto, IT Director Applications  
Hugh Morris, Radio System Administrator