

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: January 18, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting passive review authorization to amend two purchase of service contracts for programs within the Housing Division

File Type: Passive Review Contracts

REQUEST

Report from the Director, Department of Health and Human Services, requesting authorization to amend purchase of service contracts for programs within the Housing Division.

POLICY

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to execute these purchase of service contracts.

Wisconsin State Statutes:		59.52(31)
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BACKGROUND

The Department is requesting approval to amend purchase of service contracts with the agencies listed below for the identified service, contract amounts, and contract lengths. The information that follows describes, by program area, the various services to be purchased and the 2022 recommended contract amounts:

Community Case Management

Wisconsin Community Services continues to provide Community Case Management services for homeless individuals who are currently residing in hotels on an emergency basis. Placements into hotels has become an important strategy for the mitigation of COVID, especially during the winter months. The role of Community Case Managers focuses on assisting individuals and families from transitioning from hotels to permanent housing as quickly as possible and coordinating supportive services. The original contract was for \$99,000 and this amendment for \$51,000 would fully fund a total contract of \$150,000 from December 1, 2021

through March 31, 2022. This contract is funded through an Emergency Solutions Grant COVID-19 (ESG-CV) from the State of Wisconsin.

Agency	Original Contract	Recommended Amendment	Adjusted Contract
Wisconsin Community Services	\$99,000	\$51,000	\$150,000
Total	\$99,000	\$51,000	\$150,000

Flexible Housing Assistance for Families

Hope House has been providing case management services for families who are either currently homeless or about to become homeless. These services focus on finding and/or maintaining permanent housing. This purchase of service contract also attaches flexible funding for Hope House to meet the direct housing needs that families encounter. Examples of how these funds are used include security deposits, utilities, furniture, and other household costs. This contract was originally funded for \$99,000 and this amendment for \$51,000 would fully fund a total contract of \$150,000 from December 1, 2021 through November 30, 2022. This contract is funded by the American Rescue Plan Act of 2021 (ARPA) authorized under File 21-861.

Agency	Original Contract	Recommended Amendment	Adjusted Contract
Hope House	\$99,000	\$51,000	\$150,000
Total	\$99,000	\$51,000	\$150,000

ALIGNMENT TO STRATEGIC PLAN

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

FISCAL EFFECT

A fiscal note form is attached.

TERMS

The term of the Wisconsin Community Services contract is December 1, 2021 through March 31, 2022. The Hope House, Inc. contract is December 1, 2021 through November 30, 2022.

VIRTUAL MEETING INVITES

Shakita LaGrant-McClain, DHHS Director
James Mathy, Housing Administrator

PREPARED BY:

James Mathy, Housing Administrator, Department of Health and Human Services

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Director, Department of Health and Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Jason Haas, Chair, Finance Committee
Sup. Felesia Martin, Chair, Health Equity, Human Needs, & Strategic Planning Committee
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research Director, Comptroller's Office
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk
Pam Matthews, Fiscal & Management Analyst, DAS
Lottie Maxwell-Mitchell, Research & Policy Analyst, Comptroller's Office