

**COUNTY OF MILWAUKEE**  
**Delinquency and Court Services Division (DHHS)**  
**INTER-OFFICE COMMUNICATION**

**DATE:** November 18, 2011

**TO:** Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**FROM:** Héctor Colón, Acting Director, Department of Health and Human Services  
*(Prepared by Eric Meaux, Administrator/ Chief Intake Officer – DCSD)*

**SUBJECT:** **Report from the Acting Director, Department of Health and Human Services, requesting authorization to enter into 2012 Professional Services Contracts for programs and services within the Delinquency and Court Services Division.**

**Issue**

In accordance with section 56.30 of the County Ordinances the Acting Director of the Department of Health and Human Services (DHHS) is requesting approval to enter into various professional service contracts for the Delinquency and Court Services Division (DCSD) for 2012.

**Background**

Since 1970, DHHS has supported a social service delivery system comprised of both directly provided and purchased services. Partnerships with community vendors have allowed DHHS to cooperate and collaborate with various community partners and resources. These partnerships further the opportunities for community participation regarding delinquency response.

The top priority for the juvenile justice system and partnering youth serving systems is stopping repeat offenses and reducing crime. Police referrals to the Children's Court have decreased by 50% over the past 10 years. Further, the number of youth that are referred to the Children's Court for multiple repeat offenses has decreased by over 6% in the past 4 years. These positive trends are in part due to the partnerships developed over the years involving community providers and the continuously evolving "systems of care" model.

In addition to Section 56.30 of the County Ordinances, the Department conforms to the DHHS request for proposal (RFP) process to ensure objectivity and fairness in the awarding of professional service contracts. Using authority granted by the County Board, DCSD has contracts that allow for second and third-year contracts without a Request for Proposals based on an agency's performance during the previous year.

**Discussion**

In consideration of the proposed contracts below, the Department was notified by the State Department of Corrections that further reductions were imminent for 2012 beyond the \$3.6

million cut in Youth Aids and the estimated \$1 million in deficit reduction surcharge contained in the 2011-2013 State Budget. State-wide Youth Aids reductions are estimated to reach 15 – 19% based on information learned from the Department of Corrections.

In this context, the Department has taken a very thoughtful and prospective approach to contract recommendations and allocations in 2012 that would best position the Department to respond to emerging challenges and the pending revenue reductions. In addition to proposing some immediate allocation reductions based on current service utilization trends, the Department is proposing six-month contracts at a commensurate pro-rated amount for the majority of expense-based contracts. This will position the Department to address the revenue reductions from the Department of Corrections and alerts service providers that further contract adjustments may become necessary as a result of the State actions. In addition to this, Department-wide strategies to offset the anticipated revenue reductions will be considered including the use of 2011 surplus funds should such funds materialize.

#### Detention Physician and Medical Services

A request for proposal was issued in 2011 for this service. The Medical College of Wisconsin (MCW) was the only applicant. MCW has been responsible for medically screening all adolescents housed in the secure detention center facility. Health physicals are also given to youth that remain in detention for more than 24 hours, along with any necessary follow-up care. This contract provides 29 hours of coverage per week (Monday through Friday), consisting of 24 hours of coverage by a nurse practitioner, and five hours of coverage by a physician. MCW has previously provided these services utilizing a certified Disadvantage Business Enterprise (DBE) subcontractor to meet the DBE program goals. MCW has exceeded the DBE goal in the past and anticipates the same for 2012.

The Department would like to purchase these services from the Medical College of Wisconsin in the amount of \$71,530 for the period of 1/1/2012 – 6/30/2012. This is a pro-rated amount that includes a \$1,949 increase compared to the 2011 pro-rated amount.

#### Detention Psychiatric Nursing Services

A request for proposal was issued in 2011 for this service. Alternatives in Psychological Consultation (APC) was the only applicant. APC has been responsible for the provision of 80 hours of coverage per week (Monday through Sunday), consisting of psychiatric nursing services, mental health screenings and follow-up services as necessary. APC has previously provided these services utilizing a certified subcontractor to meet the DBE program goals. In January 2011, APC received notice from the only listed DBE provider that they no longer desired to continue as a DBE subcontractor under this contract. APC provided documented correspondence with the CBDP office regarding good faith efforts to include a DBE provider both in 2011 and prospectively in 2012. As of this report, APC is able to provide DBE participation in the amount of 1% of the contract for other in-direct support services and will continue to work with the CBDP office to include further DBE participation as such provider becomes available.

The Department would like to purchase these services from the Alternatives in Psychological Consultation (APC) in the amount of \$79,548 for the period of 1/1/2012 – 6/30/2012. This is a pro-rated amount that is the same as the pro-rated amount in 2011.

