

**DATE** : July 6, 2017

**TO** : Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

**FROM** : Teig Whaley-Smith, Director, Department of Administrative Services

**SUBJECT** : **Request to create 3.0 FTE positions in the Department of Health and Human Services**

**REQUEST:** The Department of Health and Human Services Request the following position actions:

- Create 1.0 FTE Lead Community Intervention Specialist, Pay Range 27
- Create 2.0 FTE Community Intervention Specialist, Ray Range 24

**BACKGROUND:**

Following a national competition in 2015, Milwaukee County Courts was awarded the John D. and Catherine T. MacArthur Safety and Justice Challenge Phase II Implementation grant award. A total of \$2 million in funding has been awarded to Milwaukee County over two years. In conjunction with this grant award, the Department of Health and Human Services has developed a trauma informed strategy to address racial and ethnic disparities in the system, and help to drive down the county's overall jail population.

The strategy expands a "book and release" program already in use in Milwaukee's suburban districts to the City of Milwaukee. The book and release strategy is for low-level non-violent misdemeanor offenses. This program provides law-enforcement with enhanced resources and other alternatives. By allowing the County to share data across agencies, this program also takes an integrated approach to mental health services.

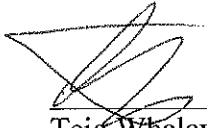
In the Department of Health and Human Services, Housing Division, one Lead Community Intervention Specialist position and two Community Intervention Specialist positions will support the Post-Booking Stabilization process. These positions will attempt to divert individuals with a mental health or substance abuse issue from the jail and into a supportive housing placements. The Lead Community Intervention Specialist and two Community Intervention Specialists will ensure successful placements and referrals to the Behavioral Health Division for treatment. The Lead Community Intervention Specialist will have the additional responsibility of coordinating the release planning process.

**FISCAL IMPACT:**

The creation of the requested positions increase operating expenditures by an estimated \$123,800 in 2017 and \$247,602 in 2018. The John D. and Catherine T. MacArthur grant revenue will fully offset the cost of the requested 1.0 FTE Community Intervention Specialist, and 2.0 FTE Lead Community Intervention Specialist position to support the program in 2017 and 2018. A fund transfer may be necessary in order to transfer funds from Milwaukee County Courts to the Department of Health and Human Services.

**RECOMMENDATION:**

The Department of Administrative Services, recommends that the request to create 2.0 Community Intervention Specialists, and 1.0 FTE Lead Community Intervention Specialist, be approved.



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Teig Whaley-Smith  
Director  
Department of Administrative Services

*(Prepared by: Lisa Wozny, Budget and Management Analyst, Office of Performance, Strategy and Budget, Department of Administrative Services)*

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