MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 17, 2026

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Pitney Bowes Postage Meter Lease (Renewal)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Increase Existing Staff Time

☐ Decrease Capital Expenditures Increase (If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Capital Expenditures Required

☐ Operating Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DAS is requesting approval to execute a five-year agreement with Pitney Bowes Financial SVC LLC for total fees not to exceed $107,859.00.

B. The overall cost under the five-year PB agreement will be $107,859.00. There are no onetime costs associated with this action.

   2026: $15,188.52 (Q2 at $4,402.62; Q3 and Q4 R $5392.95/quarter 2027-31: $5,392.95/quarter or $21,571.80 annually

C. DAS-Facilities Maintenance Division Operations and Maintenance (DAS-FMD/O&M) has sufficient funds available for Year 2026. Budget allocated in 2026 is $20,000. Sufficient funds will be available in the DAS-FMD/O&M operating budget for Fiscal Years 2027-2031 (Agency 115 – Org 5731)

D. No additional assumptions or interpretations were utilized to provide this information.

Department/Prepared By Sandra Del Pizzo

Authorized Signature *Sean Hayes*

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Did DAS-Fiscal Staff Review? ☒ Yes No ☐

Did CBDP Review?[1] ☐ ☐ Yes No ☐ Not Required

[1] Community Business Development Partners' review is required on all professional service and public work construction contracts.