Safe Alternatives for Youth

The 2012 Budget includes an allocation of \$100,000 to support the Safe Alternatives for Youth program with fiscal agent and administrative services to be provided by the Milwaukee Urban League. The contract limits the allowable fiscal agent and administrative costs to \$8,000. The Department is in the process of requesting a waiver of the DBE goal as has been granted in previous years.

Youth Sports Authority

The 2012 Budget includes an allocation of \$100,000 to support the Youth Sports Authority (YSA) program. Fiscal agent and administrative services are currently provided by Jewish Family Services. The current contract limits the allowable fiscal agent and administrative costs to \$8,000.

As reported in the September 2011 board report detailing the 2011 Fall award allocations recommended by the YSA Board, the fiscal agent and administrative services have been provided by a number of agencies over the years as a result of either voluntary stoppage or agency merger. The table below is the history.

Year	Fiscal Agent	Year	Fiscal Agent
2000	Milwaukee Foundation	2006	Planning Council
2001	Milwaukee Foundation	2007	Planning Council
2002	Milwaukee Foundation	2008	Planning Council
2003	Planning Council	2009	Fighting Back
2004	Planning Council	2010	Jewish Family Services
2005	Planning Council	2011	Jewish Family Services

Given the reasonable allowable fiscal agent and administrative costs contained in the current and proposed contract, past funding uncertainty, and to ensure continuity and timeliness of Spring activities, the Department is recommending waiver of Section 56.30 of the County Ordinances that would normally require the solicitation for RFPs. The Department is in the process of requesting a waiver of the DBE goal as has been granted in previous years.

The Department would like to purchase these services from Jewish Family Services in the amount of \$50,000 for the period of 1/1/2012 – 6/30/2012. The fiscal agent and administrative cost limit would be pro-rated to an amount not to exceed \$4,000. This is a pro-rated amount that is the same as the pro-rated amount in 2011.

Targeted Reentry

In August 2009, the Division applied for and subsequently received competitive grant funds offered by the Wisconsin Office of Justice Assistance (OJA) to develop and implement strategies that address issues of Disproportionate Minority Contact (DMC) within the juvenile justice system. As part of that funding, OJA allowed a portion of the funds to be used to support the Boys and Girls Club (BGC) – Targeted Reentry Program that operated out of the now closed Ethan Allen School for Boys since 2004. In July 2011, the Department sought and received approval from OJA to allow the funded program to relocate locally to the County funded FOCUS delinquency program to enhance reentry services.

As requested and approved in the December 2010 board report, the Department was authorized to waive Section 56.30 of the County Ordinances that would normally require the solicitation for request for proposals since BGC was the only provider of said service and the contract was solely supported by grant revenue approved by OJA for the specific service. The Department is in the process of seeking a waiver of the DBE goal as has been granted in previous years.

The Department is recommending that Boys and Girls Club of Greater Milwaukee receive a contract in the amount of \$53,088 for the period of 1/1/2012 – 9/30/2012 to support the Targeted Reentry program contingent upon the continued availability of \$53,088 in OJA grant revenue. The Department has received notice that the funding has been approved.

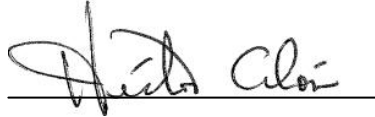
### **Recommendation**

It is recommended that the County Board of Supervisors authorize the Acting Director of DHHS, or his designee, to enter into 2012 professional service contracts with the following provider agencies for the designated periods and contingencies:

<b>Provider</b>	<b>Amount</b>	<b>Notes or Contingencies</b>	<b>Period</b>
Medical College of Wisconsin	\$ 71,530	Youth Aids may not support Detention Center operations.	1/1/2012 – 6/30/2012
Alternatives in Psychological Consultation	\$ 79,548	Youth Aids may not support Detention Center operations.	1/1/2012 – 6/30/2012
Milwaukee Urban League	\$ 100,000	Availability of Potawatomi revenue.	1/1/2012 - 12/31/2012
Jewish Family Services	\$ 50,000	Pro-rated amount and fiscal agent limit adjusted to \$4,000.	1/1/2012 – 6/30/2012
Boys and Girls Club of Greater Milwaukee	\$ 53,088	Availability of \$53,088 in OJA grant revenue.	1/1/2012 – 9/30/2012

### **Fiscal Impact**

Sufficient funds have been allocated in the 2012 Budget to cover the proposed professional service contracts. A fiscal note form is attached.

A handwritten signature in black ink, appearing to read "Héctor Colón", is written over a horizontal line.

Héctor Colón, Acting Director  
Department of Health and Human Services

cc: County Executive Chris Abele  
Tia Torhorst, County Executive Staff  
Terry Cooley, County Board Chief of Staff  
Patrick Farley, Administrator - DAS  
Pamela Bryant, Fiscal and Budget Administrator - DAS  
CJ Pahl, Assistant Fiscal and Budget Administrator - DAS  
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Honorable Marshall Murray, Children's Court Judge Presiding