

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 8/8/2024

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Executive Zoo Director requesting approval to create 1.0 FTE Maintenance Supervisor and abolish 1.0 FTE Zoo Maintenance Worker

**FISCAL EFFECT:**

- No Direct County Fiscal Impact
  - Existing Staff Time Required
- Increase Operating Expenditures (If checked, check one of two boxes below)
  - Absorbed Within Agency's Budget
  - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

**DESCRIPTION OF FISCAL EFFECT**

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Executive Zoo Director is requesting to abolish one position of Zoo Maintenance Worker and create one position of Maintenance Supervisor to provide additional supervisory capacity to increase efficiency and operational quality and quantity for the Zoo Maintenance section of the Facilities Division, a seven-day-a-week and on-call as-needed operation, and to better work-life balance.

B. The cost of the new Maintenance Supervisor position is covered by eliminating one Zoo Maintenance Worker position. Depending on the salary of the new hire, the hours for seasonal Zoo Workers will be reduced in order to have no impact on the tax levy.

C. The position action is requested for the September County Board cycle with an effective date of October 13, 2024. Depending on the length of time to recruit and fill the position, the cost is minimal and will be absorbed within the Zoo's 2024 Budget. The annual salary range for the Maintenance Supervisor is \$56,627 to \$65,918 and the vacant Zoo Maintenance Worker position that will be abolished has a pay range of \$46,479 to \$53,077 and is budgeted at \$48,851. Seasonal Zoo Worker hours will be eliminated to make the position changes net to a zero net tax levy impact.

D. N/A.

Department/Prepared By: Milwaukee County Zoo, Vera Westphal

Authorized Signature *vera westphal*

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.