

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 31, 2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Executive Director, DHHS

Subject: A report from the Executive Director, Department of Health and Human Services, requesting authorization to amend a purchase of service contract for the Area Agency on Aging (AAA) for the period March 1, 2026 through December 31, 2026

File Type: Action Report

REQUEST

The Executive Director, Department of Health and Human Services (DHHS), is requesting authorization to amend a contract with Serving Older Adults (SOA) of Southeast Wisconsin, Inc. to provide programming and senior meal site supervision in Milwaukee County operated senior centers for the period March 1, 2026 to December 31, 2026.

POLICY

Wis. Stat. §46.80 mandates services for older adults in the State of Wisconsin. Milwaukee County Ordinance Ch. 53 governs the authorities of the Commission on Aging and Ch. 56 covers County Board approval of federal and state funding requiring a match.

Wisconsin State Statutes:	Wis. Stat. §46.80, §59.60(9)(a)
Milwaukee County Code of General Ordinances:	Ch. 53, Ch. 56.06
Specific Adopted Budget:	2026 County Operating Budget

BACKGROUND

Milwaukee County DHHS through the Milwaukee County AAA funds programming and meal site supervision in the Milwaukee County operated senior centers through a service contract with Serving Older Adults (SOA) of Southeast Wisconsin, Inc. This contract is in alignment with the 2025-2027 AAA Plan as approved by the Commission on Aging.

Under File 25-747 approved in December 2025, the County Board authorized the execution of a contract with SOA for the period January 1, 2026 through February 28, 2026 pending the outcome of a Request for Proposal (RFP) process for these services for the remainder of calendar year 2026.

As a result of that RFP process, DHHS issued a letter of intent to SOA and the Commission on Aging exercised its authority to approve extending a contract for these services to SOA for the period March 1, 2026 through December 31, 2026 at its November

21, 2025 meeting.

This file requests an amendment to a contract with SOA for meal site supervision and programming at the Milwaukee County-operated senior centers for the period from March 1, 2026 to December 31, 2026 in the amounts listed below:

Service	Provider	2026 Contract (1/1/26 – 2/28/26)	2026 Amendment (3/1/26 – 12/31/26)	Total 2026 Adjusted Contract
Socialization and Programming	SOA	\$158,334	\$791,666	\$950,000
Meal Site Supervision	SOA	\$20,833	\$104,167	\$125,000
	Total	\$179,167	\$895,833	\$1,075,000

ALIGNMENT TO STRATEGIC PLAN

By supporting access to programs that provide preventative health benefits for older adults in greatest economic and social need, these contracts directly support Goal 3A: by investing “upstream” to address root causes of health disparities.

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Executive Director, Department of Health and Human Services, to amend a 2026 contract for the Area Agency on Aging (AAA) with Serving Older Adults of Southeast Wisconsin, Inc. by increasing funds by \$895,833 to \$1,075,000.

FISCAL EFFECT

A fiscal note is attached.

TERMS

The term of this contract will be January 1, 2026 to December 31, 2026.

VIRTUAL MEETING INVITES

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PREPARED BY:

Daniel Idzikowski, Aging Services Director, DHHS Aging and Disabilities Services

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Executive Director, DHHS

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Willie Johnson, Jr., Chair, Finance Committee
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County
Steve Cady, Research Director, Comptroller's Office
Maddie Fruehe, Budget and Management Analyst, SBP