

# DRAFT

Fiscal Year 2015

3-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL - RECEIPT OF REVENUE

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1		<u>From</u>	<u>To</u>
	4000 – Sheriff		
	5199 - Salary		\$392,334
	5201 - Overtime		\$50,870
	7850 - Fuel		\$16,650
	8552 - Machinery + EQ (new)		\$48,000
	2299 - State Revenue	\$507,854	

The Wisconsin Department of Transportation has granted Milwaukee County \$507,854 for a grant to mitigate traffic impacts and to ensure that emergency response capabilities are not adversely affected by roadway construction, traffic diversions or equipment and material transportation in and out of construction sites during the Zoo Interchange Rebuilding/Reconstruction Project.

The Project is defined as interstate I-94 and I-894/USH-45 from Lincoln Avenue on the south, west of Underwood Parkway on the west, Burleigh Road on the north and 70th Street on the east. Included in the project area are local alternate route streets within two miles of the interstate roadways. Total grant funding is \$507,853.76 to the County and the project dates are approximately January 1, 2015 to December 31, 2015.

According to the terms of the agreement, the MCSO shall provide planning, coordination and staffing services relative to this project to mitigate emergency incidents in the Project area and stay informed of Project roadway closures and construction progress. Staffing will include 24 hours per day/7 days a week from January 1, 2015 to December 31, 2015.

Milwaukee County will provide a properly equipped enhanced construction project patrol vehicle that will be reimbursed at a weekly rate of \$960/week. DOT will additionally reimburse fuel and maintenance costs for the aforementioned vehicle.

Total grant funds of \$507,854 will reimburse 8,736 hours of Deputy Sheriff straight time with overhead at an hourly rate of \$44.91 and 1,000 hours of overtime at an hourly rate of \$50.87. \$48,000 will be allocated to the purchase of an enhanced project patrol vehicle and \$16,650 for fuel and maintenance.

There is no match requirement for this grant and no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

2	<u>From</u>	<u>To</u>
9000 – Parks, Recreation, and Culture		
5199 - Salary		\$48,048
5312 - Social Security		\$697
6041 - Other Licenses		\$188
6050 - Contract Personal Services		\$258,287
7970 - Tools & Minor Equipment		\$10,388
2699 - Other Federal Grants	\$317,608	

The Department of Parks, Recreation, and Culture (Parks) seeks recognition of federal grant revenue and a corresponding increase in expenditure authority.

Parks has received a Great Lakes Restoration Initiative Invasive Species Grant. This is a two-year grant for \$635,000 from the Environmental Protection Agency (EPA). The grant runs from March 1, 2015 to April 30, 2017. The 2015 reimbursement of \$317,608 includes materials, equipment, seasonal staff, and contracts with three sub-awardees as they relate to the removal of invasive species at select sites within the Parks system.

There is no tax levy impact to this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

3	<u>From</u>	<u>To</u>
4000 – Sheriff		
5199 - Salary		\$95,680
5312 - Social Security		\$7,320
2299 - State Revenue	\$103,000	

This transfer seeks to recognize revenue in the amount of \$103,000 from the Wisconsin Department of Transportation and establish expenditure authority of \$103,000.

This grant provides funding for a Freeway Service Team (FST) on I-94, I-43, I-894, I-794 and US 45 in Milwaukee County. The FST provides expedited clearance of disabled and crashed vehicles made possible by the presence of FST vehicles continuously patrolling designated segments of Interstate and US highways during designated hours.

The primary goal of the FST service is quick clearance of traffic incidents thereby improving safety and minimizing traffic delays and congestion. The FST shall accomplish this goal by providing minor repairs for disabled vehicles; pushing disabled vehicles off the highway; providing fuel; clearing debris from disabled vehicles, small non-hazardous debris, and debris that is otherwise disruptive to traffic flow; directing traffic and assisting with traffic control; providing traffic and incident information to the WisDOT Statewide Traffic Operation Center (STOC); providing traffic and pavement condition reports; and providing informational literature to motorists.

FST vehicles are typically equipped with push bumpers, traffic cones, electronic changeable message boards, radios, mobile phones, and other necessary equipment to provide quick clearance type services. Aid within the scope of operations of the FST is rendered free of charge to the motorist.

