



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 105
Milwaukee, WI 53233

Meeting Minutes Milwaukee County Task Force on the Mitchell Park Conservatory Domes

Chairperson: William H. Lynch
Task Force Coordinators:
Allyson R. Smith, 414-278-4225
Kelsey A. Evans, 414-278-4013
Research Analyst: Emily Petersen, 414-278-4741

Thursday, January 17, 2019

5:30 PM

Gordon Park Pavilion
2828 N. Humboldt Blvd.
Milwaukee, WI 53212

JOINT MEETING with the Milwaukee Public Museum Task Force

Call To Order

Roll Call of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes at 5:40 P.M.

Present: 9 - Bautista, Bria, Carron, Gurda, Krawiecki, McCarthy, Smith, Ortiz-Velez, and Lynch

Excused: 2 - Haas, and Washington

Domes Task Force Member Haas was not present at the time the roll was called, but appeared later in the meeting.

Roll Call of the Milwaukee Public Museum (MPM) Task Force (See MPM Minutes)

1 Approval of the November 26, 2018, draft meeting minutes of the Milwaukee Public Museum (MPM) Task Force. (MPM TASK FORCE ACTION ITEM)

[19-145](#)

Informational reports pertaining to the Milwaukee Public Museum Task Force, authorized by 2019 Adopted Budget Amendment 1A003.
(INFORMATION ONLY)

Attachments:

[Draft Minutes of the MPM Task Force Meeting 11/26/18 \(Item 1 - 01/17/19\)](#)

[Domes Task Force Report-12/28/18 \(Item 3 - 01/17/19\)](#)

[AUDIO \(Roll Call Through Item 4\) 01/17/19](#)

[Approved Minutes of the MPM Task Force Meeting 11/26/18](#)

[Professional Service Contract - Gallagher and Associates](#)

[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)

[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)

[Draft Minutes of the MPM Task Force Meeting 01/17/19](#)

See MPM Task Force Minutes

2 Approval of the December 17, 2018, draft meeting minutes of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes. (DOMES TASK FORCE ACTION ITEM)

[19-102](#)

Informational reports pertaining to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by Adopted File No. 16-200. **(INFORMATIONAL ONLY)**

- Attachments:**
- [Professional Service Contract - Gallagher and Associates](#)
 - [Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)
 - [Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)
 - [Draft Minutes of the Domes Task Force Meeting \(01/17/19\)](#)
 - [19-237 County Board Resolution](#)
 - [Summary Report on Domes Material Testing](#)
 - [Phase III Feasibility Study Draft RFP Cover Memo](#)
 - [Phase III Feasibility Study Draft RFP](#)
 - [AUDIO Roll Call \(02/19/19\)](#)
 - [AUDIO Item 2 \(02/19/19\)](#)
 - [AUDIO Item 3 \(02/19/19\)](#)
 - [AUDIO Item 4 \(02/19/19\)](#)
 - [AUDIO Item 5 \(02/19/19\)](#)
 - [AUDIO Item 6 \(02/19/19\)](#)
 - [AUDIO Items 7-9 \(02/19/19\)](#)

A motion was made by Domes Task Force Members McCarthy and Bautista that the draft minutes of the December 17, 2018, meeting of the Milwaukee County Task Force on the Mitchell Park Conservatory Domes be APPROVED. The motion PREVAILED by the following vote:

Ayes: 9 - Bria, Carron, Gurda, Krawiecki, McCarthy, Smith, Ortiz-Velez, Lynch and Bautista

Excused: 2 - Haas and Washington

3 From the Chairperson, Milwaukee County Task Force on the Mitchell Park Conservatory Domes, providing an informational interim report and request for future action regarding the Mitchell Park Domes. (JOINT INFORMATIONAL ITEM)

19-102

Informational reports pertaining to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by Adopted File No. 16-200. **(INFORMATIONAL ONLY)**

Attachments:

[Professional Service Contract - Gallagher and Associates](#)
[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)
[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)
[Draft Minutes of the Domes Task Force Meeting \(01/17/19\)](#)
[19-237 County Board Resolution](#)
[Summary Report on Domes Material Testing](#)
[Phase III Feasibility Study Draft RFP Cover Memo](#)
[Phase III Feasibility Study Draft RFP](#)
[AUDIO Roll Call \(02/19/19\)](#)
[AUDIO Item 2 \(02/19/19\)](#)
[AUDIO Item 3 \(02/19/19\)](#)
[AUDIO Item 4 \(02/19/19\)](#)
[AUDIO Item 5 \(02/19/19\)](#)
[AUDIO Item 6 \(02/19/19\)](#)
[AUDIO Items 7-9 \(02/19/19\)](#)

19-145

Informational reports pertaining to the Milwaukee Public Museum Task Force, authorized by 2019 Adopted Budget Amendment 1A003. **(INFORMATION ONLY)**

Attachments:

[Draft Minutes of the MPM Task Force Meeting 11/26/18 \(Item 1 - 01/17/19\)](#)
[Domes Task Force Report-12/28/18 \(Item 3 - 01/17/19\)](#)
[AUDIO \(Roll Call Through Item 4\) 01/17/19](#)
[Approved Minutes of the MPM Task Force Meeting 11/26/18](#)
[Professional Service Contract - Gallagher and Associates](#)
[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)
[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)
[Draft Minutes of the MPM Task Force Meeting 01/17/19](#)

Chairman Lynch, Milwaukee County Task Force on the Mitchell Park Conservatory Domes (Domes Task Force), provided a synopsis of the report submitted to the Milwaukee County Board of Supervisors, including the two options selected by the Domes Task Force, the request for additional funding, and public feedback. Chairman Lynch indicated that the next steps for the Domes Task Force would include identifying potential partners for the Conservatory, such as the Milwaukee Public Museum.

There were no appearances.

This Joint Informational Item was DISCUSSED WITH NO ACTION TAKEN.

4 Discussion Regarding Joint Task Force Deliverables

19-102

Informational reports pertaining to the Milwaukee County Task Force on the Mitchell Park Conservatory Domes, authorized by Adopted File No. 16-200. **(INFORMATIONAL ONLY)**

Attachments:

[Professional Service Contract - Gallagher and Associates](#)
[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)
[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)
[Draft Minutes of the Domes Task Force Meeting \(01/17/19\)](#)
[19-237 County Board Resolution](#)
[Summary Report on Domes Material Testing](#)
[Phase III Feasibility Study Draft RFP Cover Memo](#)
[Phase III Feasibility Study Draft RFP](#)
[AUDIO Roll Call \(02/19/19\)](#)
[AUDIO Item 2 \(02/19/19\)](#)
[AUDIO Item 3 \(02/19/19\)](#)
[AUDIO Item 4 \(02/19/19\)](#)
[AUDIO Item 5 \(02/19/19\)](#)
[AUDIO Item 6 \(02/19/19\)](#)
[AUDIO Items 7-9 \(02/19/19\)](#)

19-145

Informational reports pertaining to the Milwaukee Public Museum Task Force, authorized by 2019 Adopted Budget Amendment 1A003. **(INFORMATION ONLY)**

Attachments:

[Draft Minutes of the MPM Task Force Meeting 11/26/18 \(Item 1 - 01/17/19\)](#)
[Domes Task Force Report-12/28/18 \(Item 3 - 01/17/19\)](#)
[AUDIO \(Roll Call Through Item 4\) 01/17/19](#)
[Approved Minutes of the MPM Task Force Meeting 11/26/18](#)
[Professional Service Contract - Gallagher and Associates](#)
[Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory](#)
[Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes](#)
[Draft Minutes of the MPM Task Force Meeting 01/17/19](#)

APPEARANCE:

Julie Bastin, Project Manager, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

Milwaukee Public Museum (MPM) and Domes Task Force Member Carron indicated that a Market Appraisal has been completed, and a preliminary report is expected to be available to the public in the first week of February.

MPM Task Force Chairman and Domes Task Force Member Smith stated that consultants from Gallagher and Associates have been hired to perform an analysis of the needs of MPM and the Mitchell Park Conservatory Domes. The analysis is anticipated to be completed and available to the public at the March 12, 2019, meeting of the Committee on Parks, Energy, and Environment, the March 14, 2019, meeting of the Committee on Finance and Audit, and at the next Joint Meeting of the MPM Task Force and the Domes Task Force. the report from Gallagher has been attached to both files as "Professional Service Contract - Gallagher and Associates."

MPM Task Force Member Lucas indicated that the Office of Performance, Strategy, and Budget (OPSB), Department of Administrative Services, has been working directly with the associates from Gallagher. The OPSB has completed a five-year status-quo financial forecast, which will be available to the Members of both Task Forces before the next meeting. Task Force Member Lucas' reports have been attached to the file as "Fiscal Analysis of MPM and Mitchell Park Horticultural Conservatory," and "Financial Forecasts of MPM and Mitchell Park Horticultural Conservatory Domes."

MPM Task Force Member and Domes Task Force Research Analyst Petersen, Office of the Comptroller, provided a brief discussion of various governance options for co-locating the two organizations. Member Petersen stressed the need to identify partnerships before fully developing governance options.

MPM Task Force Member Folaron discussed the ongoing efforts of Domes educators to identify collaborative programming opportunities between the Domes and the MPM.

Mr. Tom Scannell appeared and spoke against this item.

The following people appeared and spoke for information only regarding this item:

**Suzanne Powell
Mary Jo Travis, Friends of the Domes**

This Joint Informational Item was DISCUSSED WITH NO ACTION TAKEN.

Length of Meeting: 5:40 P.M. to 6:17 P.M.

Respectfully submitted,

**Kelsey A. Evans
Committee Coordinator
Milwaukee County Task Force on the
Mitchell Park Conservatory Domes**

Next Meeting:

The next meeting of the Milwaukee County Task Force on the Mitchell Park
Conservatory Domes is to be announced.