

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

**DATE** : December 17, 2020

**TO** : Marcelia Nicholson, Milwaukee County Board Chair

**FROM** : Joe Lamers, Director, DAS Performance, Strategy, and Budget (DAS-PSB)

**SUBJECT** : Request to abolish 1.0 FTE vacant Airport Public Safety and Security Coordinator 2 position (TC11100750; Pay Grade 35M) and create 1.0 FTE Director of Airport Safety and Security position (Pay Grade 903E) position in the Airport Division within the Department of Transportation (DOT).

**Request:** The Department of Transportation (DOT), Airport division, requests to abolish 1.0 FTE vacant Airport Public Safety and Security Coordinator 2 position and create 1.0 FTE Director of Airport Safety and Security position in the division of the Airport within DOT.

**Background:** The duties associated with overseeing the areas of Airport Fire and Rescue and Airport Public Safety and Security are currently under the Director of Operations and Maintenance. It has been detailed by the Federal Aviation Administration (FAA) that the duties of Airport Fire and Rescue require a specific skill set. The Director of Operations and Maintenance traditionally comes from a background of operations or maintenance and has less experience in fire, security, and emergency management. It has become apparent that a change is needed due to the requirements for the position set by the FAA.

The Director of Airport Public Safety and Security would be responsible for adherence to FAA Part 139 Aircraft Rescue & Fire Fighting, act as the lead Airport Security Coordinator maintaining and updating the Airport Security Plan, liaison with Milwaukee County Office of Emergency Management, and act as the Incident Commander for airport related emergencies when the situation warrants. This position will also work with local and federal agency partners including Milwaukee County Sheriff Department, local law enforcement, Transportation Security Administration, and U.S. Customs and Boarder Protection among others to effectuate required security regulations and programs and report to the Airport Director on matters of significance.

The airport will cover the additional salary cost (\$44,267) with revenues generated by airport revenues. Airport revenues are restricted such that they can only be used for the purpose of supporting airport activity. Therefore, the funding source for these positions is separate and distinct from traditional county revenue sources and does not impact county tax levy. As pointed out in the 2021 budget, the airport also expects to hold vacant positions open which would additionally provide for the salary offset.

The following position action is being requested:

Position Title	Action	Job Code	FTE	Pay Grade
Airport Public Safety and Security Coordinator 2	Abolish	11100750	1.0	35M (\$79,211-\$94,418)
Director of Airport Safety and Security	Create	TBD	1.0	903E (\$107,418-\$131,219)

**Recommendation:** The Department of Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE Airport Public Safety and Security Coordinator 2 be abolished, and 1.0 FTE Director of Airport Safety and Security be created.

JOSEPH LAMERS

Joe Lamers, Director, DAS-PSB