The grant is required to be expended by June 30, 2015 and there is no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

**DRAFT**

Fiscal Year 2015

3-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B DEPARTMENTAL

Action Required  
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
4500 – District Attorney		
8557 – New Computer Equipment		\$2,060
8558 – Replacement Computer Equipment		\$3,810
6090 – Charges from State	\$5,870	

The District Attorney's office is a member of the Wisconsin High Intensity Drug Trafficking Area (HIDTA). The Wisconsin HIDTA, through the Executive Office of the President, Office of National Drug Control Policy, provides funding for six assistant district attorneys and some equipment and training for the Prosecution component of the HIDTA project. Funding for the HIDTA project is included in the District Attorney's 2015 adopted county budget.

The Prosecution component of the 2015 Wisconsin HIDTA budget has a surplus in the personnel budget category. The District Attorney's office has two laptop computers, purchased with HIDTA funds that are attached to televisions and used for courtroom presentations at trial. The laptops are approximately seven years old and wearing out; one of the HIDTA laptops is barely functional. In addition, the HIDTA unit of the district attorney's office frequently uses *pro bono* attorneys and student interns to assist the HIDTA prosecutors by listening to jail calls, preparing case documents, and compiling digital discovery, but we do not have a computer workstation for the *pro bono attorneys* and student interns. Therefore, the Wisconsin HIDTA recently approved the district attorney's request to transfer \$5,870 from the personnel budget category to the equipment budget category of the Prosecution component of the 2015 HIDTA budget to replace the two outdated laptops and to purchase a computer workstation for *pro bono attorneys* and student interns assigned to the HIDTA unit of the district attorney's office.

This departmental fund transfer provides 2015 budgetary authority for the purchase of the new and replacement HIDTA computers by transferring \$5,870 from the services account series to the capital

outlay account series for the computer workstation for the *pro bono* attorneys and student interns, and replacement computer equipment for the two outmoded laptops.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

**DRAFT**

Fiscal Year 2015

3-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C DEPARTMENTAL-OTHER

Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
7900 – Department on Aging		
6329 - Tel and Tel Outside Vendor	\$30,000	
8123 - Purchase of Service		\$30,000

The Department on Aging requests a fund transfer of \$30,000 to properly align related expenditures within the department.

This transfer realigns expenditures within the Department on Aging Resource Center Information and Assistance Call Unit to more accurately reflect the account coding for telephone back-up and after-hour phone coverage expenditures, resulting in a decrease of \$30,000 in professional contractual outside telephone services and offset by an increase of \$30,000 in purchase of service expenditures.

After-hour telephone services are provided to the Department by IMPACT 211 for the hours extending from 6:00 pm to 7:00 am Monday through Friday and from 6:00 PM to 7:00 AM Friday through Monday. IMPACT also provides coverage for down time on holidays, during training and team meetings as well as during emergencies. This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

# DRAFT

Fiscal Year 2015

2		<u>From</u>	<u>To</u>
	9000 – Parks, Recreation, and Culture		
	6503 - Equipment Rental-Short Term	\$17,845	
	0755 - Reserve for Imprest Fund		\$17,845

A fund transfer of \$17,845 is requested by the Director of Parks, Recreation and Culture to temporarily increase the Parks Department Imprest Fund from \$42,155 to \$60,000.

The Imprest Fund is used as start up cash for revenue producing operations in the Park System and to reimburse employees for petty cash purchases. Milwaukee County General Ordinances Section 15.17 authorizes the Parks Department to maintain an Imprest Fund in the amount of \$42,155 from November to April and \$60,000 from May to October. The additional funds are requested to ensure sufficient change is available for parking at summer events along the lakefront and the David F. Schulz Aquatic Center. Experience has shown that the higher amount is needed to handle the number of vehicles anticipated in the summer.

The funds will be returned to the operations account in November through an appropriation transfer.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2015.

**2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY**

**UNALLOCATED CONTINGENCY ACCOUNT**

2015 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through April 16, 2015	
SafeRide Program	\$ (5,000)
Unallocated Contingency Balance April 16, 2015	<u>\$5,463,621</u>
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through April 16, 2015	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
<b>Net Balance</b>	<b>\$5,463,621</b>

**ALLOCATED CONTINGENCY ACCOUNT**

2015 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through April 16, 2015	
Risk Management Property Insurance	\$ (750,000)
Allocated Contingency Balance April 16, 2015	<u>\$2,367,670</u>
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through April 16, 2015	
None	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
<b>Net Balance</b>	<b>\$ 2,367,670</b>