

**COUNTY OF MILWAUKEE**  
**Department of Health and Human Services**  
INTER-OFFICE COMMUNICATION

**DATE:** March 12, 2012

**TO:** Lee Holloway, Chairman – Milwaukee County Board of Supervisors

**FROM:** Héctor Colón, Director, Department of Health and Human Services  
*Prepared by James Mathy, Housing Administrator, Housing Division*

**SUBJECT:** **Report from the Director, Department of Health and Human Services, Requesting Approval to Allocate the Anticipated 2012 Community Development Block Grant (CDBG) Funding**

**Background**

As part of the annual Community Development Block Grant (CDBG) process, all applicants were invited to attend a public hearing and present their proposals to the Economic and Community Development Committee on March 5, 2012. For 2012 funds, a new review process was put in place by staff to objectively rank projects based on a scoring system (see Attachment A) to make final recommendations. A panel was arranged to score each project based on this system. The panel members were chosen due to their vast experience with CDBG regulations as well as to avoid conflicts of interest. The panel consisted of two Housing Program Coordinators, Milwaukee County Housing Division; a representative from the City of Milwaukee Community Development Grants Administration; and a representative from the City of West Allis.

Once the County Board approves the projects, the 2012 Annual Plan will be published for comment for 30-days, as required. Any public comments will then be incorporated into the final 2012 Annual Plan and the Plan will then be submitted to Federal Department of Housing and Urban Development (HUD) for approval by April 30, 2012.

**Issue**

The 2012 Milwaukee County CDBG allocation totals \$1,267,877. Twenty-percent of these funds can be used for Administration and fair housing (\$253,575). Fifteen-percent of the funds can be set aside for public service projects (\$190,181). The allocation continues to be split between at large competitive projects and municipal projects. Although the municipal projects were not scored and ranked for the purpose of this report, they are included to show the complete allocation. As in years past, County CDBG staff will continue to review municipal projects to ensure that applicants meet national objectives and are following the Consolidated Plan. Staff are in discussions on how to potentially rank municipal projects in future years.

## 2012 CDBG Allocations

For the competitive applications, the recommendations in this report are based on the total points received for each project. Projects were ranked based on the following criteria:

- Project Approach
- Jurisdiction
- Experience and Qualifications
- Need and Justification
- Past Performance
- Benefit to Low-and-Moderate Income Persons
- Budget and Other Sources of Funds

Through this process, the Review Panel commented that several projects that requested funding do not appear to be able to meet the jurisdictional requirements set forth by HUD. If projects are not able to provide specific documentation that they are serving the Milwaukee County CDBG jurisdiction and that they are serving low-to-moderate income individuals, Milwaukee County will not be able to provide reimbursement per HUD regulations.

### **Recommendation**

It is recommended that the County Board of Supervisors authorize the Director, DHHS, or his designee, to allocate the anticipated 2012 Community Development Block Grant funds to the following projects:

County-wide Projects	Public Service	Non Public Service	Total
Legal Aid Society of Milwaukee	\$20,560		\$20,560
Granville Interfaith Program	\$14,135		\$14,135
Wisconsin Community Services, Inc	\$20,560		\$20,560
Hunger Task Force, operational	\$20,560		\$20,560
United Community Center, Health Center	\$6,425		\$6,425
National Alliance on Mental Illness	\$12,850		\$12,850
Wisconsin Women's Business Initiative, microenterprise		\$92,060	\$92,060
Milwaukee County Housing, Emergency Home Repair		\$60,000	\$60,000
Milwaukee County Housing, architectural barrier removal		\$60,000	\$60,000
Milwaukee County Parks, Zablocki baseball field		\$40,000	\$40,000
Rebuilding Together		\$40,000	\$40,000
Greendale Historical Society		\$40,000	\$40,000
Hunger Task Force, infrastructure		\$40,000	\$40,000
Easter Seals Southeast Wisconsin, roof		\$20,000	\$20,000
Eisenhower Center, Inc. parking lot		\$20,000	\$20,000
 County-wide total	 \$95,090	 \$412,060	 \$507,150

## 2012 CDBG Allocations

Suburban Set-Aside Projects	Public Service	Non Public Service	Total
Village Shorewood, Senior Resource Center	\$8,684		\$8,684
City of Franklin, elderly home support services	\$3,489		\$3,489
City of Franklin, senior center activities	\$6,070		\$6,070
City of St. Francis, Elderly - Interfaith	\$5,286		\$5,286
City of Glendale, adult program services	\$7,326		\$7,326
Village of Bayside, senior services	\$3,776		\$3,776
City of Oak Creek, Salvation army	\$544		\$544
City of Oak Creek, Interfaith	\$3,565		\$3,565
Village of Hales Corners, elderly home support	\$1,047		\$1,047
Village of Hales Corners, seniors enrichment program	\$1,395		\$1,395
Village of Hales Corners, Library materials for seniors	\$1,047		\$1,047
City of Cudahy, program for the elderly	\$13,284		\$13,284
City of Cudahy, Project Concern	\$4,667		\$4,667
Village of Shorewood, Shoreline Interfaith	\$2,265		\$2,265
Village of Fox Point, Dunwood Center lease	\$3,964		\$3,964
Village of Brown Deer, senior center	\$19,167		\$19,167
City of Greenfield, senior citizen program	\$5,739		\$5,739
City of South Milwaukee, Human Concerns Housing	\$3,776		\$3,776
Village of River Hills, North Shore Library Accessibility		\$21,098	\$21,098
Village of Shorewood, Pavement Improvements		\$27,094	\$27,094
Village of Fox Point, exterior entry door accessibility		\$31,557	\$31,557
City of Franklin, accessible sidewalk projects		\$33,740	\$33,740
City of St. Francis, sidewalk replacement program		\$3,787	\$3,787
City of Glendale, ADA improvements		\$26,492	\$26,492
City of South Milwaukee, Human Concern, fire alarm system, sign		\$9,016	\$9,016
City of South Milwaukee, administration door project		\$10,819	\$10,819
City of Cudahy, ADA sign improvements		\$31,557	\$31,557
City of Cudahy property maintenance program		\$11,270	\$11,270
City of Glendale, ADA sidewalk and curb ramps		\$40,573	\$40,573
City of Greenfield, Coopers Hawk Park improvements		\$39,130	\$39,130
Village of West Milwaukee, community center improvements		\$32,909	\$32,909
Village of West Milwaukee, maintenance of community center		\$8,115	\$8,115
Village of Hales Corners, library ADA improvements		\$20,827	\$20,827
Village of Whitefish Bay, infrastructure improvements		\$33,324	\$33,324
City of South Milwaukee, infrastructure improvements		\$19,482	\$19,482
Village of Brown Deer, infrastructure improvements		\$11,270	\$11,270

## 2012 CDBG Allocations

Suburban Total	\$95,091	\$412,060	\$507,151
Total Allocation from HUD	\$1,267,877		
Administration cap per regulation, 20%	\$253,575		
Public service cap per regulation, 15%	<b>\$190,182</b>		
Suburban Set-Aside	\$507,151		
County-wide Set-Aside	\$507,151		

Approval of the recommended CDBG allocations, as specified, will allow DHHS to meet the HUD deadlines and distribute funds in a timely manner.

### **Fiscal Effect**

The amounts recommended in these contracts have been included in DHHS's 2012 Budget. A fiscal note form is attached.



Héctor Colón, Director  
Department of Health and Human Services

cc: County Executive Chris Abele  
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